

## **RULES & REGULATIONS COMMITTEE MINUTES**

COMMITTEE: RULES & REGULATIONS  
DATE: THURSDAY, FEBRUARY 13, 2020  
TIME: 4:30 P.M.  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairman Bunda called the meeting to order at 4:30 p.m. and read the amended agenda.

### **ROLL CALL**

Members Present: Bunda, Gretzinger, Dehart, Tallier (to complete a quorum) & Campbell present at 4:45 p.m.

Absent: Goode, Laabs & Matuszewski

Others present: Steve Kircher & Nora Matuszewski

### **APPROVE AMENDED AGENDA**

Tallier explained that he may have misspoken at the last meeting, in the minutes under the Emergency Management Committee discussion the minutes read, "Should the Emergency Management and IT Committees be combined?" That was a mistake he meant to say 911. Motion by Gretzinger to approve the amended agenda, second by Dehart. All present voting (AYE). Motion carried.

### **APPROVE MINUTES FROM THE JANUARY 7, 2020 MEETING**

Motion by Gretzinger to change wording as suggested by Tallier, second by Dehart. All present voting (AYE). Motion carried. Motion by Dehart to approve the amended minutes from the January 7, 2020 meeting, second by Gretzinger. All present voting (AYE). Motion carried.

### **PUBLIC COMMENT ON AGENDA ITEMS**

None

### **DISCUSSION AND POSSIBLE ACTION ON A FOREST COUNTY PURCHASING POLICY**

Motion by Gretzinger to change the items as follows:

- "PURPOSE" to "PURPOSE AND APPLICABILITY"
- "APPLICABILITY" -Delete
- Pg. 3, 1<sup>st</sup> paragraph- "lowest practicable price" to "lowest responsible bid"

Second, by Dehart. All present voting (AYE). Motion carried.

### **DISCUSSION AND POSSIBLE ACTION ON PERSONNEL COMMITTEE**

Motion by Dehart to table until the next scheduled meeting, so the Personnel Committee has a chance to look at the committee first, second by Gretzinger. All present voting (AYE). Motion carried.

### **DISCUSSION AND POSSIBLE ACTION ON SOCIAL SERVICES COMMITTEE**

Motion by Gretzinger to send this back to the Social Services for discussion because there was nothing clear detailed out, second by Dehart. All present voting (AYE). Motion carried.

#### DISCUSSION AND POSSIBLE ACTION ON FORESTRY AND RECREATION COMMITTEE

Forestry Committee recommendation as follows:

- Forestry and Recreation Committee –
- This committee shall consist of seven (7) members
- (a) This committee shall supervise and be responsible for the overall management and administration of all County lands in accordance with Wis. Stats. Chapters 26, 27, 28, 29, and 59
- (b) This committee shall make or cause to be made appraisals of all timber lands the timber of which is to be sold for fair market value, advertise said timber for sale, accept and open all bids and accept a successful bidder on behalf of the County and have the authority to enter into binding contracts for the sale of County timber except as hereinafter modified or limited by the County Board.
- (c) Shall negotiate for the acquisition or sale of lands within the County Forest and Recreation areas by purchase, gift, or bequest or by exchange of County owned land outside such areas for better administration or for recreational purposes.
- (d) Shall advise and consult with the Forest County Land Conservation Committee and other appropriate committees and State agencies involving wildlife and recreational projects and all other conservation questions which may touch upon or involve County owned lands.
- (e) Shall supervise the County Administrator and other County Forestry employees.
- (f) Shall inventory and manage all time on County lands to insure the maximum public benefit.
- (g) Shall be authorized to sell timber in accordance with Chapter 28 of Wis. Stats. And further, guided by sound forest management practices.
- (h) County Forest Administrator shall act as agent and coordinate all activities on behalf of the Forestry Committee. In the absence of the County Forest Administrator, the Assistant Forest Administrator shall act as an agent.

Motion by Dehart to forward the changes to the full county board for discussion, second by Campbell. All present voting (AYE).

