

FOREST COUNTY LAND CONSERVATION-LAND INFORMATION/GIS COMMITTEE MEETING MINUTES

COMMITTEE: FOREST COUNTY LAND CONSERVATION-LAND INFORMATION/GIS COMMITTEE
DATE: TUESDAY, JULY 23, 2019
TIME: 5:00 P.M.
PLACE: ROOM 101- CHAIRMAN'S OFFICE

CALL TO ORDER

Chairman Tallier called the meeting to order at 5:00 p.m.

ROLL CALL:

Land Conservation-Land Information/GIS Committee: Tom Tallier, Karl Tauer, Lance Laabs, Larry Sommer

Land Information Council: Christy Conley

Absent: Kris Houle, Dave Bula, Cortney Britten-Cleereman, Nora Matuszewski, Rick Denton, Mike Hess, Jacee Anderson

OTHERS PRESENT: Al Murray, Sandy Beauchaine, and UW Extension Staff: Michelle Gobert, Lincoln Township Chair Lynn Black

APPROVE AGENDA:

Motion by Tauer to approve the agenda, seconded by Sommer. All present voting AYE. Motion carried.

PUBLIC COMMENT

No public comment

APPROVAL OF LAST MINUTES from the June 11, 2019, Joint Land Conservation and Land Information/GIS Committees. Motion by Laabs to approve the minutes from the June 11, 2019, Joint LCC-LIC/ GIS Committees Meeting, second by Tauer. All present voting AYE. Motion carried.

UW-EXTENSION

There was a discussion on the Extension Educator Role at County Fair given by Gobert. UW Extension role should be that of education only.

DISCUSSION ON RESIGNATION OF AL MURREY FROM THE COUNTY CONSERVATIONIST-LAND INFORMATION/GIS DIRECTOR POSITION

There was a discussion on the Resignation of Al Murray from the Conservationist-Land Information/GIS Director position given by Murray. Murray's last day will be on July 26, 2019.

DISCUSSION ON LAND CONSERVATION PROGRAM PROJECTS AND DEADLINES REQUIRING ACTION

There was a discussion on the Land Conservation Program Projects and Deadlines given by Murray.

1. Land Conservation Staffing Grant

- a. Fill positions and work towards the goals in the Forest County Land & Water Plan as per the grant agreement
- b. Complete 2019 report on progress toward goals in plan (usually by December 1).
Complete grant reimbursement request (usually by end of January)

2. Land Conservation Cost Share Projects- Grant Funding

- a. Sternhagen Planting- contract in place, Hansen's scheduled- 2018 funds- needs to be completed in 2019- need to process operations and maintenance plan, review planting plan as presented and monitor planting as it happens, need to process payment to Sternhagens and DATCP reimbursement to county. May happen any day before September 15th.
- b. Ken Olsen- Seawall Removal- rip-rap placement- contract in place, needs design and quotes to start- needs to be completed in 2019 for 2019 monies. Need to finalize DATCP design plan and get operations and maintenance plan and cost share contract in place
- c. Kraig Byron- rip-rap design needs to be complete, fieldwork completed with , agreement for installation and maintenance needed before providing design, has own contractor
- d. Andy Gitter and John Vinohradsky – Lake Metonga- requested rip-rap design, rip-rap design needs to be complete in conjunction with DATCP engineering, agreement for installation and maintenance before providing design, has own contractor
- e. Ruth Jennerjahn- Pine Lake- shoreland rip-rap, application in file, promised for first available funding available, rip-rap design needs to be complete, cost share process and contracting needs to be followed.
- f. Beryl VanDyck- Trump Lake- Shoreland restoration planting project- Trump Lake- need to complete process for future shoreland planting plan and cost share process.
- g. Need to process paperwork for release of 2018 Veteran's Park Project from DATCP carryover funding.

3. Forest County Water Quality Coalition Grant- need to follow plan as in approved grant. October 1st is deadline for first meeting which is a deliverable.

4. Little Rice Lake Planning Grant-

- a. Need to process payment to Flambeau Engineering
- b. Need to review and approve final plan and confirm with lake association.
- c. need to complete the reimbursement paperwork to get money back for county- ASAP as soon as final billing is complete

5. APHIS and DNR Animal Control Grant-

- a. Need to process payments to APHIS for work completed- quarterly
- b. Need to process reimbursement requests form by end of December to get money back to County.

6. National Association of Conservation Districts Staffing Assistance Grant-

- a. Need to check on status- Notice today, will Forest County Accept or not- Working Forest Protection Program- working with private forest landowners- need to confirm by Friday

July 26th **Motion by Laabs, second by Tauer to accept the grant before the deadline. All present voting aye, motion carried.**

