

PERSONNEL & FINANCE COMMITTEE MINUTES

COMMITTEE: PERSONNEL & FINANCE
DATE: WEDNESDAY, JANUARY 15, 2020
TIME: 5:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman (Personnel) Houle called the meeting to order at 5:00 p.m. and read the agenda.

ROLL CALL

Members Present: Berg (P), Burl (P/F), Chaney (P/F), Goode (P), Gretzinger (P/F), Houle (P/F), Stamper (P), & Lukas (F)

Absent:

Others Present: Nora Matuszewski, Tammy Queen, Christy Conley, Cortney B. Cleereman, Lynne Black, Ron Karl, & Jacee Anderson

APPROVE AMENDED AGENDA

Motion by Stamper (P) to approve the amended agenda, second by Lukas (F). All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE JANUARY 13, 2020 JOINT PERSONNEL AND SOCIAL SERVICES MEETING, AND THE DECEMBER 30, 2019 FINANCE MEETING

Motion by Stamper to approve the Personnel/Social Services minutes, second by Berg. All present voting (AYE). Motion carried.

Motion by Chaney to approve the Finance minutes, second by Lukas. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION AND POSSIBLE ACTION ON VACATION CARRY-OVER TIME REQUESTED OF EMPLOYEES AT THE HIGHWAY DEPARTMENT

Motion by Stamper to allow the carry-over for all Highway employees, to be used within 60-days of meeting, second by Berg. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON UPDATING THE BFPC JOB DESCRIPTION, REQUESTED FROM THE HEALTH DIRECTOR

Motion by Gretzinger to update the changes made to the job description by the Health Director, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON UPDATING THE COA/BUS DRIVER JOB DESCRIPTION ON THE RECOMMENDATION OF THE AGING COMMITTEE, AND POSTING OF THE POSITION

Discussion came about of raising the wage for the position. It was discussed at budget time to not make any adjustments during the year for wage increases because of the budget trouble for the 2020 budget.

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Motion by Chaney to update the job description without the raise requested and post, second by Gretzinger. All present voting (AYE): Burl, Chaney, Goode, Gretzinger, Houle. (NAY): Berg & Stamper. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON TOOL ALLOWANCE PAYMENTS FOR THE HIGHWAY EMPLOYEES

There was discussion evolving about how the tool allowance was eliminated to begin with. The committee members did not know. L. Black told the committee there was discussion and it was just never put into the handbook in 2014. There are no minutes that can be found that show it being taken away from the employees. Personnel and Finance will look into this for the 2021 budget.

No action.

DISCUSSION AND POSSIBLE ACTION ON CLA, HIPPA AND ENGAGEMENT LETTERS

Motion by Lukas to sign the HIPPA agreement contingent upon number 14. Page 7, "Governing Law", be changed from "Minnesota", to "Wisconsin"; and the Engagement agreement, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION TO BE FORWARDED TO THE FULL COUNTY BOARD IN FEBRUARY, SETTING THE ELECTED OFFICIALS 2021-2024 WAGES

Motion by Chaney to approve the resolution to be forwarded to the full county board in February, second by Stamper. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON 2019 BUDGET AMENDMENTS TO BE FORWARDED TO THE FULL COUNTY BOARD IN RESOLUTION FORM FOR APPROVAL.

No Action

POSSIBLE FUTURE AGENDA ITEMS

Finance-2019 Budget amendments

Meeting set for January 31, 2020 at 3:00 p.m.

ADJOURNMENT

There being no further business, motion by Berg to adjourn, second by Gretzinger. All present voting (AYE). Motion carried. Meeting adjourned at 5:58 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel and Finance Meetings meeting.