

**FOREST COUNTY MEETING
PERSONNEL**

COMMITTEE: JOINT PERSONNEL & FINANCE
DATE: WEDNESDAY, OCTOBER 30, 2019
TIME: 5:00 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairperson Houle called the meeting to order at 5:00 p.m. and read the agenda.

ROLL CALL

Members Present: Berg, Burl, Chaney, Gretzinger, Houle, & Stamper

Absent: Goode & Lukas

Others present: Nora Matuszewski, Lynne Black, & Steve Kircher

APPROVE AMENDED AGENDA

Motion by Chaney to approve the amended agenda, second by Stamper. All present voting (AYE). Motion carried.

APPROVE MINUTES OF THE OCTOBER 10, 2019 PERSONNEL COMMITTEE MEETING

Motion by Berg to approve the minutes, second by Chaney. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

CLOSED SESSION: THE COMMITTEE MAY CONSIDER A MOTION TO CONVENE IN CLOSED SESSION PURSUANT TO WIS. STAT. §19.85 (1) (C) and (e) "CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY" AND "DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION." THIS CLOSED SESSION RELATES TO:

- **LAND CONSERVATION TECHNICIAN INTERVIEWS**
- **DISCUSS BARGAINING AGREEMENT TO FORWARD TO FULL COUNTY BOARD FOR APPROVAL AND IMPACT OF RATIFYING SAME ON WAGES AND BENEFITS TO BE PROVIDED TO SPECIFIC COUNTY EMPLOYEES**

Motion by Chaney, second by Stamper to convene into closed session. All present voting: Berg (AYE), Burl (AYE), Chaney (AYE), Gretzinger (AYE), Houle (AYE), & Stamper (AYE.) Motion carried.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Stamper to reconvene into open session, second by Chaney. All present voting (AYE.) Motion carried.

Motion by Chaney to offer the position to Cassidy Neilitz, and the starting wage to begin at \$18.00, second by Stamper. All present voting (AYE.) Motion carried.

Motion by Gretzinger to forward the bargaining agreement to the full county board for approval, second by Berg. All present voting (AYE.) Motion carried.

DISCUSSION AND POSSIBLE ACTION ON UPDATING THE WAGE AND JOB DESCRIPTION OF THE FOREST ADMINISTRATOR ON RECOMMENDATION FROM THE FORESTRY COMMITTEE

Motion by Gretzinger to approve updating the Job Description on recommendation from the Forestry Committee changing the education requirement to: "The County Forest Administrator must have a 4-year degree in Forestry from a Society of American Foresters accredited university", and with this requirement set the salary range from \$56,160-\$64,480; starting salary dependent on experience, second by Stamper. All present voting (AYE.) Motion carried.

DISCUSSION AND POSSIBLE ACTION ON UPDATING THE WAGE AND JOB DESCRIPTION OF THE FOREST ADMINISTRATOR ASSISTANT ON RECOMMENDATION FROM THE FORESTRY COMMITTEE

Motion by Gretzinger, to update the Job description on recommendation from the Forestry Committee, to raise the wage per hour range for the position to be \$19.00-\$21.00 per hour, second by Stamper. All present voting (AYE.) Motion carried.

DISCUSSION AND POSSIBLE ACTION ON LETTER ON THE HUMANE SOCIETY OFFICER FROM CORPORATION COUNSEL

Motion by Gretzinger to table the discussion on the Humane Society Officer until the next scheduled Personnel meeting, second by Stamper. All present voting (AYE.) Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE PUBLIC LAND COMMISSIONERS LOAN APPLICATION

Motion by Chaney to approve the loan application, second by Stamper. All present voting (AYE.) Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE ROADS AND BRIDGES PAYMENTS FOR THE TOWN OF CRANDON AND POPPLE RIVER

Motion by Stamper to pay the Towns the money that was apportioned to them, second by Berg. All present voting (AYE.) Motion carried.

DISCUSSION AND POSSIBLE ACTION ON SETTING UP MONTHLY MEETINGS

The committee members will take a look at their schedules and bring back days of the week that work for them to the next meeting.

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DISCUSSION AND POSSIBLE ACTION ON BUDGET AMENDMENTS FOR MISCELLANEOUS DEPARTMENTS TO BE FORWARDED TO THE FULL COUNTY BOARD FOR APPROVAL

The Clerk explained there is not enough information on the budgets to make any amendments at this time. A meeting in December will work and the Clerk will find out if it can be voted on in December and brought back to the County Board meeting in January 2020.

Motion by Stamper to table the amendments until the December 11th, 2019 meeting of Finance, second by Chaney. All present voting (AYE.) Motion carried.

ADJOURNMENT

Motion by Berg to adjourn, second by Houle. All present voting (AYE.) Motion carried.
Meeting adjourned at 6:16 p.m.