

PUBLIC PROPERTY/BUILDING COMMITTEE

COMMITTEE: PUBLIC PROPERTY/BUILDING
DATE: MARCH 30, 2021
TIME: 4:30 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 4:33 p.m. and read the agenda.

ROLL CALL

Present: Collins, Laabs, Lukas, Stamper

Absent: Dehart

Others Present: Nora Matuszewski, Cindy Gretzinger, Mark Rinehart, Michelle Gobert

APPROVE AMENDED AGENDA

Motion by Stamper to approve the amended agenda, second by Collins. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE FEBRUARY 25, 2021 PUBLIC PROPERTY/BUILDING MEETING

Motion by Laabs to approve the minutes from the February 25, 2021 Public Property/Building meeting, second by Collins. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION AND POSSIBLE ACTION ON COURTHOUSE SQUARE APPLICATION FROM THE CHAMBER ON USAGE OF THE GROUNDS FOR THEIR EVENTS THIS SUMMER

Motion by Collins to approve the Chamber application for July 24th and September 18th, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION WITH MICHELLE GOBERT ON THE 4-H HORSE BARN PROJECT AND WHETHER IT NEEDS TO BE BID OUT

Michelle Gobert was in to discuss the 4-H Fairgrounds project to replace the barn stalls. She told the committee originally the Job Corps was going to do the project for them and with the facility shut down they would not be able to do it. She knew if the Maintenance department had to work on this project for them it would be done as a side job, because of the county projects now underway. The 4-H has \$13,000 for this project and cannot afford to have to pay someone to do it. Gobert will also be talking with the Fair committee on the project. The committee told Gobert that the Maintenance will build the stall as time permits between current projects. Motion by Laabs to order building supplies from Argonne Lumber, second by Collins. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON REPLACING THE COURTHOUSE ELEVATOR

Musson brought in an estimated price from OTIS to update the elevator. The cost would be between \$150,000 and \$175,000 and they are not available until next year. The project would require the elevator to be out of operation for one(1) month. Musson suggested getting this project moving forward as they are one of the only companies that builds and repairs elevators.

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Once agreed to move forward they put Forest County on a list to move up sooner if they have any cancellations.

Motion by Collins to have Musson proceed with the elevator project and getting an official quote and be put on the schedule, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION WITH JEFF MUSSON ON PROGRESS OF PROJECTS, POSSIBLE ACTION

Musson brought in schedule of projects with the timeline for beginning and completion. They will be left in the boardroom for anyone that wishes to view.

DISCUSSION AND POSSIBLE ACTION ON A CONTRACT WITH WPS ON THE INSTALLATION OF ELECTRIC FACILITIES ON SITE

Motion by Laabs to approve the electric facilities to be paid out of general obligation debt money, second by Collins. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON BOARDROOM CHAIRS

Motion by Stamper to bid out chair #3, second by Collins. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON BLINDS FOR COUNTY BOARD CHAIR OFFICE IN THE AMOUNT OF \$372.36

Motion by Collins to order blinds in the amount of \$372.36 out of capital project fund money, second by Stamper. All present voting (AYE). Motion carried.

MAINTENANCE UPDATES; POSSIBLE ACTIONS

- The Sheriff department has offered to give the Maintenance a squad that is valued around \$3,000. Motion by Stamper to accept the donated car from the Sheriff department, second by Laabs. All present voting (AYE). Motion carried.
- The pump went out on the North Annex boiler again. Rinehart would like to get two (2) new pumps. Motion by Collins to order the two (2) new pumps out of the capital project funds, second by Laabs. All present voting (AYE). Motion carried.
- The unit in the Jail kitchen is causing problems again and they cannot control the heat. Rinehart is afraid it is just a catastrophe waiting to happen and would like to have Jason from Johnson Controls come in and see if he can figure it out. Motion by Gretzinger to approve bringing in Johnson Controls and pay for it out of Capital project funds, second by Collins. All present voting (AYE). Motion carried.
- When the new heat is put in the ceilings are going to have to be lowered, so Rinehart would like to put in one of the new lights that he has put in the hallways to see if they will work well in the offices. He will buy one for the Child Support to try it out there first because their ceilings are lower.
- The company that put the condensing unit up on the Jail forgot to put the rubber feet on it when installed. Rinehart told them they have to come back and fix this issue before the final \$12,000 is paid to them.
- Temporary outlets will be put in when the floors are worked on.
- Rinehart is working with Jamie Anderson with his drone on elevations and marking out the property.
- The generator at the Jail is fixed as far they can tell, but Kohler will need to give Walrath the assurance it is fixed and there will not be a problem going forward.

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- The Social Services department had a flat tire on Friday night on “G”. Rinehart went and changed the tire but thought the county should look into getting some roadside assistant as the social workers are all over the state traveling now and sometimes it is late at night. The clerk looked into our insurance carrier already and they do not offer anything.
- Only one proposal came in for the Split Units and it was Armstrong Creek Heating and Cooling, Inc. in the amount of \$35,100. Motion by Laabs to approve the proposal from Armstrong Heating and Cooling, second by Stamper. All present voting (AYE). Motion carried.
- There was discussion on the blinds being also put into the county board room. Motion by Laabs to have the boardroom measured for the same blinds as in the county chair office, second by Gretzinger. All present voting (AYE). Motion carried.

ADJOURNMENT

Motion by Stamper to adjourn, second by Collins. All present voting (AYE). Motion carried.
Meeting adjourned at 6:20 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Building/Property committee meeting.