

PUBLIC PROPERTY/BUILDING COMMITTEE

COMMITTEE: PUBLIC PROPERTY/BUILDING
DATE: DECEMBER 28, 2020
TIME: 4:30 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 4:30 p.m.

ROLL CALL

Present: Collins, Dehart, Laabs, Lukas, Stamper

Absent:

Others Present: Nora Matuszewski, Cindy Gretzinger, Michelle Gobert, & Lynne Black

APPROVE AGENDA

Motion by Stamper to approve the agenda, second by Dehart. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE DECEMBER 3, 2020 PUBLIC PROPERTY/BUILDING MEETING

Motion by Collins to approve the minutes from the December 3, 2020 Public Property/Building meeting, second by Laabs. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Gobert was in to voice her concern of having youth and community involvement in the Sheriff/Residence project. The committee would like the historical society to slow down as they need time to get windows and doors in and decide what is actually happening with the building. They do not know if volunteers for the building are even an option at this point in the project.

DISCUSSION AND POSSIBLE ACTION ON THE SENIOR SNOOP SHOP EXPANSION

There were questions about the expansion that a representative from the Snoop Shop would need to answer.

Motion by Dehart to table discussion for the next scheduled meeting until Ann Koziol could be contacted to attend to answer some questions, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON PROPOSAL FROM COTTRELL DESIGN FOR SERVICES FOR EVALUATING THE EXISTING ELECTRICAL SYSTEMS IN THE ORIGINAL COURTHOUSE BUILDING

There were questions with the design for services as it should say Sheriff/Jail residence. Lukas called Cottrell in the meeting and a new letter would be sent.

Motion by Collins to have Cottrell do the electrical design with one (1) visit, as well as have Musson send him the plans needed to help out with the process, second by Laabs. All present voting (AYE). Motion carried.

DISCUSSION WITH MUSSON ON ACTION PLAN FOR UPCOMING PROJECTS; POSSIBLE ACTIONS

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Musson had a plan for upcoming projects in written form for all committee members. Collins would like a checklist of what has been done. Musson will have that available for the next scheduled meeting.

DISCUSSION AND POSSIBLE ACTION ON CHAIR QUOTES FROM COMPLETE OFFICE

There were quotes and samples from both Musson and Complete Office. The committee had a list of examples they would like to see at the next meeting.

DISCUSSION AND POSSIBLE ACTION ON HANDCRAFTED BOARDROOM TABLES

The committee asked for a total price for the next meeting.

DISCUSSION AND POSSIBLE ACTION ON UPDATING SCISSOR LIFT FOR THE MAINTENANCE DEPARTMENT

Motion by Laabs to get price quotes on a new scissor lift, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON SHARING MAINTENANCE PICK-UP WITH FORESTRY

Motion by Collins to donate the old Maintenance truck to the Forestry; when Forestry sells their truck the money will go to the Maintenance fund, second by Dehart. All present voting (AYE). Motion carried.

MAINTENANCE UPDATES; POSSIBLE ACTIONS

- Maintenance would like to build a cabinet and countertops for the breakroom.
- They are updating the outlets in the I.T. Office
- Possible power outage for Wednesday in the evening
- The boardroom needs to be soundproofed and possibly the door going into the Health Department either eliminated or blocked off.

Motion by Stamper to build cabinets and a countertop for the breakroom and soundproof the boardroom, second by Dehart. All present voting (AYE). Motion carried.

ADJOURNMENT

Motion by Collins to adjourn, second by Laabs. All present voting (AYE). Motion carried.

Meeting adjourned at 6:17 p.m.