- b. This grant was for staffing related to the Forest County Working Forest Protection Program
- c. Need to follow grant plan if successful
- 7. **Forest County Non-metallic mining ordinance program and fees**
 - a. Begin and finish application and permitting for Highway department for new pit site
 - b. Finish collection of fees from 2018- Tony's Wabeno Redimix still not paid
 - c. Complete GPS of mine sites to determine open areas in the fall (late August or October)
 - d. Complete billing and reviews of performance bonding as per ordinance by November 1st.
 - e. Identify issues and require compliance on mines
 - f. Collect fees as per state law, complete report to state by end of November
- 8. **Bog-Brook Dam**
 - a. Weekly inspections of dam to monitor and control water heights
 - b. Initiate and complete of hazard mitigation plan for dam failure- discussion with DNR already had about late fall 2019 as a potential deadline.
 - c. Initiate and complete of dam management plan- discussion with DNR already had about late fall 2019 as a potential deadline
- 9. **Wild Rivers Invasive Species Coalition (WRISC)**
 - a. Maintain contact and tracking of invasive species locations within the county
 - b. Work with WRISC and others to control populations
 - c. Complete informal inventory during other activities and provide reports of new finds.
 - d. Maintain board membership on WRISC board- Need to contact WRISC
- 10. **FCPC Land and Water Program MOU**
 - a. Complete meeting and establish relationship with FCPC Natural Resources in regards to possible MOU for working on projects cooperatively
 - b. Last discussion revolved around County C stream crossing and Soper Street Bridge with July to October grant deadlines.
 - c. Other discussion was had pertaining to sharing of GIS data and sharing of fire number data and locations on Tribal land.
 - d. Need follow-up ASAP- recent e-mail contact about possible grant for County C and Soper Street Bridge, begins now, due by October 1st.
- 11. **Fall Stream Crossing Workshop (Sept 30-Oct 1- Mole Lake)-**
 - a. Take over and retain relationships with TU and DNR for workshop sponsored by Forest County
 - b. Work on and complete County DD crossing design for the workshop, this may lead to cost share potential from partners in the workshop- ASAP- DATCP engineer has field work for the design and will assist new employee with the project design.
- 12. **Wisconsin Land and Water Conservation Association**
 - a. Maintain contact and participation to promote funding and assistance
 - b. Maintain participation as a representative of the NRCS Forestry Subcommittee

DISCUSSION ON LAND INFORMATION PROGRAM PROJECTS AND DEADLINES REQUIRING ACTION.

There was a discussion on the Land Information Program Projects and Deadlines requiring action was given by Murray.

1. Wisconsin Land Information Grant-

- a. Need to follow plan as in grant.
- b. Remonumentation contracts for missing Florence County common boundary by October 1st to meet Project grant extended deadline
- c. Remonumentation contracts for missing Oconto County common boundary- need to work with Oconto County and Forest Service on cost share? October 1st to meet Project grant extended deadline
- d. Priority areas for internal areas in GIS map- 23 separate areas of priority- initiate corner relocation and remonumentation
- e. Complete hiring of and designation of Land Information Officer as required by the Land Information Program staffing grant- ASAP
- f. Complete hiring of technician as per the plan- ASAP
- g. Complete projects as in the approved land information plan
- h. Complete deliverables as in the land information plan as required by the staffing, training and project grants by December 1
- i. Complete purchase of airphotos as per the WROC agreement

2. GIS Mapping

- a. Maintain and obtain additional GIS map data and integrate it into on-line system
- b. Integrate zoning classification into online system
- c. Update on-line system to include additional data and maps
- d. Complete mandatory parcel reports to Wisconsin Department of Administration- Usually late fall
- e. Complete and integrate Lidar data for maps of dam failure analysis for Zoning of dam failure on Lily Lake, Lake Metonga, Little Rice Lake, and Pine Lake- ASAP- should be in zoning now

Additional Projects- Zoning- Intergovernmental Affairs Committee etc.

1. Broadband Commission

- a. Finish collection of Town Resolutions
- b. Complete mapping from data on upload/download speed
- c. Compare new map with priority areas on GIS map then work with commission to identify priority project
- d. Intergovernmental committee appointment to commission needs to be determined.

2. Forest County Comprehensive Plan

- a. Continue work on comprehensive plan update
- b. Community business inventory needs to be finalized and mapped, business profiles need to be completed and put into plan.
- c. Community supply inventory needs to be developed
- d. Infrastructure mapping needs to be completed and availability

3. Sanitary Inspections

- a. Obtain and maintain sanitary inspector qualifications to assist with Septic Inspections for installations
- 4. Fire Numbers and 911 Response Project
 - a. Assist with assignment of fire numbers and complete mapping under the new system.
 - b. Complete emergency response trail signage project
- 5. Zoning Site Visits and Inspections
 - a. Assist as needed, provide good contacts for projects in LCC

DISCUSSION AND POSSIBLE ACTION ON APPLICATIONS FOR THE LAND INFORMATION-LAND CONSERVATION TECHNISIAN POSTING WHICH CLOSED ON 7/19/2019

There was a discussion on applications for the Land Information-Land Conservation Technician posting which closed on 7/19/2019. There was a lot of interest on Indeed but no official applications were received. Committee wanted the position placed on hold until the position of the Conservationist-Land Information/GIS Director is filled.

DISCUSSION AND POSSIBLE ACTION ON POSTING OF THE COUNTY CONSERVATIONIST-LAND INFORMATION/GIS DIRECTOR POSITION

There was a discussion on the possible action on posting of the County Conservationist-Land Information/GIS Director position. Motion made by Laabs to send posting of the County Conservationist-Land Information/GIS Director position to Personnel Committee for approval and posting, second by Sommer. All present voting AYE. Motion Carried.

SET AUGUST MEETING DATE, TIME AND LOCATION

A discussion to set the next August 2019 meeting date, time, and location was done. Next meeting will be Wednesday, August 7, 2019 at 5pm in the Chairman's office.

ADJOURN

There being no further business, motion by Tauer to adjourn, second by Sommer. All present voting AYE. Motion carried.

Meeting adjourned at 5:50 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Land Conservation Committee - Land Information/GIS Committee meeting.