

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL
DATE: WEDNESDAY, AUGUST 14, 2019
TIME: 4:30 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairperson Houle called the meeting to order at 4:30 p.m. and read the agenda.

ROLL CALL

Present: Berg, Burl, Chaney, Goode, Gretzinger, Houle, & Stamper

Absent:

Others Present: Nora Matuszewski, Tammy Queen, Lynne Black, Jody Jensen, Josh Bradley, & Mark Rinehart

APPROVE AGENDA

Motion by Stamper to approve the agenda as presented, second by Chaney. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE JULY 10, 2019, PERSONNEL COMMITTEE MEETING

Motion by Gretzinger to approve the minutes from the July 10, 2019 Personnel committee meeting, second by Berg. All present voting AYE. Motion carried.

PUBLIC COMMENT

None

DISCUSSION AND POSSIBLE ACTION WITH J. BRADLEY AND RINEHART ON JAIL DOOR TRAINING

Motion by Goode to send Rinehart to the training, second by Stamper. All present voting AYE. Motion carried

DISCUSSION AND POSSIBLE ACTION ON THE COUNTY CONSERVATION/LAND INFORMATION-GIS DIRECTOR JOB DESCRIPTION

Motion by Gretzinger to change the 15-year Forestry Comprehensive plan from the job description to the 10-year Comprehensive plan, and temporarily pull out the Land Information Officer and have Cortney Cleereman assume the position to help out the County until they can find someone for the Conservation Director position, and hire a part-time LTE surveyor, second by Berg. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON POSTING THE COUNTY CONSERVATION/LAND INFORMATION-GIS DIRECTOR POSITION

Motion by Chaney to rescind pulling out the Land Information Officer, leave in the change in the wording for the 15 to 10- year plan, and post the position, second by Goode. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE SUPPLEMENTAL WAGE ITEMS FOR EMPLOYEES

Motion by Stamper to put in the minutes that the call time for Maintenance employees be for all emergency call in time, not just for snow plowing, the County has been following this rule but it does not state it anywhere in the minutes, second by Gretzinger. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON SETTING UP DATES FOR COA/BUS DRIVER INTERVIEWS.

The clerk will check on the calendar for the dates of September 4th or 5th at 5:00 p.m.

DISCUSSION AND POSSIBLE ACTION ON SICK LEAVE DONATION FROM J. JENSEN TO T. NOVAK.

Motion by Chaney to allow J. Jensen to donate 40 hours to T. Novak, second by Stamper. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON VACATION CARRY-OVER FOR J. JENSEN

Motion by Gretzinger to allow J. Jensen to carry-over her unused vacation in the amount of 40 hours, second by Burl. All present voting AYE. Motion carried.

ADJOURNMENT

There being no further business, motion by Berg to adjourn, second by Chaney. All present voting AYE. Motion carried. Meeting Adjourned at 6:04 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Personnel meeting.