

FOREST COUNTY CHILD SUPPORT COMMITTEE MEETING MINUTES

COMMITTEE: CHILD SUPPORT COMMITTEE

DATE: WEDNESDAY, SEPTEMBER 30, 2020

TIME: 5:30 P.M.

PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Goode called the meeting to order at 5:30 p.m.

ROLL CALL

Committee members present: Scott Goode, Lynne Black, and Cindy Gretzinger
Committee members absent: None
Others present: Shannon Boney, Child Support Director

APPROVE MEETING AGENDA

Goode read the agenda. Motion by Gretzinger to approve the agenda as presented, seconded by Black. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE SEPTEMBER 3, 2019 CHILD SUPPORT COMMITTEE MEETING

Motion by Goode to approve minutes of the September 3, 2019, seconded by Gretzinger. All present voting AYE. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

No one from the public appeared, therefore, there were no public comments.

PROGRAM/DEPARTMENTAL UPDATES

Shannon Boney informed members about a new law, 2019 WI act 95 Administrative Paternity, that was published on February 6, 2020, and became effective on August 1, 2020. With the passage of this new law, paternity can be established through genetic testing via an administrative process, without a requirement for a court action. Genetic test results must indicate a probability of paternity of 99% or higher. There's a specific procedure that needs to be followed for this process. Other than staff having to learn the new procedure, Shannon explained that it doesn't really have an impact on their current workload, it's just another process that the agency has available to establish paternity.

Shannon explained that they implemented a new procedure for conducting genetic testing due to Covid-19 concerns which allows the customer to do the collection themselves with agency staff having little or no physical customer contact. With this new process, agency staff now instruct the customer on how to do their own swabbing for themselves and their child(ren), and agency staff serve as the witness. Staff and customers are required to wear proper PPE, and staff follow

required sanitation procedures. The agency has done several tests using this new process, and it seems to be running pretty smooth.

Shannon informed the Committee that the construction updates were done to their department's front entrance which helped address the Covid-19 issues as well as their security concerns. She stated that Beaver and Tammy did an excellent job, and everything has been completed except they are still waiting on Mark to complete the electrical work.

BUDGET/FUNDING UPDATES

The Committee reviewed the Child Support Budget status report for 2020 which provided expense balances through August 2020. Shannon explained that the state aid revenues only includes administrative cost reimbursements through June 2020 as they are only reimbursed on a quarterly basis.

Shannon explained that due to policy changes required by the Office of Child Support Enforcement (OCSE), effective July 1, 2020, the Medical Support Liability (MSL) payments (a/k/a birth cost payments) must be reported as program revenue which means that it's no longer eligible for the 66% funding match. Shannon indicated that this revenue is a result of the courts ordering fathers to pay reasonable birth related costs, and the Department of Children and Families (DCF) retains 15% of the collections which is paid to the CSAs and the remaining 85% to the WI Department of Health Services (DHS), the state agency responsible for the Medicaid program. Shannon explained that the state has agreed to provide hold harmless funding to the counties in CY2020 and CY2021. However, she indicated that in the future, this will have an impact on their budget unless the state comes up with additional funding for CY2022 and beyond.

PERFORMANCE MEASURES UPDATES

Shannon updated members on the status of their performance and provided a handout regarding the CSA's performance status for the current FFY October 2019 through August 2020. Shannon explained that they had a substantial and rapid decrease on their current support collections since May which was a result of the Covid-19 pandemic. Their arrears collection performance rate, however, increased compared to the prior FFY. Shannon believes this was primarily due to the economic recovery payments (a/k/a stimulus payments) that were eligible to be intercepted for individuals who owed past-due balances on their case(s).

REVIEW AND POSSIBLE APPROVAL OF 2021 CHILD SUPPORT AGENCY BUDGET TO BE FORWARDED TO THE FINANCE COMMITTEE

Shannon presented the Committee with their department's proposed budget to review for 2021 and a discussion was held. Shannon explained that she has been working directly with Nora to update the budget estimates based on changes made to salary and fringe estimates. Because they receive 66 percent FFP administrative cost reimbursement, any changes made to expenses will impact their revenues as well. Therefore, Shannon requested the Committee to approve the budget, however, if salary and/or fringe estimates change, she may work with Nora to update the state aid revenue account accordingly without further approval by the Child Support Committee. Motion by Gretzinger to approve the budget and forward to the Finance Committee, however,

may be subject to change as a result of any salary and/or fringe updates, seconded by Black. All voting AYE.

REVIEW AND POSSIBLE APPROVAL OF CHILD SUPPORT AGENCY'S 2019 ANNUAL REPORT TO BE FORWARDED TO THE FULL COUNTY BOARD

Committee members reviewed the 2019 Annual Report for the Child Support Agency. Shannon explained that she followed the same format as the prior years, however, she changed the layout slightly. Motion by Black to approve the report and forward to the full County Board, seconded by Gretzinger. All present voting AYE. Motion carried.

ANY OTHER BUSINESS PERMITTED BY LAW

Shannon explained that they have been working to create a website for their Agency. She explained that James initially set up an account for them through GoDaddy, and that a lot of the work that was done to create the website was done by her son, Drew Boney, who was working as a student intern through James Whiteaker (IT)/Naunkca. Shannon provided all the information and material to Drew to put into the website. She noted that the time Drew spent working on the website were volunteer hours. Shannon explained that she worked with James to answer any questions or concerns she had about the website. Shannon explained there are some final touches that need to be made to the website, and she asked if it could be published once she completes it. The Committee agreed that the website could be published whenever Shannon feels it's ready to go.

POSSIBLE FUTURE AGENDA ITEMS

The Committee discussed having meetings at least on a quarterly basis. There will soon be a new member coming on board that will be assigned to the Child Support Committee. It was suggested that we have another meeting in November as the new member will be assigned to the committee by then.

ADJOURNMENT

There being no further business, motion by Black to adjourn, seconded by Goode. All present voting AYE. Motion carried. Meeting adjourned at approximately 6:15 p.m.

*These minutes are not official and are subject to change. They will be officially approved at the next scheduled Child Support Committee meeting.