

## Forest County Commission on Aging

### Meeting Minutes

February 11, 2020

1:15 pm

County Board Room, Forest County Courthouse, Crandon, WI

**Members Present:** Larry Berg, Wendy Abney, Larry Sommer, Mary Meier, Jean Jungwirth

**Members Absent:** Jeannie Weyers, Lance Laabs, Arlet Steel and Bob Shepherd

**Others Present:** Tammy Queen, Kathy O'Melia

- **Call to Order:** Meeting called to order by Berg at 1:15 p.m.
- **Roll Call:** Roll call taken and quorum met.
- **Introductions:** Self-introduction of committee members for benefit of new members.
- **Approve Agenda:** *Motion by Sommer to approve agenda as presented, second by Abney, all in favor, motion carried.*
- **Approve January 7, 2020 Meeting Minutes:** *Motion by Berg to approve January 7 meeting minutes as presented, second by Jungwirth, all in favor, motion carried.*
- **Public Comment on Agenda Items:** None.
- **EBS Update:** Kathy O'Melia presents her report covering dates from 10.1.19 to 11.30.19. She reports that the Medicare.Gov website requires users to set up a personal account during the open enrollment period. She reported on several cases in which she was involved; some are resolved and some are ongoing. She gave two "Welcome to Medicare" programs.
- **Budget Updates:** Queen reports that starting on January 1, 2020, the Aging Program can transfer money to the ADRC directly for the EBS position, eliminating the middle man. She reported meal site revenue for 2019 and total number of meals served. She reported on the importance of donations in maintaining the meal sites.
- **Nutrition Updates: Nutrition Audit:** Queen pointed out that the GWAAR audit indicated the absence of a full-time nutrition director, as required by law, as well as the absence of a Nutrition Advisory Committee and Senior Dining Service five days per week. A waiver for the last absence was denied. Queen reports that that Emergency Preparedness is up-to-date.
- **Nutrition Updates: Discuss and approve Carry Out Meals Policy:** *Motion by Meier to approve Carry Out Meals Policy, second by Jungwirth, all in favor, motion carried.*
- **Nutrition Updates: Discuss and approve Complaint/Grievance Policy:** *Motion by Berg to approve Complaint/Grievance Policy, second by Sommer, all in favor, motion carried.*
- **Director's Report:** Queen reports that the Town of Laona wants to move the Senior Dining Site from its present location at the Senior Center to the Community Building. Modifications to the Community Building to make it handicapped-accessible has not been completed. Queen will be attending a Town of Laona Meeting on March 3, 2020 at 7 pm. A new bus route to Antigo has been added. Queen is promoting the Purple Tube Project. Three Strong Bodies classes are ongoing. Queen reports that if a client is found eligible for Long Term Care on or after July 1, 2020, the client must be served immediately. Queen would like to attend Advocacy Day in Madison, Wisconsin on May 12, 2020 and would like committee members to attend with her.

- **Next Scheduled Committee Meeting: April 14, 2020 in CBR at 1:15 p.m.**
- **Adjourn:** *Motion by Jungwirth to adjourn at 2:35 p.m., second by Abney, all in favor, motion carried.*

Submitted by J. Jungwirth.