

PUBLIC PROPERTY/BUILDING COMMITTEE MINUTES

COMMITTEE: PUBLIC PROPERTY/BUILDING COMMITTEE
DATE: THURSDAY, NOVEMBER 14, 2019
TIME: 5:00 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Bunda called the meeting to order at 5:00 p.m. and read the agenda.

ROLL CALL

Members Present: Bunda, Laabs, Lukas, Shaffer, & Stamper

Other Members: Mark Rinehart, Barb Barker, Lee Lamers & Alex Walrath

Absent:

Others present: Nora Matuszewski, Bruce Cottrell, & Jeff Musson

APPROVE AGENDA

Motion by Laabs to approve the agenda, second by Stamper. All present voting (AYE).
Motion carried.

**APPROVE MINUTES FROM THE SEPTEMBER 12, 2019, OCTOBER 1, 2019
(JOINT WITH FINANCE), OCTOBER 8, 2019 (JOINT WITH FINANCE), AND
NOVEMBER 6, 2019 (JOINT WITH FAIR) MEETINGS**

Motion by Stamper to approve the minutes, second by Laabs. All present voting (AYE).
Motion carried.

PUBLIC COMMENT

Lukas asked about the flag poles and told the committee he had a meeting with Blackwell Job Corps and would like to ask permission to speak to them about helping with putting up the flag poles. The committee did not have a problem with him asking.

DISCUSSION WITH BRUCE COTTRELL ON BACKUP GENERATOR FOR LAW ENFORCEMENT CENTER. INCLUDING ELECTRICAL WORK ON LIFE SAFETY PANELS AND CODE REQUIREMENTS. DISCUSSION ON ELECTRICAL GENERATOR BACKUP FOR MAIN COURTHOUSE WHICH INCLUDES MAJOR DEPARTMENTS AND I.T. SERVICES FOR ALL: POSSIBLE ACTIONS

Bruce Cottrell explained how his services came about and what needed to be done with the current situation with the generator at the Jail. He explained that anything new that would be done would have to be code compliant for safety codes of today. He explained the reasons for needing two sources of power for the life saving circuitry of the generator and what needs to be done for a bidding process. There was discussion on the gas generator, and a smaller generator to run along with the old generator. His suggestion was to get rid of the generator we currently have and bid out for a new one.

Motion by Lukas to enter into a new contract with Cottrell to explore what is needed in the 1909 Courthouse Building for a generator, second by Stamper. All present voting (AYE.) Motion carried.

DISCUSSION WITH MEMBERS OF THE FOREST COUNTY HISTORICAL SOCIETY ON THE OLD SHERIFF RESIDENCE AND JAIL RESTORATION

Michelle Gobert spoke to the committee about using the Sheriff/Jail residence for possibly an archive for the Forest County Historical Society. She explained there are records scattered all over that could be localized to one area. She thought that if the building was used as an archive people would be able to come and view the documents. Gobert thought as the Historical Society is its own entity they would be able to secure possibly 50/50 grants to help with the restoration of the building. The question was raised as to who maintains and heats the building if it is restored for the Historical Society.

DISCUSSION WITH JEFF MUSSON ON 3 MAJOR FOREST COUNTY PROJECTS, POSSIBLE ACTIONS.

- a) PROCEEDING WITH NEW 911/DISPATCH CENTER WITH THE REMODELING OF THE LAW ENFORCEMENT ENTRANCEWAY AND OTHER AREAS

Musson might need a formal signature from the jail inspector and when obtained he could start developing the documents to get the bidding procedure moving. Motion by Stamper to proceed to have Jeff Musson set up the bidding documents, drawings, and specifications according to the original document for the jail updates, second by Laabs. All present voting (AYE.) Motion carried.

- b) OLD SHERIFF RESIDENCE AND OLD JAIL RESTORATION UPDATE.

There was discussion about what would happen to the building, what would be in it, and the consensus was that whatever it was used for it would have to a full county board decision.

- c) CONSTRUCTION OF NEW COURTHOUSE COMPLEX INCLUDING SUPPORTING OFFICES AND DISTRICT ATTORNEY.

Musson brought in a preliminary plan for review of the new courtroom and renovation of the sheriff/jail residence. The committee asked him to come back to the next meeting with new drawings with the courtroom attached to the existing jail.

MAINTENANCE UPDATE WITH MARK RINEHART ON ALL CURRENT AND FUTURE PROJECTS, POSSIBLE ACTIONS.

- Rinehart asked the committee what to do with all of the pallets that are building up. The committee told him to let anyone take them that wants them.
- Board room furniture has been complained about, but, the committee feels that it is a future item.
- Rinehart asked if Stroik would be able to work 40 hours as two employees will be absent for around 8 weeks in December-February. Motion by Lukas to approve Stroik to work the 40 hours for the time the employees are absent, second by Shaffer. Motion carried.

- The roof is almost done on the south annex, they ordered the wrong edging and will be back to finish in the next week or so when the correct edging comes in.
- Maintenance finished the truck bed and it turned out very nice.
- The Fairgrounds needs a new roof on the bathroom and the fascia it rotted. Rinehart feels a metal roof should be put on. The committee asked him to bring this back to the next meeting with prices if they can do it in house.
- The ceiling tiles for the boardroom are going to be \$1,234.75. Motion by Lukas to purchase the ceiling tiles, second by Shaffer. All present voting (AYE.) Motion carried.
- The DA office will be moved into the boardroom on November 25, 2019.
- There will be a new Assistant DA coming in January and there are some concerns with filing. The suggestion is to tear out a wall in the office and make extra room for this. The suggestion is if it is under \$5,000 just get some quotes and bring them back to the next meeting. Motion by Lukas to do an amendment to Advanced Asbestos removal to get a bid on removing the lead, second by Shaffer. All present voting (AYE.) Motion carried.
- Rinehart asked the committee if bids were going to be needed for the next offices for the split air conditioning units. The committee suggested a bid proposal be sent out and when the bids come back bring them back to the committee.
- Rinehart discussed with the committee problems in the Jail with valves that need to be fixed and the crimping of lines. Milwaukee makes a crimper for \$3,100 and he would like to know if the committee would allow the Maintenance to purchase one. Every time they have problems in the Jail a plumber has to be called in and with this it would save the County money in the long run. Bunda has a friend at Milwaukee he will see if he can obtain a cheaper price.

SET NEXT MEETING DATE AND POSSIBLE TOPICS

The next meeting date and time were set for December 19, 2019 at 5:00 p.m.

ADJOURNMENT

Motion by Shaffer to adjourn the meeting, second by Stamper. All present voting AYE. Motion carried. Meeting adjourned at 6:58 p.m.