

FINANCE COMMITTEE MINUTES

COMMITTEE: FINANCE
DATE: MONDAY, SEPTEMBER 9, 2019
TIME: 5:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairperson, Gretzinger called the meeting to order at 5:00 p.m. and read the agenda.

ROLL CALL

Present: Burl, Chaney, Gretzinger, & Lukas

Absent: Houle

Others Present: Nora Matuszewski, Josh Bradley, Jay Schaefer, & Larry Berg

APPROVE AGENDA

Motion by Lukas to approve the agenda as presented, second by Chaney. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE AUGUST 20, 2019 FINANCE COMMITTEE MEETING AND THE AUGUST 27, 2019 JOINT PERSONNEL, FINANCE, & SOCIAL SERVICES MEETING

Motion by Lukas to approve the minutes from the August 20, 2019 and August 27, 2019 meetings, second by Chaney. All present voting AYE. Motion carried.

PUBLIC COMMENT

There was discussion from J. Bradley about the charges for juvenile detention centers that gets charged to the Jail budget, and if the money should be coming out of the Jail budget or the Social Services budget, as the Jail has nothing to do with these placements. Matuszewski brought up the money that has been tax deeded and the need to make sure it gets into the appropriate accounts for Maintenance and the Tax Deed accounts.

DISCUSSION WITH JAY SCHAEFER ON A RESOLUTION AGREEMENT WITH THE HUMANE SOCIETY AND FOREST COUNTY AND POSSIBLE ACTION

Schafer was in asking the committee to make the Forest County Humane Society the designated shelter for Forest County. He would like the County either donate annually in the budget, or put forth a resolution to state they are the designated shelter. He felt by donating to them it would show the County is supporting them without the resolution. He also discussed the need for a Humane Officer in Forest County. The committee will speak to Paul Payant on the resolution and the committee will decide in the budget on donating to the shelter and how much.

DISCUSSION AND POSSIBLE ACTION ON RFP'S FOR ELECTRICAL ENGINEERS FOR THE JAIL GENERATOR QUOTES.

Motion by Lukas to approve the RFP for the company Cottrell Design Inc., and to allow Gretzinger to sign the document, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON QUOTES FOR 3M FILM FOR JAIL WINDOWS

Motion by Chaney to approve the estimate from Window Enhancements LLC, for the amount of \$10,500 and have Gretzinger sign the approval, second by Burl. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE 2020 LEVY

The Clerk explained that the debt levy cannot be raised for 2020, but, that money can be borrowed in 2020 for the 2021 budget year when the committee's decide on what projects need to be done. There was a discussion to have the Building and the Finance committee's meet in the near future to discuss what projects are needed and what amount will need to be borrowed to complete them to begin payback in the budget year 2021.

DISCUSSION ON AN ACH-WIRE TRANSFER POLICY TO SEND TO FULL COUNTY BOARD IN RESOLUTION FORM

The Clerk has sent an email to Payant to draw up a policy, it may be available for the next meeting.

DISCUSSION ON THE 2020 BUDGET

No Action

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Lukas. All present voting AYE. Motion carried, meeting adjourned at 6:30 p.m. The next budget meeting is on Tuesday, September 17, 2019 at 5:00 p.m.