COMMITTEE: FINANCE
DATE: FEBRUARY 15, 2021
TIME: 10:00 A.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER
Chairman Lukas called the meeting to order at 10:00 a.m. and read the agenda.

ROLL CALL
Present: Campbell, Chaney, Collins, Gretzinger & Lukas
Absent:
Others Present: Nora Matuszewski, Josh Bradley, & Christy Conley

APPROVE AMENDED AGENDA
Motion by Collins to approve the amended agenda as presented, second by Chaney. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE JANUARY 19, 2021 FINANCE MEETING
Motion by Chaney to approve the minutes from the January 19, 2021 Finance meeting, second by Campbell. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS
None

DISCUSSION WITH JAIL ADMINISTRATOR FOR PART-TIME MAINTENANCE EMPLOYEE IN THE JAIL
Bradley (Jail Administrator) spoke to the committee about the possibility of getting a part-time (20 hours per week) position in the jail. He told the committee this is not something he wants right now, but, is wanting to be pro-active. This will be discussed at budget time.

DISCUSSION AND POSSIBLE ACTION ON THE EMERGENCY MANAGEMENT POSITION GOING TO FULL-TIME ON RECOMMENDATION FROM EMERGENCY GOVERNMENT AND THE PERSONNEL COMMITTEES
Motion by Collins to approve the Emergency Management Position for a 40-hour per week position and forward the recommendation to the full county board, second by Campbell. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON BIDS FOR A DOCUMENT SCANNER/COPIER/FAX FOR THE LAND RECORDS DEPARTMENT, FORWARDED FROM THE LCC COMMITTEE
Motion by Chaney to approve the purchase of the EO Johnson-Canon machine in the amount of $11,995.00, second by Campbell. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON BIDS FOR A DOCUMENT SCANNER FORWARDED FROM THE LCC COMMITTEE
The committee had Kircher come in and explain what this bid is for, as the previous motion seems similar. Kircher explained this is for a document scanning proposal, not a document scanner. He explained that someone would take all of the documents they have now and get them scanned in, preserving them any further damage because of the age of the documents.
Motion by Collins to accept the document scanning proposal in the amount of $9,126.00, second by Chaney. All present voting (AYE). Motion carried. It was noted that both purchases are covered by grant funding.

UPDATES AND POSSIBLE ACTIONS:

- Sales Tax Revenue – 2020 year-end total was $647,369.33.
- General Obligation Debt – Balance to date - $3,793,982.02
- Investment Report – Christy explained the interest rates on CD's are not very good right now. She will put money in short-term CD's and leave the rest in money market because of all of the projects, that way not tying up money at low interest rates for too long.

FUTURE AGENDA ITEMS AND SETTING DATE FOR NEXT MEETING

- Emergency Management Position
- Sales Tax
- USDA Grant
- Revolving Loan Fund
- Auto Body, Towing, & Squad repairs
- Next meeting date set for March 24th, 2021 at 10:00 a.m.

ADJOURNMENT

There being no further business, motion by Collins to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting adjourned at 12:15 p.m.