

PUBLIC PROPERTY/BUILDING COMMITTEE

COMMITTEE: PUBLIC PROPERTY/BUILDING
DATE: OCTOBER 28, 2020
TIME: 11:00 A.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 11:01 a.m.

ROLL CALL

Present: Collins, Laabs, Lukas, Stamper

Absent: Dehart

Others Present: Erin Mayer, Cindy Gretzinger, Josh Bradley, Christy Conley, Jeannie Fannin, James Whiteaker, Mark Rinehart, Chris Votis, & Alex Walrath

APPROVE AGENDA

Motion by Laabs to approve the agenda, second by Collins. All present voting (AYE); Absent (1), DeHart. Motion carried.

APPROVE MINUTES FROM THE OCTOBER 5, 2020 PUBLIC PROPERTY/BUILDING MEETING

Motion by Stamper to approve the minutes from the October 5, 2020 Public Property/Building meeting, second by Laabs. All present voting (AYE); Absent (1), DeHart. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION AND POSSIBLE ACTION ON A REQUEST FROM THE SNOOP SHOP FOR EXPANSION OF THEIR BUILDING

Lukas read a letter from Snoop Shop Secretary, Ann Koziol requesting approval to add a 16'x20' addition on the East side of the existing Snoop Shop building. Motion by Collins to table until the committee can see a drawing of their plans or tour the current building, requesting Koziol come talk at the next meeting, second by Laabs. All present voting (AYE); Absent (1), DeHart. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON AN OUTSIDE PAYMENT BOX FOR TREASURER

Christy Conley and Jeannie Fannin were in to express the need for an outside payment box. Mark Rinehart and Conley explained the box would be located outside the DA's door, the security camera will be adjusted so the payment box is in the camera's view. Motion by Stamper to purchase the wide slot payment box for \$942.00 and the steel wedge anchors for an additional \$8.00. Expense to be turned into the Routes to Recovery COVID grant. If not covered by the Routes to Recovery grant, expense will be taken out of County loan funds, second by Collins. All present voting (AYE); Absent (1), DeHart. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE ABATEMENT OF THE OLD JAIL

Lukas has been in contact with Jeff Musson. Musson recommends a total abatement right down to the brick. Motion by Laabs to move abatement of the old jail to next meeting. Bring Jeff Musson in to tour old jail with committee and discuss options and pricing for either gutting the entire area or keeping some of the old jail cells, second by Collins. All present voting (AYE); Absent (1), DeHart. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON REPLACING THE FLOOR TO THE MAIN ENTRANCE OF THE COURTHOUSE

Discussion about removing the carpet and needing an abatement because of asbestos. Motion by Collins to bring in Musson for quotes on flooring for the main entrance and the entire courthouse, second by Laabs. All present voting (AYE); Absent (1), DeHart. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON DIGITAL THERMOSTATS

Rinehart would like digital thermostats added to the furnace upgrade quote. This would be a future cost savings. Motion by Laabs to have the digital thermostats added to the furnace upgrade and to have Douglas come to a meeting in January to keep the committee updated on progress, second by Stamper. All present voting (AYE); Absent (1), DeHart. Motion carried.

MAINTENANCE UPDATES ON PROJECTS, PRIORITIZING, POSSIBLE ACTION

- Bathroom Counters – have been measured
- Water Fountains – plumber has been in to give a price, but hasn't returned to do the work
- Disinfecting Sprayer – Maintenance received theirs. Additional sprayers have been ordered for the Jail and the Highway Department, all being reimbursed by Routes to Recovery Grant
- Light by DA's office – need to coordinate a time with the DA's office to install
- Maintenance Truck – has been ordered
- Touchless Faucets – will try one to see how they work
- Toilets – have all been replaced
- Roof by DA's office – waiting to hear from Musson
- Windows at the Sheriff's Department that are fogged up need to be replaced. Will need to get bids for replacing glass.
- Back driveway by the Sheriff's Department needs repairs. Lukas will talk to Highway Department.
- Company that was doing stripping and waxing of floors is no longer available. Maintenance Department will do the floors.
- Need to build a gable end at the Sheriff's Department in the spring.
- There is a meter out by the Forestry garage that can be eliminated.
- It is a long process to shut down the fire alarm system in the Jail when work is being done, Johnson Controls can come in and simplify the process for a fee. Lukas said as long as the fee is under \$3,000.00, get it done. Expense should come out of the Capital Projects fund.

DISCUSSION AND POSSIBLE ACTION ON THE UPDATED FURNITURE FOR THE COUNTY BOARD ROOM

Rinehart provided a quote from Environments. Motion by Collins to table and have Lada from Environments bring samples to the next meeting for the committee to view, second by Stamper. All present voting (AYE); Absent (1), DeHart. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON A CHANGE-ORDER FOR THE ELECTRICAL UPGRADE

Eland Electric is requesting a change-order, WPS said we need a CT cabinet installed. Motion by Laabs to approve spending up to \$15,000.00 for change-order for transformer CT cabinet, second by Collins. All present voting (AYE); Absent (1), DeHart. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON A CHANGE-ORDER FOR THE SIDEWALKS

Fahrner is requesting an additional \$3,036.61 above their original bid for additional labor and the rental of a backhoe needed to remove the existing concrete. Motion by Collins to deny payment of \$3,036.61 and to only pay the original bid of \$9,550.00, second by Stamper. All present voting AYE (4); NAY (1), Lukas; Absent (1), DeHart. Motion carried. Lukas will have Musson inform Fahrner.

DISCUSSION AND POSSIBLE ACTION ON WINDOW BIDS

Motion by Collins to approve Argonne Lumber quote for windows and doors, with the agreement that either a salesman from Quaker or Argonne Lumber will come do a walk through with Maintenance and confirm sizes, second by Stamper. All present voting (AYE); Absent (1), DeHart. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON AN UPDATED RADIO ANTENNA TOWER FOR THE SHERIFF DEPARTMENT

Discussion with Alex Walrath regarding the radio antenna tower.

Motion by Collins to table until more information is provided, second by Laabs. All present voting (AYE); Absent (1), DeHart. Motion carried.

SET NEXT MEETING DATE AND POSSIBLE TOPICS

Next meeting will be set once Lukas confirms date with Musson.

Possible Topics

Snoop Shop Expansion

Abatement of Old Jail

Removing carpet from Courthouse

Planter near bathrooms in the North Annex

Furniture for the County Board Room

Pressure washing outside of Courthouse

Radio Antenna Tower

ADJOURNMENT

Motion by Laabs to adjourn, second by Stamper. All present voting (AYE); Absent (1), DeHart. Motion carried. Meeting adjourned at 1:13 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Building/Property committee meeting.