#### DISCUSSION AND POSSIBLE ACTION ON LAND CONSERVATION- LAND INFORMATION-UW-EXTENSION COMMITTEE

Motion by Campbell to forward to the full County Board the following recommendations from the governing committee:

**Land & Water Conservation-Land Information-UW-Extension Committee**— This committee, created under Wisconsin State Statutes §59.56(3)(b) §59.70(3)(m), and §92.06(1), has jurisdiction over the following County departments:

- Land Conservation
- Land Information
- UW-Extension

The Land & Water Conservation Committee shall consist of five (5) members, any number of which are members of the county board and the County Board Chairman as provided for by law. The county board shall also appoint to the land & water conservation committee at least 2 persons who are members of the committee on agriculture and extension education created under s. [59.56 \(3\) \(b\)](#). Additionally, the county board shall appoint a person who is the chairperson of the county farm service agency committee created under [16 USC 590h](#) (b) or other county farm service agency committee member designated by the chairperson of the county farm service agency committee. The county board may appoint to the land & water conservation committee up to 2 members who are not members of the county board. Each member of the committee shall serve for a term of 2 years or until a successor is appointed, whichever is longer.

If the board has established a land information office under sub. [\(59.70\) \(3\)](#), the board shall have a land information council consisting of not less than 8 members. The council shall consist of the register of deeds, the treasurer, and, if one has been appointed, the real property lister or their designees and the following members appointed by the board for terms prescribed by the board:

- A member of the board.
- A representative of the land information office.
- A realtor or a member of the Realtors Association employed within the county.
- A public safety or emergency communications representative employed within the county.
- The county surveyor or a professional land surveyor employed within the county.
- Any other members of the board or public that the board designates.

(a) **Land & Water Conservation.** This committee seeks input from and works closely with a diverse group of agencies, associations, and organization involved in resource management and protection in Forest County. This committee shall administer the county farmland preservation program. This committee shall also administer the wildlife damage abatement program and

follow specific duties, powers and responsibilities granted to Land & Water Conservation Committees under state law, which are found in Wisconsin State Statutes §92.06 and 92.07.

(b) **Land Information.** This committee will continue to oversee the documentation of land corner monuments, using Public Land Survey Systems (PLSS), throughout Forest County. The goal would be to establish and document, for public availability, all quarter corners within Forest County. The Land Information Committee oversees the Forest County Geographic Information System (GIS) and its Web content. The committee also uses its funds to purchase and support computer hardware and software pertaining to Forest County land modernization.

(c) **University of Wisconsin Madison-Madison Division of Extension.** To this committee shall be referred all matters pertaining to County participation in University of Wisconsin Madison-Madison Division of Extension programs. This committee advises the County Board with respect to all resolutions and ordinances concerning extension education. The committee enters into joint employment agreements with the University of Wisconsin Madison-Madison Division of Extension. This committee evaluates University of Wisconsin Madison-Madison Division of Extension education programs and provides guidance concerning prioritization of Forest County University of Wisconsin Madison-Madison Division of Extension programming and requests funding of the County Board. The Forest County University of Wisconsin Madison-Madison Division of Extension includes programs in community resource development, family living, 4-H and youth development.

(d) **US Census.** The Land & Water Conservation-Land Information-UW-Extension Committee will act as the liaison between US Census representatives and Forest County residents.

(e) **Intergovernmental Relations.** The Land & Water Conservation-Land Information-UW-Extension Committee will ensure continuous participation in intergovernmental affairs with public agencies and tribal government to coordinate comprehensive planning, project development and maximize the efficient use of public funds. The committee will also be responsible for coordination of efforts with the North Central Wisconsin Regional Planning Commission as needed.

Second by, Dehart. All present voting (AYE). Motion carried.

#### DISCUSSION AND POSSIBLE ACTION ON THE NEW RULES AND REGULATIONS AND UPDATE WEBSITE

The Clerk explained the most current draft is on the website.

#### DISCUSSION AND POSSIBLE ACTION ON A COMMITTEE VOTE TO APPOINT A VICE CHAIR OF THE RULES AND REGULATIONS COMMITTEE

No Action

#### POSSIBLE FUTURE AGENDA ITEMS

- Vice Chair
- Personnel Committee
- Social Services Committee
- Commission on Aging
- Sheriff & Justice

#### NEXT MEETING DATE

March 19, 2020 at 4:30 p.m. in the County Board Room.

ADJOURNMENT

Motion by Dehart, second by Campbell to adjourn. All present voting (AYE). Motion carried.  
Meeting adjourned at 5:13 p.m.