

RISK MANAGEMENT COMMITTEE

COMMITTEE: RISK MANAGEMENT COMMITTEE
DATE: WEDNESDAY, OCTOBER 23, 2019
TIME: 5:00 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairperson Campbell called the meeting to order at 5:00 p.m. and read the amended agenda.

ROLL CALL

Members Present: Burl, Campbell, & Lukas

Absent:

Others present: Nora Matuszewski, Jacee Shepard, Tammy Queen, Mark Rinehart, & Rob Kopljen

APPROVE AGENDA

Motion by Lukas to approve the agenda, second by Burl. All present voting (AYE). Motion adopted.

APPROVE MINUTES FROM THE SEPTEMBER 11, 2019 MEETING

Motion by Burl to approve the minutes from the September 11, 2019 Risk Management meeting, second by Lukas. All present voting (AYE). Motion adopted.

PUBLIC COMMENT

Maintenance Supervisor, Rinehart informed the committee that the County has been getting violations in fire inspections, and one is for the ceiling tiles in the board room. They are a fire barrier and they are curling up causing them to be inefficient. They told Rinehart the tiles have to be replaced. This will be forwarded on to the Building committee.

The fire inspectors also told Rinehart there should be fire drills done in the buildings. There was a suggestion that Theune be present for the next meeting to discuss drills and the emergency app he had discussed with the committee.

Jacee Shepard suggested that there be lock down drills done as well.

Maintenance had a training with the elevator company on procedure to get people out of the elevator that are trapped and they will show the fire inspectors as well.

Rinehart informed the committee that Theune had the evacuation posters done and they were going to be putting them up soon.

DISCUSSION ON WORKERS COMPENSATION FLAT DIVIDEND AND SLIDER DIVIDEND FOR 2018

The Clerk showed the committee the amount of the slider dividend the County received for the 2018 plan year for Workers compensation in the amount of \$28,447.22, she also had a letter from the insurance company that showed the loss ratio for 2018 was above 75%, which caused that County not to receive the flat dividend of 10%.

DISCUSSION AND POSSIBLE ACTION ON VETERANS COMMITTEE
RECOMMENDATION TO DESIGNATE TWO RESERVE SPOTS FOR VETERANS ACROSS
FROM THE DA'S OFFICE

The Veteran Service Officer was in and explained to the committee that he is only looking for one parking space and that the space be north of the DA's Office entrance where he can see from his camera when a vet arrives and he can buzz them in. He and the Maintenance supervisor have checked into the amount of handicap parking spaces that the County has and at present time there are two more than are required by law. All he is asking is one parking space for Veterans. Motion by Lukas to put in the reserved parking space for the Veterans, second by Burl. All present voting (AYE.) Motion carried.

DISCUSSION AND POSSIBLE ACTION ON LOCKING OF DOORS AND SHUTTING OFF
LIGHTS AFTER COMMITTEE MEETINGS

Motion by Lukas to have the Clerk put in red on the bottom of all agendas to have the Chairman of the committee that is holding a meeting to shut off lights when leaving, and lock doors if after courthouse hours, second by Burl. All present voting (AYE.) Motion carried.

DISCUSSION AND POSSIBLE ACTION ON A CPR CLASS OFFERED FOR EMPLOYEES
BY THE HEALTH DEPARTMENT

No Action

DISCUSSION ON ETHICS POLICIES AND POSSIBLE FORWARDING TO THE RULES
COMMITTEE

No Action

DISCUSSION ON HEALTH INSURANCE/LIABILITY RENEWALS

The Clerk explained the renewals and the increase to the health insurance of 22.1%, and the change in carrier from Security Health to WEA Trust. The Liability policy increased only slightly from the previous year.

DISCUSSION ON FUTURE AGENDA ITEMS

Nothing at the present time, a meeting will be called together when an issue arises.

ADJOURNMENT

There being no further business, motion by Burl to adjourn meeting, second by Lukas. All present voting AYE. Motion adopted. Meeting adjourned at 6:10 p.m.