

## **PUBLIC PROPERTY/BUILDING COMMITTEE MINUTES**

COMMITTEE: PUBLIC PROPERTY/BUILDING COMMITTEE  
DATE: THURSDAY, DECEMBER 19, 2019  
TIME: 5:00 P.M.  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairman Bunda called the meeting to order at 5:00 p.m. and read the agenda.

### **ROLL CALL**

Members Present: Bunda, Laabs, Lukas, & Stamper

Other Members: Mark Rinehart, Barb Barker, Lee Lamers & Alex Walrath

Absent: Shaffer

Others present: Nora Matuszewski, Jeff Musson, Michelle Gobert, Brian Schultz, & Mike Monte

### **APPROVE AGENDA**

Motion by Stamper to approve the agenda, second by Laabs. All present voting (AYE).  
Motion carried.

### **APPROVE MINUTES FROM THE NOVEMBER 14, 2019 PUBLIC PROPERTY/BUILDING COMMITTEE MEETING**

Motion by Laabs to approve the minutes, second by Stamper. All present voting (AYE).  
Motion carried.

### **PUBLIC COMMENT**

None

### **DISCUSSION AND POSSIBLE ACTION ON NEW FLAG POLES TO BE INSTALLED AT COURTHOUSE WITH COOPERATION OF BLACKWELL JOB CORPS**

Lukas spoke with the Job Corps and they will take on the project, but, they will need a detailed plan to follow, the materials, and equipment. They have the ability to make brick look anyway the committee would like. Bucky Dailey has offered the use of his hoist to put the flag poles in. The Highway has the flag poles and the general fund will have to pay them. The cost of the poles is not known at the present time; Anderson will be contacted to find out the price.

Motion by Stamper, second by Laabs to have the Blackwell Job Corps do the flag pole project. All present voting (AYE). Motion carried.

### **DISCUSSION WITH HISTORICAL SOCIETY ON FUTURE USE AND RESTORATION OF OLD JAIL AND SHERIFF RESIDENCE ON SOUTH SIDE OF COURTHOUSE; POSSIBLE ACTIONS**

Michelle Gobert and Brian Schultz were in to discuss what they have found out. Gobert told the committee there is an issue with ownership of the building and who maintains it when it comes to their organization. They know of a building on county property that is owned by someone else, who is responsible for maintenance? There were questions as to what the building is going to be used for and what would the end result be for the use of the building when it pertained to anyone. The thought was there needed to be a discussion at full county board as to what the board was willing to spend and for what use, or should it be torn down. They would like discussion to be held with the committees and departments and then be brought back to the committee.

Motion by Stamper, second by Laabs to bring this discussion to full county board for decision on what needs to be done with the building and what would be an acceptable amount to spend on restoration of the building. All present voting (AYE). Motion carried.

#### UPDATE AND DISCUSSION ON NEW 911/DISPATCH CENTER, INCLUDING DESIGN AND PROCEEDING WITH BIDDING DOCUMENTS; POSSIBLE ACTIONS.

Musson was in with the current floor plan and his proposed changes. This project is moving forward.

#### UPDATE AND DISCUSSION ON GENERATOR AND WIRING OF LAW ENFORCEMENT CENTER INCLUDING DESIGN AND DESCRIPTION OF BIDDING REQUIREMENTS; POSSIBLE ACTION

This needs to go out to a bidding process.

Motion by Lukas, second by Laabs to allow Rinehart, with the help of Musson and Corporation Counsel set up bidding documents to move forward with the process. All present voting (AYE). Motion carried.

#### DISCUSSION ON NEW CONTRACT WITH BRUCE COTTRELL ON DETERMINING THE GENERATOR NEEDS FOR THE 1909 COURTHOUSE; POSSIBLE ACTION

Motion by Stamper, second by Lukas to approve the new contract with Cottrell. All present voting (AYE). Motion carried.

#### MAINTENANCE UPDATE WITH MARK RINEHART ON ALL CURRENT AND FUTURE PROJECTS; POSSIBLE ACTIONS

- Rinehart asked about the trailhead that Forestry had suggested at the Fairgrounds and where the project was. Bunda told Rinehart to plow it because the Highway does not have time until after the 1<sup>st</sup> of the year.
- The generator for the north annex is not working, he replaced the battery and was still having problems with it. Rinehart was told to put a cold blanket on it.
- The bucket trap for the heat exchanger in the boiler room is going to have to be rebuilt this winter.
- The snow equipment the Maintenance department has is junk. The tractor that they are using is the Forestry department's and it is 18 years old, and he feels it

should have a snow blower attached to the back of it. The committee told him to look into a new tractor.

- The DA blew a breaker today (19<sup>th</sup>) and Maintenance cannot find it. There is a panel in the hallway that Rinehart would like to tap into and put a 100 amp sub panel in for the DA office, and get Palubicki to help with it.
- Motion by Stamper, second by Lukas to purchase a crimper. All present voting (AYE). Motion carried.
- The committee told Rinehart to get pricing on flooring, chairs, and tables for the board room.

#### SET NEXT MEETING DATE AND POSSIBLE TOPICS

The committee will wait until Musson is ready with the rest of the 911/Law Enforcement information first.

#### ADJOURNMENT

Motion by Lukas to adjourn the meeting, second by Stamper. All present voting AYE. Motion carried. Meeting adjourned at 7:01 p.m.