

COMMITTEE: PUBLIC PROPERTY/BUILDING
DATE: JUNE 1, 2020
TIME: 5:30 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 5:30 p.m. and read the agenda.

ROLL CALL

Present: Lukas, Collins, Laabs, Stamper & Dehart

Absent:

Others Present: Cindy Gretzinger, Nora Matuszewski, Lynne Black, Josh Bradley, Mark Rinehart, Alex Walrath, James Whiteaker, Shannon Boney, Michelle Gobert, Jeff Musson & others by Go-to Meeting.

APPROVE AGENDA

Motion by Laabs to approve the agenda as presented, second by Stamper. All present voting AYE. Motion carried.

APPROVE MINUTES FROM MAY 6, 2020 PUBLIC PROPERTY/BUILDING MEETING

Motion by Collins to approve the minutes from May 6, 2020 Building/Property meeting, second by Laabs. All present voting (AYE). Motion carried.

REVIEW LIST OF UPDATED CAPITAL IMPROVEMENT PROJECTS. POSSIBLE ACTION

There was discussion on all items on the list as follows:

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| • 911 Call Center Renovation project | \$ 200,000 |
| • Replacement of the Jail Generator | \$ 233,000 |
| • Tractor and accessories | \$ 80,000 |
| • Electrical update & replace Courthouse generator | \$ 462,000 |
| • Work on the Sheriff's Residence/Old Jail: | |
| • Replace four roofs, windows & doors | \$ 200,000 |
| • Replace existing boiler and AC in Courthouse | \$ 846,864 |
| • Replace Elevator in Courthouse | \$ 150,000 |
| • Broad Band Payment | \$ 750,000 |
| • Replace Thermostats in North Annex | \$ 80,000 |
| • Additional split units in South Annex | \$ 30,000 |
| • Replace voting machines | \$ 58,126 |
| • Miscellaneous repairs and upgrades | \$ 0 |

Total	\$3,089,990
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There was also discussion on the miscellaneous repairs that need to be done and can be taken from the building fund from the general. If there is any work done to the boiler system the

project would cause items in the Courthouse to be brought up to code. Musson will start the design now, ensuring it be bid out by the beginning of 2021 and then be completed within the year. For the time being Rinehart will fix the steam traps and fix what he needs to make it until the boiler can be updated.

Motion by Stamper to ask for a proposal from Doug Geyer to do the design for the boiler system to move forward with the project, second by Laabs. All present voting (AYE). Motion carried.

There is an air conditioner that went down at the Jail and the one that went down is not the one that Maintenance thought they would have the problem with, and his concern is that there are three, should there be proposals put out for all three of them in a bundle.

Motion by Laabs to pursue proposals/bids for the units as soon as possible, second by Dehart. All present voting (AYE). Motion carried.

There was discussion on a contract that has already been signed by Bunda with Cottrell for \$3,100 for the electrical upgrade and 100W generator and technical specs, Musson would work on the front-end of this for the bidding.

Motion by Stamper to have Cottrell do the electrical design for the Courthouse electrical and generator, second by Collins. All present voting (AYE). Motion carried.

The committee directed Rinehart to put out the tractor for proposals with the specifications and attachments that were brought to the committee.

Motion by Dehart to move forward on an equivalent tractor and attachments for proposals with a 90-day quote, second by Collins. All present voting (AYE). Motion carried.

Musson looked at the roofs in need of replacing and he would like to remove the chimneys and vents that are no longer in use when the roofs are bid out. He is working on this right now and hopes to have this finished this year yet.

The elevator is on hold right now for possible options. The split unit air conditioners are on hold as well because there might not be enough power to run them.

Motion by Collins to get the voting machines ordered and in resolution form for the next County board meeting, second by Laabs. All present voting (AYE). Motion carried.

DISCUSSION ON CURRENT CONTRACT WITH COTTRELL ENGINEERING ON ELECTRICAL UPGRADE AND GENERATOR FOR COURTHOUSE, POSSIBLE ACTION

The contract was already discussed in the Capital Improvement projects.

DISCUSSION AND POSSIBLE ACTION ON REVISIONS AND UPGRADES TO THE CHILD SUPPORT DEPARTMENT

There was plan discussed with Maintenance and the Child Support Director.

Motion by Stamper to move forward with the Child Support Office plan, second by Laabs. All present voting (AYE). Motion carried.

DISCUSSION WITH RINEHART ON SMALL PROJECTS, POSSIBLE ACTION

- Four water fountains with water bottle filling capabilities- Gobert told the committee the “Ties that Bind Us” donated bubblers to the Crandon School, it is possible they may donate to the County as well. Rinehart will talk to Mayer about this and find out if they are able to donate or not.

- Maintenance would like to get separate thermostats for the air conditioning in Child Support and Forestry, because currently there is only one control for both offices, which causes an issue.
- Dave Meier was given his generator back.
- The doors to the office's cannot be fixed anymore, so Rinehart would like to replace them with a good quality door. There was discussion about the glass and the words printed on them, Rinehart explained the integrity would not be taken from the doors and they would have to be custom made.
- Rinehart has spoken to Focus on Energy about the air conditioners and what he could get back per ton.
- The generator in the North Annex is still not running. They cannot figure out what is wrong with it. He would like to bring in Palubicki to look at it.
- The sidewalks in front of the Jail need to get done before winter

Motion by Stamper to leave the projects to Rinehart's discretion and get the smaller projects done, second by Dehart. All present voting (AYE). Motion carried.

DISCUSSION AND UPDATES ON PROJECTS MUSSON IS CURRENTLY WORKING ON AND PRIORITIZING THE BID LIST, POSSIBLE ACTION

No action as discussion was above in Capital Improvement Projects.

PERSONAL APPEARANCE FROM MICHELLE GOBERT ON PROJECTS FOR THE COURTHOUSE SQUARE, POSSIBLE ACTION

Gobert explained she has an idea for the Extension she would like to share. As of now they are not allowed to do any one on one projects, but should be able to by July. She would like to do a First Impression project where her 4-H or anyone else interested would take a sheet and view other courthouse squares as well as our own and see what we can improve on to make our square and highlight it. She would like to do a project to put the names on the trees that was once on all of them out in the memorial park/courtyard. She has already discussed this with Forestry and they have a map of all trees in the courtyard and they could gps them. She also has a grant for paint, so they would be willing to paint the picnic tables. She explained she came in to speak with the committee so they would be aware and alright with them doing these projects.

SET NEXT MEETING DATE AND POSSIBLE TOPICS

There was nothing set up at this time. Bradley told the committee there is a lot for sale across from the deer pen on the corner if the committee is looking for extra parking for the courthouse. He will look into it and see what the price is.

ADJOURNMENT

There being no further business, motion by Collins to adjourn, second by Dehart. All present voting AYE. Motion carried. Meeting Adjourned at 7:31 p.m.