

COMMITTEE: FINANCE  
DATE: WEDNESDAY, JULY 29, 2020  
TIME: 5:00 PM  
PLACE: COUNTY BOARD ROOM

#### CALL TO ORDER

Chairman Lukas called the meeting to order at 5:00 p.m. and read the agenda.

#### ROLL CALL

Present: Campbell, Chaney, Collins, Gretzinger & Lukas

Absent:

Others Present: Nora Matuszewski, Lynne Black, Christy Conley, & Jeff Belongia

#### APPROVE AGENDA

Motion by Gretzinger to approve the agenda as presented, second by Campbell. All present voting (AYE). Motion carried.

#### APPROVE MINUTES FROM THE JUNE 24, 2020 FINANCE MEETING

Motion by Chaney to approve the minutes from June 24, 2020 Finance meeting, second by Collins. All present voting (AYE). Motion carried.

#### PUBLIC COMMENT ON AGENDA ITEMS

None

#### DISCUSSION AND POSSIBLE ACTION ON PAYING AN INVOICE FROM KRUEGER ELECTRIC FOR AIR CONDITIONER REPAIR AT THE LAW ENFORCEMENT CENTER

Motion by Chaney to approve the payment of the voucher, second by Campbell. All present voting (AYE). Motion carried.

#### DISCUSSION AND POSSIBLE ACTION ON PAYING AN INVOICE FROM BOARDMAN CLARK ATTORNEYS FOR THE TOWERS

Motion by Gretzinger to approve the payment of the voucher, second by Collins. All present voting (AYE). Motion carried.

#### DISCUSSION ON FOREST COUNTY POTAWATOMI COMMUNITY FURLOUGH LETTER

The committee discussed the furlough letter and asked that it was made available as well at the County Board meeting in August for all board members.

#### DISCUSSION AND POSSIBLE APPROVAL ON A NEW PITNEY BOWES CONTRACT FOR THE COUNTY POSTAGE MACHINE

Motion by Campbell to approve the new contract, second by Chaney. All present voting (AYE). Motion carried.

**DISCUSSION AND POSSIBLE ACTION ON REVISITING THE VOTING MACHINE PURCHASE**

Motion by Gretzinger to not revisit the voting machines, second by Collins. All present voting (AYE). Motion carried.

**DISCUSSION AND POSSIBLE ACTION ON AN LTE-COUNTY SURVEYOR POSITION AND JOB DESCRIPTION, FOR APPROVAL BY RESOLUTION AT FULL COUNTY BOARD; FORWARDED FROM THE GOVERNING COMMITTEE AND PERSONNEL**

Motion by Collins to approve the Surveyor position and job description and forward on to the full county board for approval, second by Chaney. All present voting (AYE). Motion carried.

**DISCUSSION AND POSSIBLE ACTION ON THE GENERAL OBLIGATION DEBT BORROWING, AND APPROVING A RESOLUTION TO BE FORWARDED TO THE FULL COUNTY BOARD**

Jeff Belongia was available to answer all questions and explain the process for the next steps in the process.

Motion by Collins to approve a resolution to be forwarded to the full county board which will be finalized the day before county board, so there will be blanks in the resolution, which will be for the interest rate and whether it will be a 14 or 15 year loan, second by Gretzinger. All present voting (AYE). Motion carried.

**DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL POLICIES AND PROCEDURES, AND APPROVING A RESOLUTION TO BE FORWARDED TO THE FULL COUNTY BOARD**

Motion by Collins to table until the next scheduled Finance meeting, second by Chaney. All present voting (AYE). Motion carried.

**DISCUSSION AND POSSIBLE ACTION ON THE WPS LEASE AGREEMENT FORWARDED FROM THE EMERGENCY MANAGEMENT COMMITTEE**

No Action. The agreement is still being worked on for clarification.

**DISCUSSION AND POSSIBLE ACTION ON A NORTHWOODS CONNECT CONTRACT**

No Action.

**DISCUSSION AND POSSIBLE ACTION ON AN EMERGENCY COUNTY BRIDGE AND CULVERT RESOLUTION FOR FULL COUNTY BOARD, ON RECOMMENDATION FROM THE HIGHWAY COMMITTEE**

No Action.

**DISCUSSION AND POSSIBLE ACTION ON THE HILES BRIDGE PROJECT, FORWARDED FROM THE HIGHWAY COMMITTEE**

No Action.

This is for the 2022 levy year, the Highway just wanted to get it out to Finance so they are prepared.

DISCUSSION AND POSSIBLE ACTION ON THE HIGHWAY UTILIZING FUNDS FROM  
THE GENERAL OBLIGATION DEBT BORROWING FOR A BLACKTOP HEATER UNIT  
(\$30,000)

Motion by Collins to approve the purchase with debt borrowing, second by Chaney. All present voting (AYE). Motion carried.

POSSIBLE FUTURE AGENDA ITEMS

- WPS Lease
- Northwoods Connect Agreement
- Emergency County Bridge Policy

ADJOURNMENT

There being no further business, motion by Collins to adjourn, second by Campbell. All present voting AYE. Motion carried. Meeting Adjourned at 7:03 p.m.