

COMMITTEE: PERSONNEL  
DATE: FRIDAY, OCTOBER 9, 2020  
TIME: 2:00 PM  
PLACE: COUNTY BOARD ROOM

#### CALL TO ORDER

County Board Chair-Gretzinger filled in for Houle and called the meeting to order at 2:00 p.m. and read the agenda.

#### ROLL CALL

Present: Berg, Campbell, Chaney, Collins, Goode, Gretzinger, & Stamper

Absent: Houle

Others Present: Nora Matuszewski, Lynne Black, Alex Walrath, & Jamie Anderson

#### APPROVE AMENDED AGENDA

Motion by Berg to approve the agenda as presented, second by Goode. All present voting AYE.  
Motion carried.

#### APPROVE MINUTES FROM THE SEPTEMBER 10, 2020 PERSONNEL MEETING

Motion by Berg to approve the September 10, 2020 Personnel meeting minutes, second by Chaney. All present voting (AYE). Motion carried.

#### DISCUSSION AND POSSIBLE ACTION TO UPDATE THE EMERGENCY MANAGEMENT/911 DIRECTOR JOB DESCRIPTION ON RECOMMENDATION FROM THE EMERGENCY MANAGEMENT DIRECTOR

Motion by Stamper to update the job description, second by Collins. All present voting (AYE.)  
Motion carried.

CLOSED SESSION: THE COMMITTEE MAY CONSIDER A MOTION TO CONVENE IN CLOSED SESSION PURSUANT TO WIS. STAT. §19.85(1)(C) "CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY." THIS CLOSED SESSION RELATES TO:

- INTERVIEWS FOR THE COUNTY LAND SURVEYOR POSITION
- DISCUSSION AND POSSIBLE ACTION ON LAND CONSERVATION DIRECTOR PERFORMANCE

Motion by Goode to convene into closed session, second by Berg. All present voting, Berg(AYE), Campbell(AYE), Chaney(AYE), Collins(AYE), Goode(AYE) Gretzinger(AYE), & Stamper(AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Stamper, second by Berg to reconvene back to open session. All present voting (AYE). Motion carried.

Motion by Stamper to hire Jamie Anderson for the County Land Surveyor position, second by Chaney. All present voting (AYE). Motion carried.

#### UPDATES ON COVID-19 EMPLOYEE USAGE OF EPSL AND TELEWORKING: POSSIBLE ACTION

The Clerk discussed with the committee members the increase of employees using the EPSL and many others utilizing telework while they are under isolation for being in close contact with someone who has tested positive. The DA has an employee that is teleworking due to concerns for his office. He has requested a continuation until November 9<sup>th</sup>.

Motion by Collins to extend the request to November 6<sup>th</sup>, to be revisited at the next Personnel on October 28<sup>th</sup> at 5:30 p.m., second by Goode. All present voting (AYE). Motion carried.

#### DISCUSSION AND POSSIBLE ACTION ON UPDATING THE PAYROLL CLERK JOB DESCRIPTION TO INCLUDE DEPUTY STATUS BEGINNING IN THE 2021 BUDGET YEAR

Motion by Gretzinger to update the job description at the beginning of 2021, second by Collins. All present voting (AYE). Motion carried.

#### DISCUSSION AND POSSIBLE ACTION ON A NEW POSITION IN THE HEALTH DEPARTMENT

It has come recommended by the Health Committee to update an LTE position in nutrition to be a full-time position, which will be funded for 3 to 4 years using grant money and Health fund money. The position will increase the Health Department budget by an estimated \$50,000.

Motion by Collins to send a resolution to the November County Board Meeting to create a limited full-time position (Community Health Specialist-WIC Nutrition Director- B.F. Coordinator), funded through grant monies and Health Fund monies, to be reviewed in two (2) years to see if the position can be supported, second by Goode. All present voting (AYE). Motion carried.

#### POSSIBLE FUTURE AGENDA ITEMS

- Emergency Management Director Position
- DA-Explanation for telework continuation
- Labor Attorney-Policy Discussion

#### ADJOURNMENT

There being no further business, motion by Collins to adjourn, second by Berg. All present voting (AYE). Motion carried. Meeting Adjourned at 3:42 p.m.