

COMMITTEE: COVID-19
DATE: TUESDAY, MARCH 31, 2020
TIME: 10:00 A.M.
PLACE: FOREST COUNTY BOARD ROOM

CALL TO ORDER

Tallier called the meeting to order at 10:00 a.m. and read the agenda.

ROLL CALL

Members Present: Bunda, Chaney, Gretzinger, Tallier, Shepard, Theune & Matuszewski

Absent:

Others present: Mark Rinehart, Cortney Cleereman, Carly Devet, Bill Anderson as well as others by Go-To Meeting.

APPROVE AGENDA

Motion by Gretzinger to approve the agenda as presented, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON A COVID-19 POLICY FOR FOREST COUNTY

Motion by Bunda, second by Gretzinger to approve defining department head responsibility: Responsibility to notify County Clerk of meetings or Court proceeding so the Maintenance is aware and able to disinfect all rooms when necessary, and have staff that are working from home enter the building during normal working hours, when the courthouse is open if there is a need to come in for mail, printing, etc., exempt employees of this definition will only be Health and Social Services departments. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON STREAMLINING FUTURE COMMITTEE MEETINGS

Motion by Gretzinger to print out a detail transaction report/register for each committee member to sign for the vouchers, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION ON DEPARTMENT HEAD SPECIFIC PLANS & COURT ORDERS

All plans have been turned into the Clerk. Rinehart will interview possible candidates for the Maintenance opening by the end of the week and hire the employee.

EMERGENCY MANAGEMENT DIRECTOR- UPDATE ON BUILDINGS AVAILABLE FOR ISOLATION UNITS AND EMERGENCY SUPPLY ORDERS

Theune has been looking into several buildings and told the committee the Job Corps is currently still staffed, but, is still a possibility in the future. The supply orders are coming and he has not been given a date. The County Clerk was given a site and a date to pick up supplies for the election, and will coordinate with him if supplies become available.

PUBLIC HEALTH DIRECTOR- UPDATES

Shepard explained she had received many calls on people coming into the area and explained the notice is advisable not enforceable. Chaney asked about the Park and whether it should open on May 1st or not. Shepard indicated she had guidance on this just from today, and that the Park could open. She will share this with Chaney. She told the

committee that fourteen (14) people in Forest County have been tested and they have all been negative on results. She updated the committee on cases in Wisconsin and the States as well as deaths.

DISCUSSION AND POSSIBLE ACTION WITH MAINTENANCE ON PROTECTIVE GLASS IN OFFICES

Maintenance explained to put up protective glass in the departments it would cost around \$500, the offices being Clerk, Register of Deeds & Treasurer. He had a suggestion for the Social Services for building a wall and putting in a window and door as well. A committee member brought up the Zoning as well as the Health Department. Motion by Gretzinger, second by Bunda to move forward with the glass as well as the Social Services and look into Zoning as well. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON AN EXPANDED FMLA AND EMERGENCY LEAVE BENEFIT POLICY

Motion by Bunda to pass the policy as written with removing exempt employees, making it available to all employees, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON 1.38 MILLION DOLLARS NOT COMING TO TOWNSHIPS FROM THE PAYMENT IN LIEU OF TAXES BY AD-HOC COMMITTEE OF FOREST COUNTY

The committee discussed this and would like to forward this for the Forestry committee to look at or Finance. Devet will check into it and the committee. The committee discussed this issue being sent to the Towns Association and possibly a letter coming from the whole County Board.

DISCUSSION AND POSSIBLE ACTION ON EMPLOYEE ACCESS TO THE BUILDING DURING WORK FROM HOME PLANS

This was addressed in the defining of the policy for department heads responsibility. Discussion on Devet traveling to home town to work from home. Shepard is alright with it at this time.

FUTURE AGENDA ITEMS AND SETTING DATE FOR NEXT MEETING

- Emergency Director – Updates
- Public Health Director – Updates
- I.T. – Availability of recordings of meetings
- Next Meeting - April 9, 2020 at 10:00 a.m.

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Shepard. All present voting AYE. Motion carried. Meeting adjourned at 11:35 a.m.