

Forest County Social Service Committee Meeting
September 15, 2020
County Board Room
5:30 p.m.

Members present: Cheri Collins, Bill Chaney, David Campbell, Ron Karl, Cindy Gretzinger

Absent: Scott Goode

1. **Call to Order:** Meeting called to order at 5:30 p.m. by Collins.
2. **Roll Call**
3. **Approval of Agenda:** Jensen informed Committee that there was an error on the Next meeting date. Should read that the meeting will be on October 13 at 5:30pm. Motion by Chaney to approve agenda, seconded by Karl. All in favor, motion carried.
4. **Approval of minutes from Social Services Meeting held August 11, 2020:** Motion to approve minutes made by Campbell, seconded by Chaney. All in favor, motion carried.
5. **Public Comment on Agenda Items:** Gretzinger updated Committee that the Emergency Manager for the County has been relieved of his duties and Alex Walrath will be taking over Emergency Management duties.
6. **Department Updates:**
 - Walk-In and Appointment Limitations-Committee updated that the Department had staff that recently had been quarantined either due to illness or exposure. Explained that the staff have not tested positive for COVID however needed to be quarantined therefore Jensen spoke with Nora Matuszewski and Collins to allow Social Services to close the office to walk-ins and allow staff that are quarantined to work from home if they can. Discussion on Health Dept procedures for taking temps and thermometers to be ordered. Thermometers have been ordered, but when they arrived, some were not working. Collins will follow up with Health Dept regarding temp taking procedures.
 - CPS and Juvenile Delinquency-Committee updated on the number of Child Welfare, CPS and Juvenile Delinquency cases. Updated on the number of children currently in placements and types of placements.
 - Foster Care and Kinship- July's placement costs for Foster Care, Kinship Care and Juvenile Delinquency was shared with the committee by Joan Ginter.
 - Economic Support-No updates
 - Fiscal-Ginter discussed the 2021 Budget including moving some of BCA to fix negatives. Committee had been given July's reconciliation paperwork to review.

Youth Aids funding has been spent due to the placement costs this year so there will be County Levy needed for the remainder of the year. Committee updated that Ginter had sent financial paperwork to Bridget from CLA however agency has not had any recent contact with her. Ginter was asked to follow up with an email to Bridget. Next month Ginter and Jensen will make copies of the Budget submitted to review with Committee.

7. **Discussion and If Appropriate, Take Action on Wage Increase for Supportive Home Care in 2021**-Jensen informed Committee that the Supportive Home Care wage is currently set at \$9.50 per hour. Committee also informed that the Commission on Aging Committee had approved an increase in wages to \$12.00 for 2020. Jensen informed Committee that some of the providers are working through both programs so they are receiving less from the SHC than COA. Motion by Campbell, seconded by Karl to increase SHC wage to match the COA wage of \$12.00 per hour for 2021. All in favor, motion carried.
8. **Discussion and If Appropriate, Take Action on On-Call Wage for 2021:** Committee updated that previously Jensen had provided information on the On-Call wages for surrounding counties. Forest County is considerably lower than surrounding counties and Jensen is requesting the daily rate be increased to \$30 per day during the week and \$50 per day on weekends and holidays. Discussion occurred regarding the increase. Committee recommended the wage be increased to \$30 per day and then review it with the 2022 budget for possible increase. Motion by Gretzinger, seconded by Chaney to increase the On-Call wage to \$30 per day in 2021. All in favor, motion carried.
9. **Closed Session:** The Committee may consider a motion to convene in closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This closed session relates to:
 - Discuss and possible action on CST interviews
 - Discussion on employee performanceMotion by Chaney, seconded by Collins to enter into Closed Session. All in favor, motion carried.
10. **Reconvene to Take Action, If Appropriate, on matters discussed in closed session:** Motion by Campbell, seconded by Collins to reconvene to open session. All in favor, motion carried. No action taken.
11. **Possible future agenda items:** Interviews for CST position on October 1. Review 2021 proposed budget with Committee on October 13.

12. **Next Meeting:** October 1, 2020 at 4:30pm
13. **Adjournment:** Motion by Gretzinger, seconded by Chaney to adjourn. All in favor, motion carried.

These minutes are not official and are subject to change. Minutes will be reviewed and approved at the next scheduled meeting. Next scheduled meeting is October 1, 2020 at 4:30pm.