

**FOREST COUNTY
SHERIFF AND JUSTICE COMMITTEE MEETING**

Date: Oct. 7th, 2019
Committee: Sheriff & Justice
Committee Members Present: Shaffer, Stamper, Savard, Pethers, Chaney
Sheriff: Not present
Chief Deputy: Alex Walrath
Other Appearances: Tom Tallier, Josh Bradley, Kathy Hayes

MEETING MINUTES

1. 4:30 p.m. Shaffer called the meeting to order.
2. Roll Call
3. Motion by Stamper to approve the agenda as read at the discretion of the chairman. Seconded by Chaney. Carried.
4. Motion by Chaney to approve the minutes from the Sept. 2019 Sheriff & Justice Committee meeting. Seconded by Stamper. Carried.
5. Discussion and Possible Action on Drug Task Force and Youth Prevention Purchases. Chief Deputy Walrath requests approval for the following Youth Prevention and Drug Task Force purchases. Front Line Service LLC \$1869.30, Ewald \$26737.50, Streicher's \$1971.83 & Vortex \$835.44. Motion by Stamper to approve the purchases and a second by Savard. Carried.
6. Discussion and Possible Action on Future Reserve Deputy Positions. Chief Deputy Walrath brought forth discussion on options to recruit and train people for Part Time Patrol work. Possibly hiring people to attend recruit school and pay for the schooling. Chief Deputy Walrath also discussed the possibility of having a contract drawn up for the new part time employees. Chief Deputy Walrath advised the committee that there are only a few part time staff members. Chaney made a motion to table the matter to prepare some cost figures and speak to Corp Counsel about a possible contract.
7. Discussion and Possible Action of New Officer Issued Firearms. Chief Deputy Walrath advised the Sheriff & Justice committee that in 2020 he would like to take the three spare duty pistols and sell them replacing them with new pistols. The spare pistols are well used and are approx. 15 years old. Chief Deputy Walrath explained the pistols could be sold for approx. \$300 and a new pistol is approx. \$469.00. Motion by Stamper to upgrade the spare pistols. Second by Chaney, carried.
8. Discussion and Possible Action on Future Sheriff's Office Maintenance Employee. Chief Deputy Walrath advised the committee that the Sheriff's Office could use a maintenance man for 20 to 30 hours per week. Trustees are used occasionally for minor tasks but cannot perform electrical, jail door, or plumbing tasks. Motion by Savard to table the matter until some cost figures are received and a second by Chaney. Carried.
9. Discussion and Possible Action on Elaine Hines Field Training Officer Pay Increase. Jail Administrator Josh Bradley advised the committee that Elaine Hines is now a Field Training Officer and requests she receive the .25 cent increase in pay that the other FTO's receive. Motion by Stamper to approve the pay increase and a second by Pethers. Carried.

10. Discussion and Possible Action on Palubicki Electric Quote for Kiosks in the Jail. Motion by Pethers to approve the quote and amend the 2020 jail budget outlay. Second by Stamper. Carried.
11. Discussion and Possible Action on Johnson Control Contract Amendment. Jail Administrator Bradley advised the committee that he has been working on the contract with Johnson controls but Corp Counsel had some concerns about the contract. Bradley also stated that he received an estimate from Systems Technologies. Motion by Pethers to table the matter and a second by Stamper. Carried.
12. Discussion and Possible Action on Generator, Jail Door Issues and Jail Door Training. Bradley advised a switch needs to be replaced on the main C-Block door. Motion by Stamper and a second by Savard to fix the switch. The committee advised the other issues have been resolved in prior finance committee meetings. Stamper made a motion to authorize County Board Chairman Tallier and Sheriff & Justice Committee Chairman Shaffer to sign and approve jail door training if needed. Second by Chaney. Carried.
13. Discussion and Possible Action on Recreation Officer Budget Carry Over. Chief Deputy Walrath advised the committee that there is \$2500 in the Recreation Officer budget from 2019 that was not used. Walrath requests the money be carried over to 2020 budget. There is \$2500 in the 2020 budget that will also be used to purchase an enclosed trailer for the Recreation position. A motion by Chaney to roll over the money and be used in the 2020 budget. Second by Stamper. Carried.
14. Public comments on agenda items. Kathy Hayes appeared and asked if there has been 911 data compiled that was provided to the County Board reference the upcoming Forest County referendum. Kathy was advised there is data and that it was given to the County Board members. Kathy also asked why it would require 6 additional employees and she was advised that is the minimum required to staff a new Dispatch Center 7 days a week, 365 days a year.
15. Approve school requests. None.
16. Motion by Stamper to approve vouchers from the month of September 2019 as submitted. Seconded by Chaney. Carried.
17. Any other business that may lawfully come before the committee. Chief Deputy Walrath advised the Sheriff & Justice committee that the Sheriff's Office was awarded the Ballistic Vest Partnership grant recently. The Federal government would be reimbursing Forest Count in the amount of \$1971.83.
18. Future agenda items. None.
19. Motion by Chaney to adjourn the meeting. Seconded by Stamper. Carried.