

PUBLIC PROPERTY/BUILDING COMMITTEE

COMMITTEE: PUBLIC PROPERTY/BUILDING
DATE: FEBRUARY 25, 2021
TIME: 4:30 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 4:30 p.m. and read the agenda.

ROLL CALL

Present: Collins, Dehart, Laabs, Lukas, Stamper

Absent:

Others Present: Nora Matuszewski, Cindy Gretzinger, Mark Rinehart, Chris Votis, Lynne Black, Ron Heilmann, Jr., Josh Bradley, Jackie Aszman, Linnea Dorau, & Alex Walrath

APPROVE AMENDED AGENDA

Motion by Stamper to approve the amended agenda, second by Laabs. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE JANUARY 21, 2021 PUBLIC PROPERTY/BUILDING MEETING

Motion by Dehart to approve the minutes from the January 21, 2021 Public Property/Building meeting, second by Collins. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

PERSONAL APPEARANCE FROM THE HISTORICAL SOCIETY

Jackie Aszman from the Historical Society told the committee the society is available to help and support the committee through the Sheriff/Jail residence project. They passed out information on suggestions they have for utilizing the building for the community and visitors to learn about Forest County and our history. Musson did explain to them the building would not be suitable for community usage.

DISCUSSION AND POSSIBLE ACTION ON A VOUCHER FOR PAYMENT TO CENTRAL SQUARE FOR SET-UP AND TRAINING AT THE DISPATCH CENTER, ESTIMATED COST \$3,000

The quote did not come in yet Walrath explained the company has to come back and hook up the dispatch center and then do some training. It should come out of the 911 software.

DISCUSSION AND POSSIBLE ACTION ON AN INVOICE FOR DISPATCH RADIOS IN THE AMOUNT OF \$160,000

Motion by Laabs to pay the \$160,000 for the dispatch radios and the estimated \$3,000 for Central Square out of the Capital Projects Building Fund, second by Collins. All present voting (AYE). Motion carried.

DISCUSSION WITH JOSH BRADLEY ON A REQUEST FOR A FUTURE PART-TIME POSITION IN THE JAIL, POSSIBLE ACTION

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Bradley was in and spoke with the committee about a part-time maintenance position in the Jail. This has been brought to both Personnel and Finance. Bradley would like to get everything cleaned up that he has been working on before Dana takes over his position. Personnel will first have to decide what is going to happen with the maintenance positions in the courthouse. Motion by Stamper to have Personnel/Finance look at a part-time position in the Jail come late summer or early fall, second by Dehart. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON A NEW PHONE SYSTEM FOR THE JAIL

It was explained the phone system in the Law Enforcement Center is outdated and after this spring it will no longer be supported. Motion by Dehart to approve replacing the phone system and pay it out of the Capital Projects Building fund; estimated at \$4,400, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON PAYMENT FOR WORK DONE BY SYSTEMS TECHNOLOGIES ON REPAIR OF JAIL DOOR

Motion by Stamper to pay the bills for the Jail repair out of the Capital Projects Building fund, second by Laabs. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE FURNACE AT THE ADRC BUILDING

Rinehart explained the furnace needs to be replaced. Motion by Dehart to put the furnace out to bids for the ADRC Building, second by Laabs. All present voting (AYE). Motion carried.

DISCUSSION WITH JEFF MUSSON ON PROGRESS OF PROJECTS, POSSIBLE ACTION

- Musson gave the committee updates on the floors in the courthouse and explained it will be a huge undertaking. They have identified where the asbestos is and estimate it will cost \$200 to \$300 thousand to do the floors. There is a concern of determining where departments will go when construction begins.
- Elevators were discussed and how they could change the way they are set up. There was discussion on updating the current elevator to stop at two more levels to help with the access problems, which would include two new lobbies being built. The current proposal for updating the elevators would be between \$150,000 and \$175,000.
- Future expansion was discussed pertaining to the Marshals report.
- It was found out the Sheriff/Jail residence does not have any insulation on the outside walls. There will have to be a new wall built on the inside so it can be insulated; Musson is working on getting an estimate for this.
- The chairs have been delayed for a week.

DISCUSSION AND POSSIBLE ACTION ON A CONTRACT WITH WPS ON THE INSTALLATION OF ELECTRIC FACILITIES ON SITE

The committee felt where the electric was going to be installed will create a future problem with the expansion. Rinehart will re-vamp and bring the changes and cost back to the committee. He felt this may delay the whole project.

DISCUSSION AND POSSIBLE ACTION ON THE COST FOR HANDCRAFTED BOARDROOM TABLES

Votis had a cost for the committee and told them he would be able to build them in the garage area piece by piece.

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Motion by Collins to move to construct the table in the amount of \$4,513.30, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON BOARDROOM CHAIRS

The chairs did not arrive yet.

Motion by Dehart to table, second by Collins. All present voting (AYE). Motion carried.

MAINTENANCE UPDATES; POSSIBLE ACTIONS

- Rinehart suggested using the empty Forestry office space for the Emergency Management position if it ends up being approved. He felt moving everything now would be in the best interest of everyone with the staff changes in Forestry. Motion by Laabs to turn the Forest Administrative office back into the Emergency Management office, second by Dehart. All present voting (AYE). Motion carried.
- Rinehart would like to put out to bids the mini-split air conditioners for the third floor, where there will be three (3) needed. Motion by Laabs to go out to bids for the three (3) split air conditioners, second by Collins. All present voting (AYE). Motion carried.
- Insulation the boardroom will cost \$741. Musson will check into removing the door and exit sign that leads into the Nurses office. Motion by Collins to approve the soundproofing, second by Laabs. All present voting (AYE). Motion carried.
- There are big rocks coming out of the road where they plow the parking lot by Otter Creek and it is causing problems and beating up the plow. They would like to have some gravel added in the spring.
- Tuesday, March 2, there will be a start up test for the Courthouse generator.
- Rinehart asked about a request to have Anderson survey the courthouse grounds for future projects. If Anderson is willing to do it, his wage would have to come out another account. Motion by Collins to have the grounds surveyed, second by Stamper. All present voting (AYE). Motion carried.
- The plow and salter will need to be removed from the old truck and placed on the new truck. Laona Machine gave an estimate to do it for around \$3,000. Motion by Collins to pay for the transfer, second by Stamper. All present voting (AYE). Motion carried.

ADJOURNMENT

Motion by Collins to adjourn, second by Laabs. All present voting (AYE). Motion carried.

Meeting adjourned at 6:26 p.m.