

PUBLIC PROPERTY/BUILDING COMMITTEE MINUTES

COMMITTEE: PUBLIC PROPERTY/BUILDING COMMITTEE
DATE: MONDAY, OCTOBER 28, 2019
TIME: 5:00 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Bunda called the meeting to order at 5:00 p.m. and read the agenda.

ROLL CALL

Members Present: Bunda, Laabs, Lukas, Shaffer, & Stamper

Other Members: Mark Rinehart & Lee Lamers

Absent:

Others present: Nora Matuszewski, Lynne Black, Dave Meier, Mike Miller, Christy Conley, Bonnie Evans & Mike Monte

APPROVE AGENDA

Motion by Stamper to approve the agenda, second by Laabs. All present voting (AYE).
Motion carried.

APPROVE MINUTES FROM THE AUGUST 12, 2019 PUBLIC PROPERTY/BUILDING COMMITTEE

Motion by Stamper to approve the minutes from the August 12, 2019 meeting, second by Laabs. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Dave Meier told the committee there was a 50kw, gas fired, generator available in Dane County that is in good shape. He told the committee the generator is free to the county if arrangements are made to pick it. Bunda told the committee it will be shown to the electrical engineer to see if it will work for what the county needs.

PRESENTATION FROM JEFF MUSSON ON OLD JAIL RESTORATION WITH ESTIMATED BUDGET COSTS. DISCUSSION AND POSSIBLE ACTION.

Musson had plans and a rough budgeting cost for restoring the Old Jail/Sheriff residence and the adding on of an addition attached to the current Law Enforcement Center. The costs for both weighed out in pros and cons, with estimated costs for renovating the Jail/Sheriff residence to be estimated at \$2,384,200 and the addition to the Courthouse and Law Enforcement Center to be around \$4,249,800. He also had the cost to tear down the Jail/Sheriff residence and build a new building at a cost of \$2,429,200 and a new 2-story addition on the existing lower south annex to be around \$1,581,000. He made it clear that he was not advocating for any of the plans, just giving information for the committee to look over. The committee asked for him to show them something that would show the cost to move all of the court system into the new addition that would be attached to the two buildings.

DISCUSSION AND POSSIBLE ACTION ON GOING FORWARD WITH IDEAS FOR A NEW ADDITION THAT INCLUDES A NEW COURTROOM AND SUPPORTING STAFF WITH NEW OFFICES.

This was covered in the previous discussion.

DISCUSSION AND POSSIBLE ACTION ON BRUCE COTTRELL ELECTRICAL CONTRACT THAT PROVIDES DESIGN AND DESCRIPTION OF ELECTRICAL WORK AND NEW GENERATOR FOR THE LAW ENFORCEMENT CENTER

Lukas asked if this was an additional contract from the original contract signed in Finance. Bunda explained that it was, it is for different items. Motion by Stamper to hire Cottrell for the new contract, second by Shaffer. All present voting (AYE.) Motion carried.

MAINTENANCE MONTHLY UPDATE ON REPAIRS AND PROJECTS IN THE QUE. DISCUSSION AND POSSIBLE ACTIONS. INCLUDING DISCUSSION ON BIDDING AND PURCHASING PROCEDURES FOR ALL MAINTENANCE REPAIR, REPLACEMENT, OF EQUIPMENT, AND RESTORATION WORK

- The aluminum truck bed the Maintenance cannot get because they are out of stock and will not have them in until February 2020. Rinehart is worried the bed will not make it or hold the salter. He asked the committee to consider letting him order the steel bed for an additional \$500. Motion by Lukas to purchase the steel bed for an additional \$500, second by Stamper. All present voting (AYE.) Motion carried.
- The fire inspectors have come in quite a bit recently and have noted that the ceiling tiles in the board room are not in compliance and need to be replaced. The committee asked Rinehart to get tile prices for the next meeting.
- The boiler, registers, etc. have all been cleaned. The pumps are all cleaned up and have new ball valves in them, so if they need to be replaced quickly they can be.
- The roof at the Fairgrounds on the bathroom is leaking. Maintenance feels a metal roof can be put on and new fascia board. Bunda asked Rinehart to bring in quotes for the next meeting.
- The split units are in and Rinehart asked what room should they look at next.
- Rinehart explained that the month of December he will be shorthanded and asked the committee if he would be able to ask the LTE employee to work more hours. (40) The committee told him to ask and then bring it back to the committee next month.
- Rinehart explained that the Highway employees get \$225 a year to use their own tools and explained that he is using a lot of his own tools to do the work in the buildings. Motion by Laabs to allow the Tool Allowance on a trial basis, second by Stamper. All present voting (AYE.) Motion carried.

DISCUSSION AND POSSIBLE ACTION ON A FLOORING COMPANY TO DO THE FLOOR IN THE DA'S OFFICE

Motion by Stamper to go with the bid from Conway Tru-Value for \$4,059, second by Laabs. All present voting (AYE.) Motion carried.

DISCUSSION AND POSSIBLE ACTION ON PARKING LOT ISSUES AND LIGHTING

Motion by Stamper to create more parking space on the east/west sides of the road and add a light on the end of the building by the DA Office, second by Laabs. The Highway will help with the project and it will be graveled for now until next spring or summer. All present voting (AYE.) Motion carried.

SET NEXT MEETING DATE AND POSSIBLE TOPICS

The next meeting date and time were set for November 14, 2019 at 5:00 p.m.

ADJOURNMENT

Motion by Shaffer to adjourn the meeting, second by Stamper. All present voting AYE. Motion carried. Meeting adjourned at 6:38 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Building/Property meeting.