

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL
DATE: APRIL 5, 2021
TIME: 5:30 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairperson Houle called the meeting to order at 5:00 p.m. and read the agenda.

ROLL CALL

Members Present: Berg, Campbell, Chaney, Collins, Houle, & Stamper

Absent: Goode

Others Present: Cindy Gretzinger, Lynne Black & Nora Matuszewski

APPROVE AGENDA

Motion by Stamper to approve the agenda as presented, seconded by Berg. All present voting (AYE).
Motion carried.

APPROVE MINUTES FROM THE MARCH 29, 2021 PERSONNEL MEETING MINUTES

Motion by Chaney to approve the March 29, 2021 Personnel meeting minutes, seconded by Collins. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

DISCUSSION AND POSSIBLE ACTION ON UPDATES TO THE PERSONNEL HANDBOOK; FORWARDING TO FINANCE AND THEN TO FULL COUNTY BOARD FOR POSSIBLE APPROVAL

Motion by Stamper to approve changes and forward to Finance for approval, second by Chaney. All present voting (AYE). Motion carried.

CLOSED SESSION: the committee may consider a motion to convene in closed session pursuant to wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and §19.85 (1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data.” this closed session relates to:

- discuss and possible action on flex-time policy benefits applicable to the Chief Deputy, Highway Patrol Superintendent, and Jail Administrator.

Motion by Chaney to convene into closed session, second by Campbell. All present voting (AYE).
Motion carried.

Roll Call Vote: Berg (AYE), Campbell (AYE), Chaney (AYE), Collins (AYE), Houle (AYE), & Stamper (AYE).

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Berg to reconvene to open session, second by Stamper. All present voting (AYE). Motion carried.

Motion by Houle to update the Handbook to eliminate flex-time accrual for Chief Deputy, Highway Patrol Superintendent, and Jail Administrator; then update handbook to include Sheriff, Highway, and Jail in courthouse flex-time policy. Time on books now to be determined at a later date as to usage, second by Berg . All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON EDUCATION PAY FOR EMPLOYEES

There was discussion on credits being a requirement for positions and about the employees not in a union that are currently receiving the pay and possibly discontinuing it as the beginning of 2022.

Motion by Collins to rescind sending the handbook to the Finance committee until after another Personnel meeting set for April 12th, 2021 at 5:00 p.m. to discuss the education credits, second by Houle. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE COUNTY COVID SICK LEAVE POLICY AND THE NEED FOR CONTINUATION OR NOT; POSSIBLE FORWARD TO COUNTY BOARD

Motion by Houle to extend the policy until the June County Board meeting, second by Stamper. All present voting (AYE). Motion carried.

POSSIBLE FUTURE AGENDA ITEMS:

- Handbook
- Education Credits
- Sick Leave Abuse
- Meeting set for Forestry Assistant Forester interviews: April 21, 2021 at 5:30 p.m.

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Stamper. All present voting (AYE). motion carried. Meeting adjourned at 7:03 p.m.