

**AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS
BOARD OF DIRECTORS**

Friday, February 19, 2021 – 12:00 P.M.

RingCentral Meeting Originating at 300A South Lake Avenue, Crandon, WI 54520

Members Present: Ackley, Bix, Dubiak, Helmert, Lemke, Gretzinger

Members Absent: Myers (excused), Weyers (excused)

Call Meeting to Order: Chair Ackley called the meeting to order at 12:02 P.M. Also present was Terese Poe, Regional Manager, Aging & Disability Resource Center of the Northwoods (ADRC-NW).

Public Comment & Introductions: None.

Approval of the Agenda: Helmert moved to approve the agenda with fourteen items; Dubiak seconded. All Ayes. Motion Carried.

Approval of December 11, 2021 Board of Directors Meeting: Lemke moved to approve the minutes of the December 11, 2021 ADRC-NW Board of Directors meeting; Helmert seconded. All Ayes. Motion Carried.

Statement of Revenues/Expenses – December 2020: Total revenues for December 2020 were \$101,317. Regional expenses were \$85,112, and total expenses were \$101,317. Lemke moved to accept the financial reports as presented and place them on file subject to audit; Dubiak seconded. All Ayes. Motion Carried.

Cash Disbursements: After review, Dubiak moved to approve the cash disbursements for December 2020 in the amount of \$101,317; Lemke seconded. All Ayes. Motion Carried.

Time & Task – December 2020: The time reporting capture rate for December was 42.11%, and the year-to-date rate was 38.05%. This compares with the 2020-budgeted rate of 39%. The increase from previous months was due to the ADRC-NW receiving more calls from people who are waiting to go into Family Care.

Budget Amendments – 2020: The following budget amendments were proposed: Salaries \$5,300 increase; Wages \$1,250 increase; Board of Directors \$1,300 decrease; Life Insurance \$350 Increase; WRS Employer Contribution \$3,450 increase; FICA Tax \$900 increase; Computer Equipment \$3,000 increase; Postage \$560 increase; Contracted Services \$7,300 increase; Fiscal Agent \$1,612 decrease; Health Insurance Incentive \$5,550 decrease; Meals, Lodging & Misc. Travel \$2,300 decrease; Office Supplies \$2,325 increase; Outreach/Marketing \$2,650 increase; Software Maintenance \$2,300 increase; Taylor County \$1,975 increase. Total Increase \$20,598. Bix moved to approve the budget amendments for 2020 as presented; Dubiak seconded. All Ayes. Motion Carried.

Update on Taylor County Ad Hoc Meeting: Taylor County recently passed a resolution supporting increased funding for ADRCs in the State of Wisconsin. However, this appears to be a moot point because the increase was not in the Governor's proposed budget for the next biennium.

Approval of Taylor County's Resolution Supporting Increased Funding for ADRCs: Bix moved to support the resolution passed by Taylor County supporting increased funding for ADRCs. Helmert seconded. All Ayes. Motion Carried.

Regional Updates: 1) The percentage of new Covid-19 cases and deaths are declining in both Taylor and Forest counties. 2) Kari Schraufnagel will be replacing Sue Nuernberger as the I & A Specialist in Medford. She is already a certified screener. 3) Nikki Sherman has submitted a letter of resignation as the Disability Benefit Specialist in Medford. She will be taking a position as the Veteran Benefit Specialist for Taylor County. This will be a difficult position to fill because it is part-time and requires a college degree. Poe is trained as a DBS and can fill in until a new person is hired. 4) 2020 Contacts for I & A Specialists in Taylor County are 2376 and for Forest County 2387. For the DBS position, the figures are 197 for Taylor County and 163 for Forest County. 5) In his proposed budget, the Governor is proposing that Wisconsin enter the enhanced Medicaid program under the Affordable Care Act. He is not proposing any new funding for ADRCs. However, he is proposing more money for dementia care specialists, tribal ADRC positions and for family caregivers. He is also proposing \$200 million for expanding broadband in rural communities. 6) Staff meetings are continuing by zoom every three weeks.

Letter & Communications: Poe received a letter from the Census Bureau, thanking the ADRC-NW for the use of our office for training. The Audit Services Agreement was also received and will be signed by Ackley.

Future Agenda Items: As needed.

Adjournment: With no further business, Gretzinger moved to adjourn; Lemke seconded. All Ayes. The meeting was adjourned at 12:32 P.M.

Handouts: Minutes of December 11, 2020 ADRC-NW Board of Directors meeting; Statement of Net Position – December 31, 2020; Statement of Revenues and Expenses – December 31, 2020; Cash Disbursements – December 31, 2020; Time & Task Report – December 31, 2020; 2019-2020 ADRC Federal & State GPR Comparison; Budget Amendment - December 1, 2020; Resolution Supporting Increased Funding for Aging & Disability Resource Centers – Taylor County.