

## NOTICE OF MEETING

**COMMITTEE: FOREST COUNTY FORESTRY AND RECREATION COMMITTEE**

**PLACE: COUNTY BOARD ROOM**

**DATE: April 2, 2020** **TIME: 4:30pm**

**Members Present: Bunda, Campbell, Chaney, Dehart, Karl,**

**Members Absent: Houle, Miller**

**Others Present: Carly DeVet, Sam Blake, Keith Nikolay**

**1. Call to order.**

Meeting was called to order by Chaney at 4:30 p.m.

**2. Approve agenda.**

Motion by Karl and seconded by Dehart to approve the meeting agenda, all present voting aye, motion carried.

**3. Approve minutes from the March 9th, 2020 meeting.**

Motion by Dehart and seconded by Karl to approve the meeting minutes, all present voting aye, motion carried.

**4. Discussion and possible action on Camp 8 Bridge contractor bids.**

Forest Administrator presented the three (3) bids received for the Camp 8 Bridge. Committee reviewed bid information and awarded Radtke Contractors, Inc. based on cost and Nikolay's recommendation that this contractor is a reputable business. It was suggested that the old bridge top structure be salvaged, the contractor has added removal as part of the project and the HWY Dept. will be transporting. Motion by Karl and seconded by Dehart to award Radtke Contractors, Inc. the Camp 8 Bridge project, all present voting aye, motion carried.

**5. Discussion and possible action on firewood, ice, septic and garbage bids.**

Forest Administrator explained to the committee that we only received bids for firewood and garbage. The ice and septic bid ads placed in the newspapers would be extended and Forestry staff would mail invitation to bid letters to potential vendors. The Committee reviewed the bid information for the firewood and garbage. Motion by Bunda and seconded by Dehart to award Taylor Ziolkowski the Firewood bid based on cost (delivered and stacked), all present voting aye, motion carried. Motion by Karl and seconded by Dehart to award Waste Management the three (3) year garbage bid based on cost, all present voting aye, motion carried. Forest Administrator recommended to the committee that they consider delegating authority to approved the ice and septic pumping bids to the Chair and Administrator due to the ever changing COVID-19 situation. Motion by Bunda and seconded by Campbell to approved chair and Administrator authority to award the ice and septic bids, all present voting, aye, motion carried.

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### 6. Discussion and possible action changing price of pavilion rentals.

The Forest Administrator, along with the Park Manager's recommendation, suggested the committee review the rental fee for the park pavilions. After much discussion it was agreed that the price structure would be changed to the following: Full day rental of Pavilion would remain the same - \$125.00/\$25.00 refunded and Half day rental of Pavilion would be added - \$75.00/\$25.00 refunded. Motion by Dehart and seconded by Bunda to add a half day rental of Pavilion, all present voting aye, motion carried.

### 7. Discussion and possible action on campground procedures.

The Forest Administrator is concerned with the Veterans Memorial Park and the effects from the COVID-19 situation. The Forestry Department is receiving calls from seasonal site owners with valid concerns. The owners are inquiring when the park will open and if refunds would be issued if opening day is delayed or there is a full closer. The committee has agreed that the park would not open on May 1, 2020. The park will **tentatively** open on May 15, 2020. This date may change pending future developments/effects of COVID-19. The committee agrees to refund seasonal site owners if the opening date is delayed or park is closed for season. Committee requests an ad be placed in the newspapers announcing the postponement (closed until further notice) of park opening. Site owners would be refunded based on a daily calculation. It was suggested that during the COVID-19 situation, the Forest Administrator be granted full authority during the emergency declaration to postpone opening date or close the park. No Motion made by committee.

The Park Manager voiced concern with the potential of someone being hurt with the amount of traffic that the park experiences during the season. There are many vehicles in and out of the camp sites that are not registered. She would like to enforce a park rule allowing only registered vehicles belonging to campers in and out of the park. She would require visitors to park out in the main parking lot and walk in to visit. She understands there will be exceptions such as the elderly. She would allow non-registered vehicles with a handicap sticker to drive in and park. She asks that signs be placed to also enforce this rule. The committee agrees this is an issue that needs attention and agrees with new rule for park. No Motion made by committee.

### 8. Discussion and possible action on spring bid opening.

Forest Administrator explains that there are three (3) timber sales that have expired (Dead Duck, Inverted and That's All Folks). The Forestry Dept. has attempted to contact the contract purchaser of these sales with no success. The Committee agrees that the three contracts will be voided with any loss taken out of purchaser's performance bond. They will place all three timber sales back out for bid.

There was discussion with the DNR to push back spring bids. The DNR is recommending postponing spring bids due to the aspen sales and the three sales we will be re-bidding. They also want the opportunity to assist the Forest Administrator and staff in the field. They will continue to push forward on what they can due to COVID-19 restrictions.

A Resolution was brought to the committee's attention for review, Chaney requests before going to full County Board that the resolution be revised and it include "it would then revert back to 20%". Forest Administrator will have Paul Payant revise. No motion made by committee.

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9. Set next meeting date: May 5, 2020 4:30p.m.

10. **Adjournment**

Motion by Dehart and seconded by Karl to adjourn, all present voting aye, motion carried.

**\*\*These minutes are not official and subject to change. They will be officially approved at the next scheduled Forestry and Recreation meeting.**