

FOREST COUNTY MEETING

I.T. CYBER

COMMITTEE: I.T. CYBER
DATE: THURSDAY, OCTOBER 10, 2019
TIME: 1:30 P.M.
PLACE: COUNTY BOARD CHAIRMAN'S OFFICE ROOM 101

CALL TO ORDER

Chairman Tallier called the meeting to order at 1:30 p.m. and read the agenda.

ROLL CALL

Members Present: Bunda, Pethers, Lukas, Tallier, & Walrath

Absent:

Others present: Nora Matuszewski & James Whiteaker

APPROVAL OF AGENDA

Motion by Lukas to approve agenda minus Item#10 (Tour of I.T. facilities), second by Bunda. All present voting (AYE). Motion carried.

APPROVAL OF AUGUST 21, 2019 MINUTES

Motion by Bunda to approve the minutes from the August 21, 2019 meeting, second by Pethers. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

INTRODUCTION OF NEW MEMBERS: TERRY LUKAS AND INTERIM FOR JOHN DENNEE, ALEX WALRATH

Tallier introduced both members.

I.T. UPDATES

Whiteaker went through his updates and talked about web security and finger print authentication to protect from outside attacks. He discussed Bit-locker and that is was free.

Motion by Pethers to approve the wireless internet upgrade for the courthouse in the amount of \$1,192, second by Lukas. All present voting (AYE). Motion carried. Motion by Pethers to add the Bit-locker single sign-on, second by Bunda. All present voting (AYE). Motion carried.

Whiteaker discussed the need to update the operating systems at the Sheriff Department. Wurtinger and Whiteaker can sit down and discuss what needs to be done.

DISCUSSION ON THE PROCEDURE FOR SETTING UP THE NEW EMPLOYEE IN THE LCC DEPARTMENT

When an employee leaves Whiteaker is notified and the user's passwords are disabled and the current staff is being forwarded the emails. The system is set up so that the new user can pick up right where the old employee left off. Whiteaker will make sure that nothing has been removed in the files.

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DISCUSSION WITH SHERRY PETHERS ON HER IN-DEPTH STUDY OF MEETING AUDIO/VIDEO AND CLOSED CAPTIONING

Pethers explained what she had found and her thought was that the County could go ahead with the recording. The concern with the American Disability Act could be a concern even without recording of meetings. Whiteaker will get quotes for the next meeting and the thought was to start with the County Board and then if committees want to record and then put the recordings on the website then it could be done individually from there.

DISCUSSION ON POLICY FOR THE I.T. COMMITTEE GOING FORWARD

No discussion

NEXT MEETING DATE AND FUTURE AGENDA ITEMS

Next meeting date set for Thursday, November 7, 2019.

ADJOURNMENT

Motion by Walrath to adjourn, second by Pethers. All present voting (AYE). Motion carried. Meeting adjourned at 2:26 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled I.T. Cyber meeting.