

COMMITTEE: FINANCE
DATE: MARCH 24, 2021
TIME: 10:00 A.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 10:02 a.m. and read the agenda.

ROLL CALL

Present: Campbell, Chaney, Collins, Gretzinger & Lukas

Absent:

Others Present: Nora Matuszewski, Christy Conley, & Alex Walrath

APPROVE AGENDA

Motion by Collins to approve the agenda as presented, second by Gretzinger. All present voting (AYE).

Motion carried.

APPROVE MINUTES FROM THE MARCH 4, 2021 FINANCE MEETING

Motion by Campbell to approve minutes with a correction under the amount of the new phone system in the LEC to be \$4425 instead of \$4225, second by Collins. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION AND POSSIBLE ACTIONS:

- Antenna Repair – Walrath brought in a quote from Northway Communications for antenna repair at the Wabeno tower. The damage done to the antenna was causing a lot of static. Motion by Collins to approve the repair, and pay for it out of Capital projects money, second by Chaney. All present voting (AYE). Motion carried.
- Unbudgeted Dispatch Items – There was a sheet from Wurtinger of a few items that were budgeted for in 2020 that were never purchased for the Dispatch in the amount of \$1,945.20. Walrath thought there may be more in addition to these items but they were are not known as of this moment. Motion by Collins to pay for these items out of the Capital Projects Jail Separation account, second by Campbell. All present voting (AYE). Motion carried.
- WPS-Current tower lease agreement – The agreement sent over was to continue with the lease, but, without payment. Motion by Chaney to approve amending the agreement to include a monthly payment of \$266.67 per month until the new tower is completed, second by Collins. All present voting (AYE). Motion carried.
- Tower Project-Construction drawings – The drawings were sent to Matt Osterman from Northwoods Connect and Walrath and they were approved by both of them. Motion by Collins to approve the construction drawings and place them in with the original agreement, second by Gretzinger. All present voting (AYE). Motion carried.

UPDATED AND POSSIBLE ACTIONS:

- General Obligation Debt – Clerk updated the committee on all project accounts and told the committee \$274,307 from the Roads and Bridges project would need to be transferred into the account as it was appropriated in 2019. The accounts are all up to date and the balance in all capital projects accounts total \$3,963,962.62. Motion by Campbell to transfer the \$274,307 to the correct account, second by Collins. All present voting (AYE). Motion carried.

- Broadband – The Clerk had just received the updated information needed and is not finished looking it over yet. This can be discussed at the next meeting.
- Project Resolutions – There was discussion about projects that are done or in the process of being done and getting the resolutions to the full county board for approval. Some projects that need to be forwarded right now are the costs for the Courthouse generator upgrades, Courthouse boilers, Courthouse floors, Elevator, Split Unit Air conditioners, Roofs, Tractors, Jail Split unit air conditioner, and Veterans Park. Motion by Chaney to approve giving the Clerk authority to pull the costs for the resolutions for projects together for county board, second by Gretzinger. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL MANAGEMENT POLICY

There was some discussion on the Fund balance policy with the clerk and treasurer. The committee asked the clerk to contact the auditor to find out if there could be range of 2-4 million used for this and bring back to the next meeting.

FUTURE AGENDA ITEMS AND SETTING DATE FOR NEXT MEETING

- Broadband
- Financial Management Policy (Resolution form)
- Emergency Management Position
- Longevity
- Personnel Recommendations
- Possible next meeting – April 8, 2021 at 10:00 a.m.

ADJOURNMENT

There being no further business, motion by Collins to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting adjourned at 11:09 a.m.