

**Forest County Commission on Aging  
Meeting Minutes**

December 4, 2020

9:00 a.m.

County Board Room, Forest County Courthouse, Crandon, WI

**Members Present:** Jean Jungwirth, Mike Miller, Jack Matuszewski, Jeannie Weyers, Bob Shepherd, Wendy Abney, Larry Sommer, Mary Meier

**Absent:** None

**Others Present:** Tammy Queen, Pat Raml

- **Call to Order:** Meeting called to order by Miller at 9:02 a.m.
- **Roll Call:** Roll call taken and quorum met.
- **Introductions:** Self-introduction of committee members for benefit of new members.
- **Approve Agenda:** Abney pointed out that the agenda had “Tuesday” on it rather than “Friday.” She suggested that “Tuesday” be changed to “Friday.” *Motion by Shepherd to approve agenda as amended, seconded by Sommer, all in favor, motion carried.*
- **Approve December 1, 2020 Meeting Minutes:** *Motion by Weyers to approve December 1, 2020 meeting minutes as presented, second by Shepherd, all in favor, motion carried.*
- **Public Comment on Agenda Items:** None.
- **Employee Resignation:** Pat Raml, Meal Site Manager at Crandon Meal Site, submitted her resignation. She has offered to continue to work as Meal Site Manager at Crandon until a replacement can be found. *Motion by Sommer to approve Employee resignation and forward to Personnel Committee for posting of position, second by Meier, all in favor, motion carried.*
- **Adjourn:** *Motion by Matuszewski to adjourn at 9:09 a.m., seconded by Weyers, all in favor, motion carried.*

Submitted by J. Jungwirth.