

NOTICE OF MEETING

COMMITTEE: FOREST COUNTY FORESTRY AND RECREATION COMMITTEE

PLACE: County Board Room

DATE: July 7th, 2020 TIME: 5:30pm

Members Present: Campbell, Chaney, Dehart, Karl, Miller, Stamper

Members Absent: Houle

Others Present: Carly DeVet, Katie Schallock, Mindy Samz, Sam Black, as well as others by go-to meeting.

1. Call to order.
Meeting was called to order by Chaney at 5:30 p.m.
2. Approve amended agenda.
Motion by Karl and seconded by Stamper to approve the agenda, all present voting aye, motion carried.
3. Approve minutes from the June 9th, 2020 meeting and the June 16th, 2020 Public hearing.
Motion by Dehart and seconded by Campbell to approve the June 9th, 2020 minutes, all present voting aye, motion carried. Motion by Stamper and seconded by Miller to approve the June 16th, 2020 public hearing minutes, all present voting aye, motion carried.
4. Discussion and possible action on dust control in Laona and Wabeno.
Committee discussed possible solutions but agreed the ATV Club should address dust concerns and find solution, Administrator would inform ATV Club.
5. Discussion and possible action on sending the resolution for the county conservation grant to full county board.
Motion by Karl and seconded by Dehart to send resolution to county board for approval, all present voting aye, motion carried.
6. Discussion and possible action on approving timber sale bid packet.
Administrator provided committee the proposed timber sale bid packet and suggested Monday, August 10, 2020 at 9:00 a.m. be set as bid opening. Motion by Karl and seconded by Miller to approve bid packet and bid opening date of August 10, 2020 at 9:00 a.m., all present voting aye, motion carried.
7. Discussion on DNR Audit.
Administrator provided committee an update on recent audit. There were no findings that required action. The forestry staff received positive feedback along with recommendations to incorporate in their processes.

8. Discussion on Veterans Memorial Park and credit card reader.
Administrator updated committee on processing rates that would be associated with the credit card reader. The processing rate would be passed on to the customer as a convenience fee when using the system. Chaney requested that the Park Manager job description for the Veterans Memorial Park be sent to the Personnel Committee for revisions. Motion by Dehart and seconded by Stamper to send job description to Personnel Committee to strike the 10% bonus on park revenue over \$100,000 under the pay structure.
9. Update on ATV/UTV ordinances.
Administrator informed committee that the DOT denied ordinance request for ATV/UTV state Hwy access.
10. Update on ongoing projects.
Administrator updated committee on extension of wolf river trail, DNR will assist in writing the master workplan.
Administrator informed committee that there was a contract discrepancy regarding the Camp 8 Bridge project.
Contractor incorrectly composed agreement noting the max load of bridge was 10,000 lbs. The contract should have been written with the max load of 20,000 lbs. Legal is involved and requested that the contractor proceed with design correction to see if there will be additional costs. Motion by Dehart and seconded by Campbell to approve the continuation of the design process to determine if there will be a cost increase, all present voting aye, motion carried.
11. Public comments on agenda items.
None
12. Future agenda items and setting next meeting date.
 - Camp 8 Bridge - Contract discrepancy updateNext Forestry meeting date: Monday, August 10, 2020 at 5:30 p.m.
13. Adjournment.
Motion by Karl and seconded by Dehart to adjourn at 6:25 p.m., all present voting aye, motion carried.

**These minutes are not official and subject to change. They will be officially approved at the next scheduled Forestry and Recreation meeting.