

## Forest County Commission on Aging

### Meeting Minutes

June 9, 2020

1:15 pm

County Board Room, Forest County Courthouse, Crandon, WI

**Members Present:** Jeannie Weyers, Wendy Abney, Larry Sommer, Mary Meier, Jean Jungwirth, Bob Shepherd, Arlet Steel, Mike Miller, Jack Matuszewski

**Others Present:** Tammy Queen, Cindy Gretzinger, and Kathy O'Melia (Go to Meeting)

- **Call to Order:** Meeting called to order by Miller at 1:15 p.m.
- **Roll Call:** Roll call taken and quorum met.
- **Introductions:** Self-introduction of committee members for benefit of new members.
- **Approve Agenda:** *Motion by Sommer to approve agenda as presented, second by Matuszewski, all in favor, motion carried.*
- **Approve February 14, 2020 Meeting Minutes:** *Motion by Weyers to approve February 14 Meeting Minutes as presented, second by Abney, all in favor, motion carried.*
- **Public Comment on Agenda Items:** None.
- **EBS Update:** Kathy O'Melia presents her report covering dates from November, 2019 to June, 2020. She reports that the ADRC is still open. The ADRC has sent articles to the press media regarding COVID-19. The ADRC website includes information on curbside and home delivery services. Kathy has been making courtesy calls and has provided assistance to Aging and Disabled persons in areas of health insurance, medications and food. Kathy has taken part in several training webinars. She reports that an ongoing court case has been resolved.
- **Budget Updates:** Queen reports that revenues from the Congregate and Home-Delivered Meals programs have been good and that federal stimulus money has been awarded. She reports that revenue and state dollars must be spent before federal dollars. Title III funding can be carried over into 2021 and must be used by September 30, 2021.
- **Election of Committee Officers:** *Motion by Sommer that the office of Committee Chair be held by Mike Miller, the office of Committee Vice-Chair be held by Bob Shepherd, and the office of Secretary be held by Jean Jungwirth, second by Weyers, all in favor, motion carried. Motion by Shepherd that terms of Mary Meier, Jeannie Weyers, and Bob Shepherd be extended to the end of the month of February, 2021, second by Weyers, all in favor, motion carried.*
- **Transportation:**
  - A. A finish will be put on the garage floor to prevent people from falling and aprons will be poured by Matt Samz.
  - B. Cost tools for the four COA vehicles and Medical Escort Programs (via New Freedom) were presented.
  - C. Hiring for a second bus driver is put on hold.

- D. *Motion by Steel to approve DOT 85.21 resolution to amend 2020 budget to include required 20% matching funds to come out of unreserved fund balance and forward to Full County Board, second by Matuszewski, all in favor, motion carried.*
- **COVID-19 updates:** Bulk delivery of Home-Delivered Meals plus carry-out for Congregate Meals are both working well. Return to customary Congregate Meal program will happen gradually and will include Social Distancing when there is a downward trajectory of COVID-19 cases. JARS is no longer participating in the Congregate Meals program.
    - A. *Motion by Weyers to approve temporary Policy change in Stipends for Non-Professional care and respite for AFCSP and NFCSP Caregiver Programs, second by Shepherd, all in favor, motion carried.*
  - **Nutrition Updates:** *Motion by Matuszewski to approve increase of full cost of meals for Under 60 Years of Age to \$9.50, Congregate, and \$10.00, Home-Delivered Meal, second by Sommer, all in favor, motion carried.*
  - **Discussion and possible approval of the following policies:** *Motion by Sommer to approve Home Delivered Meals Program Eligibility Guidelines for participants under age 60, Congregate Nutrition Program Eligibility Guidelines for participants under age 60, and Revised Home Care Program Policy, second by Abney, all in favor, motion carried.*
  - **Director's Report:** The Town of Laona would like to move the meal site temporarily from its current location at the Senior Center to the Community Building to make repairs to building. It is in discussion phase only at this time. The state of Wisconsin would like to promote holding Health Promotion Classes, which includes Strong Bodies classes, on line. Tammy offered a kit called the Aging Mastery Program, with the idea that participants in the program would meet virtually.
  - **Next Scheduled Committee Meeting: August 11, 2020 in CBR at 1:15 p.m.**
  - **Adjourn:** *Motion by Matuszewski to adjourn at 2:46 p.m., second by Weyers, all in favor, motion carried.*

Submitted by J. Jungwirth.