

Forest County Social Service Committee Meeting  
July 30, 2019  
County Board Room  
5:00 p.m.

**Members present:** Scott Shaffer, Dave Campbell, Kellee Gallion, Scott Goode,

**Absent:** Melinda Otto

**Others Present:** Lynne Black, Tamara Feest

1. **Call to Order:** Meeting called to order at 5:00 p.m. by Scott Shaffer.
2. **Approval of Agenda-** Motion by Campbell to approve agenda, seconded by Goode. All in favor, motion carried.
3. **Approval of minutes from Social Services Meeting held June 25, 2019-**Motion to approve minutes made by Gallion, seconded by Goode. All in favor, motion carried.
4. **Public Comment on Agenda Items-**No comments.
5. **Department Updates-**Committee updated that a meeting was held with Potawatomi Family Services to review the MOU's and they are in the process of being updated. Committee updated that the 161 Agreement with the Sokaogon Chippewa Tribe and is also in the process of being updated as it has not been updated since 1993. Explained the 161 Agreement.
6. **Foster Care/Kinship Care Updates-** Committee updated on the number of open Child Abuse and Neglect cases. Committee was updated on the number of children that are currently in Foster Care and Kinship Care. Informed of the additional costs that are incurred when a child is placed in a home licensed by a Child Placing Agency versus a regularly licensed foster home. Informed committee of current struggle trying to find a placement for a child that has behavioral concerns and that the current placement will be expensive as the child was discharged from the hospital and agency will be charged for hospitalization as a placement has not been found. Informed Committee that another expensive placement previously discussed is working out well for the child.
7. **Fiscal Updates-**Committee informed that Fiscal continues to be working well. No updates at this time regarding the Accountant helping with the Fiscal needs.

8. **Review, Discuss and If Appropriate, Take Action Concerning Comp Time Accumulation and Wage Study for CPS/Juvenile Delinquency Staff**-Committee updated of request to increase the number of comp time hours that the CPS/Juvenile Delinquency staff can have up to 40. Explained that staff have previously been able to carry more than the 21 as noted in the Employee Handbook and a staff member had several hours, but had to be paid out. Staff member had days off scheduled and could not keep them to use for that purpose. Committee updated of recent Personnel meeting and discussion to follow handbook. Discussed the hours that are put in and the staff need days off and may not be able to take time off if they earned it over the weekend being on-call. Motion by Goode and seconded by Gallion to bring before the Personnel Committee to request the CPS/Juvenile Delinquency staff comp time allowed be raised to 40 hours, all in favor, motion carried.

Committee was given wage study that was completed. Discussed that Director would like to request wage increase prior to the budget being submitted. Committee informed that other counties wages are higher and with all the training that the staff have received it is incentive for them to stay. Committee requested to know if Director has spoken with Clerk's Office as to availability of funds to support the wage increase. Director had not checked with Clerk's Office at this point. Motion by Gallion and seconded by Goode to have a Joint Social Services, Personnel and Finance Committee meeting to discuss increasing CPS/Juvenile Delinquency wages.

9. **Next Meeting to be held on August 27, 2019 at 5:00pm**-Request will be made for Joint meeting with Social Services, Personnel and Finance.
9. **Adjournment**-Motion to adjourn the meeting made. All present in favor, motion carried.

These minutes are not official and are subject to change. Minutes will be reviewed and approved at the next scheduled meeting. Next scheduled meeting is August 27, 2019 at 5:00pm.