

**Forest County Commission on Aging**  
**Meeting Minutes**  
August 13, 2019  
1:15 pm  
Forest County Board Room, Crandon, Wi

**Members Present:** Larry Berg, Lance Laabs, Bob Shepherd, Cliff Haskins, Richard Ackley, Vicki Lemernande, Mary Meier, Arlet Steel.

**Absent:** Jeanne Weyers

**Others Present:** Tammy Queen

- **Call to Order :** Regular Meeting called to order at 1:15 pm by Berg.
- **Roll Call:** Roll call taken and quorum met.
- **Introductions:** Janet Zander: GWAAR
- **Approve Agenda:** *Motion by Ackley to approve agenda as presented, seconded by Laabs, all in favor, motion carried.*
- **Approve August 6, 2019 Meeting Minutes:** *Motion by Laabs to approve August 6 meeting minutes as presented, second by Berg, all in favor, motion carried.*
- **EBS Updates:** Kathy O'Melia presents EBS monthly report. She reports on issues with Ascension's improper and inaccurate billing of Medicare and Medicaid co pays. She has been at My Meal My Way-JARS to do presentation on Medicare programs. She is involved with the Medicare Patrol Project.
- **Advocacy Presentation by Janet Zander, GWAAR:** Zander gives a slide and handout presentation on advocating for Aging Groups effectively and with those in a position of power to make positive changes to affect our aging and other populations. She reviews the Older American Act, Transportation issues, A Day at the Capitol and WAAN (Wisconsin Aging Advocacy Network).
- **Discuss and possibly approve contract with New Freedom Transportation:** Bobbi Craig, Director with New Freedom, is present to answer questions and clarify New Freedom's services and billing process. After discussion of ridership, cost to patrons and Counties. *Motion by Berg to approve contract for medical transportation with New Freedom Transportation, second by Laabs, all in favor, motion carried.*

- **Budget Updates:** Queen presents budget detailed on report handout. She reviews the following programs: CI, CII, Nutrition, NSIP, IIID, IIIE and Alzheimers (program received funds from Potawatomi Tribe as well). She is also looking for new ideas to spend some of her excess funds in the Nutrition Program.
- **Discuss and explore ideas for County Fair:** Queen reports decreasing patronage of the Aging Department booth at the County Fair in past years, thus this year there will not be a booth. Information will be made available to the public however through other Booths at the Fair. She reports the Ice Cream Social will continue to take place and they are partnering with the Health Dept.
- **Update on Bus Garage and buses:** A hole was found in the bus garage. Queen is working with Highway Dept. to find a contractor or materials to fix the damage. The 16- passenger bus failed the emergency brake test again administered by the State Trooper. Hodag Express is the only garage that can work with on the bus because of the size and conversions. Laabs suggests talking with Bill Pitts. Shepherd reports he talked to Samz Concrete about submitting a bid for work on the aprons required by the DOT for the garage.
- **Discuss and approve advertising for new Board Members for those with terms that are expiring:** Haskins, Lemerande and Ackley have expiring terms in October. A application will be announced for candidates in the newspaper. Those applicants meeting requirements will be offered at the October Meeting. The deadline for applying is Sept 27, 2019. *Motion to advertise for new Board Members by Meyer, second by Haskins, all in favor, motion carried.*
- **Nutrition Updates:**
  - **Discuss and approve Catering contracts or advertising for bids;** Queen explains that we can either go out to bid or recontract with current caterer, but we will need to need to RFP in 2020 as we are required to RFP every five years. *Motion by Shepherd to continue contracting with Dewing Catering, second by Haskins, all in favor, motion carried.*
  - **B. Updates on Programs;** Queen reports JARS Restaurant Model working out well, however proprietor has asked to change dates to Thursdays and may require an increase in price of meal. Wabeno requests an additional day per week of service. *Motion by Shepherd to add one day to Wabeno for meal service, second by Berg, all in favor, motion carried.*
  - **Discuss and possibly approve joining Meals on Wheels America;** After discussion of fee and advocacy for Meal Programs, *Motion by Haskins to join and approve the \$175.00 annual fee for membership, second by Shepherd, all in favor, motion carried.*
  - **Directors Report:** Queen reports there are 6 participants in the Alzheimer's Program and another 4 participants in the National Caregiver Program. She is working on the budget for next year. She reports 2 of her trainers for the Living with Chronic Conditions Program have moved

out of the area. She however will be starting to find a location to start another Strong Bodies class in Wabeno starting in 2020.

- **Public Comment:** None
- **Other applicable matters, if any, as allowed by Law:** None
- **Adjourn:** *Motion by Haskins to adjourn at 3:40 pm, second by Lemerande, all in favor, motion carried.*