

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL
DATE: FEBRUARY 9, 2021
TIME: 5:30 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER.

Chairperson Houle was not present, so Gretzinger called the meeting to order at 5:35 p.m. and read the agenda.

ROLL CALL.

Personnel Members Present: Berg, Campbell, Chaney, Collins, Gretzinger, Goode & Stamper

Absent: Houle

Others Present: Nora Matuszewski, Terry Lukas, Ron Karl, & Josh Bradley

APPROVE AGENDA.

Motion by Stamper to approve the agenda as presented, seconded by Berg. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE FEBRUARY 9, 2021 PERSONNEL MEETING MINUTES

Motion by Chaney to approve the February 3, 2021 Personnel meeting minutes, seconded by Goode. All present voting (AYE). Motion carried.

PUBLIC COMMENT

Josh Bradley was in to discuss a part-time maintenance worker in the Jail. This will be added to an agenda after it goes through the Building committee.

CLOSED SESSION: the committee may consider a motion to convene in closed session pursuant to wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;” this closed session relates to:

- Personnel matter within the Forestry Department and next steps related to same.

Motion by Berg to convene into closed session, second by Chaney. All present voting (AYE). Motion carried.

Roll Call Vote: Berg (AYE), Campbell (AYE), Chaney (AYE), Collins (AYE), Gretzinger (AYE), Goode (AYE) & Stamper (AYE).

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Stamper to reconvene to open session, second by Campbell. All present voting (AYE). Motion carried.

Motion by Goode to place letter prepared in Schallock’s file with a 2-day suspension without pay, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE EMERGENCY MANAGEMENT DIRECTOR POSITION AND WAGE; FORWARD TO FINANCE

Committee will look over job description and others forwarded from other counties.

Motion by Collins to table until the next scheduled Personnel meeting, second by Berg. All present voting (AYE). Motion carried.

DISCUSSION ON HANDBOOKS

No Action

DISCUSSION AND POSSIBLE ACTION ON SETTING UP DATES TO MEET WITH DEPARTMENT HEADS

The committee discussed that the meetings with department heads will be limited to 2, and be in closed session. The next Personnel meeting the committee will discuss what will be discussed in the meetings.

DISCUSSION AND POSSIBLE ACTION ON FEEDBACK FROM THE ANTI-BULLYING POLICY

No Action

POSSIBLE FUTURE AGENDA ITEMS:

- Handbooks
- Setting up Department Head meetings
- Future meeting date set for – February 18, 2021 at 9:00 a.m.

ADJOURNMENT

There being no further business, motion by Stamper to adjourn, second by Berg. All present voting AYE, motion carried. Meeting adjourned at 6:51 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel committee meeting.