

FINANCE COMMITTEE MINUTES

COMMITTEE: FINANCE
DATE: TUESDAY, SEPTEMBER 17, 2019
TIME: 5:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairperson, Gretzinger called the meeting to order at 5:00 p.m. and read the agenda.

ROLL CALL

Present: Burl, Chaney, Gretzinger, & Lukas

Absent: Houle

Others Present: Nora Matuszewski, Josh Bradley, Tammy Queen, Lynne Black, Mark Rinehart, Bonnie Evans, & Christy Conley

APPROVE AMENDED AGENDA

Motion by Chaney to approve the agenda as presented, second by Burl. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE SEPTEMBER 9, 2019 FINANCE COMMITTEE MEETING

Motion by Lukas to approve the minutes from the September 9, 2019 meeting, second by Chaney. All present voting AYE. Motion carried.

PUBLIC COMMENT

Rinehart commented that there is no collusion going on between himself and Bradley. It was suggested this be taken to Personnel. Lukas apologized for the letters that were going back and forth and commented he does not want to see Bradley remove himself from the committees. Dennee spoke out that he just wants things to get done and should it be going to the full county board, as there is too much "extra-curricular," going on.

Gretzinger feels Rinehart's concerns need to be heard in the proper committee, such as Public Property. She also has concerns with the separation of the Finance and Public Property committee's and feels this is where a lot of the confusion has been coming from. Her feeling is the committees should be put back together. Bradley commented to the committee that he came to the Finance committee after the storm because it was the first committee to meet and he could not wait for the Public Property committee. Gretzinger commented that the battle between the committees should not exist, that all committees need to work together.

Dennee had some comments on the Humane Society and that Shaefer is doing a very good job. He was not at the last meeting so he is not sure what Jay is looking for. He feels one (1) deputy as a Humane Officer would not cover the need. He will sit down with Jay and find out what he is looking for. Lukas commented that the county needs to commit to some yearly donation to the Humane Society.

DISCUSSION AND POSSIBLE ACTION ON APPLIANCE QUOTES FOR THE ARMSTRONG CREEK MEAL SITE FROM THE AGING DIRECTOR

No action, this will be sent to the Aging Committee first.

DISCUSSION AND POSSIBLE ACTION ON SELECTING AN ELECTRICAL CONTRACTOR FOR THE ELECTRICAL BID PROPOSALS

The committee discussed the decision to purchase the generator because of the emergency situation placed in front of them. Bradley had a letter from the Electrical Contractor Bruce Cottrell, from Cottrell Design, with his recommendation of Eland Electric for the Electrical installation and Cummins Power for code compliance to install the new generator.

Motion by Lukas to accept Eland Electric Corporation to install the generator, and have a resolution drafted for the October 15 meeting to take the money from the General Fund to pay for the generator and electrical, to be replenished to the General Fund at a time when the funds become available, second by Burl. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON WINDOW ENHANCEMENTS REQUEST FOR A DOWN PAYMENT OF 25% (\$2600) BEFORE BEGINNING WORK ON THE 3M FILM WORK FOR THE WINDOWS

Motion by Lukas to pay the 25% (\$2600) down, second by Burl. All present voting (AYE). Motion carried.

Gretzinger would like the record to show that both items #7 – the Electrical (generator), and #8 – 3m window film are safety and emergency concerns for Forest County.

DISCUSSION WITH THE SHERIFF ON OUTLAY ITEMS FOR 2020

The Sheriff (Dennee) explained that with his departments programming and planning they are in the position to save the county \$105,000 in 2020 because they can get by without buying two cars next year. He would like to say though, that there are items that they need and by stretching out the squads they have an opportunity to purchase other items that they used to be able to buy with Title III money and have not bought because they do not get Title III anymore. He also wanted the committee to know that by lowering his budget this year he did not want it to hurt him next year when he will need the \$105,000 to buy squads. The items they would like to buy for this budget year would cost around \$35,065.26 in outlay instead of the \$105,000, with a possible increase of \$10,000 to \$11,000 for a car that needs to be paid to the schools.

The list of items are as follows:

- Tires – UTI \$144/tire x 40 \$ 5,796.40
- Trucks \$191.81 x 16 \$ 3,068.96
- Body Armor - \$850 x 22 Officers \$18,700.00
- BVP Grant – 50% Reimbursement \$- 9,350.00
- Ammunition \$ 6,095.50
- Training \$ 7,800.00
- Other Ammo \$ 1,054.40
- Office Chairs (4) \$ 700.00
- Axon Body Cameras \$ 1,200.00

- School Payment \$10,000.00 (?)

DISCUSSION WITH THE SHERIFF AND POSSIBLE ACTION ON WAYS TO PUT OUT INFORMATION ON THE REFERENDUM

Sheriff Dennee would like to know what can be done, and was not sure if signs would necessarily work. The best way to get out information would be through the papers and radio. Can the committee work on a flyer? He will get out the word at town meetings, and events as much as he can. Whatever the committee decides on it should be put in the papers for two or three weeks.

DISCUSSION AND POSSIBLE ACTION ON THE FUTURE OF GRANT WRITING IN FOREST COUNTY

A class came through the LCC committee and they are proposing to send and pay for two employees for the class. The County Clerk's office is also considering sending an employee. Gretzinger would like to consider seeking for grant writers through projects. When projects are identified in the future the big projects could be advertised with a writer being paid for by writing the grant, or receiving an administration fee for writing a successful grant. She will also speak with Gobert on this subject.

DISCUSSION AND POSSIBLE ACTION ON BILLINGS FOR MAINTENANCE ON EQUIPMENT IN THE JAIL.

There were repairs that arose after the storm that totaled \$6,701.25. Motion by Chaney to pay the bills out of the Capital Projects Maintenance money, second by Burl. All present voting (AYE). Motion carried.

DISCUSSION ON THE 2020 BUDGET

The Clerk brought in the budget and explained that there are still departments that have not turned in budgets yet and there is no concrete word on the health insurance or the work comp rates yet. The work comp and the health insurance increase should come in this week.

No action.

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Burl. All present voting (AYE). Motion carried, meeting adjourned at 7:06 p.m. The next budget meetings were tentatively set for September 25th, October 1st, October 8th, and October 16th. The times will be set when the Clerk is sure of availability