

## **RISK MANAGEMENT COMMITTEE**

COMMITTEE: RISK MANAGEMENT COMMITTEE  
DATE: MONDAY, JUNE 24, 2019  
TIME: 4:30 P.M.  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairperson Campbell called the meeting to order at 4:30 p.m. and read the amended agenda.

### **ROLL CALL**

Members Present: Burl, Campbell, & Lukas

Absent:

Others present: Nora Matuszewski, Mark Rinehart, Jacee Anderson, Jodi Traas, Jason Theune, & James Whiteaker

### **APPROVE AMENDED AGENDA**

Motion by Lukas to approve the amended agenda, second by Burl. All present voting AYE. Motion adopted.

### **APPROVE MINUTES FROM THE MAY 29, 2019 MEETING**

Motion by Burl to approve the minutes from the May 29, 2019 Risk Management meeting, second by Lukas. All present voting AYE. Motion adopted.

### **DISCUSSION ON SAFETY AND SECURITY UPDATES**

Discussion was involving emergency alert systems.

### **DISCUSSION AND POSSIBLE ACTION ON RISK MANAGEMENT COMMITTEE RULES**

There are many questions and the committee will look at this again next month when the rules for the committee can be narrowed down to fit Forest County.

### **DISCUSSION AND POSSIBLE APPROVAL OF TWO ADDITIONAL CAMERAS FOR THE MAIN HALLWAY BY THE MAINTENANCE DEPARTMENT AND ZONING DEPARTMENT**

Motion by Lukas to have the two cameras installed by Naunkca, price of \$518.00 to come from the Capital Projects fund, second by Burl. All present voting AYE. Motion adopted.

### **DISCUSSION ON AN INTRUDER ALERT POLICY**

Burl found that because the Courthouse is a public building the Intruder Policy does not apply. He would like to see areas in the courthouse that are off-limits to anyone that is not an employee.

### **DISCUSSION AND POSSIBLE ACTION ON THE COUNTY BOARD'S REQUEST FOR CLARIFICATION ON THE AMOUNT OF TIME OFF PER DAY FOR THE DIFFERENT**

SHIFT SCHEDULES IN THE INCLEMENT WEATHER POLICY, TO BE FORWARDED TO PERSONNEL

Motion by Lukas to forward the policy to Personnel for input, second by Burl. All present voting AYE. Motion adopted.

DISCUSSION ON WCA LIABILITY LOSS REPORTS

The reports were reviewed, and Jodi Traas had a copy of the workman's comp losses for several years and told the committee that Forest County has a great rate right now.

DISCUSSION ON FUTURE ITEMS

Safety and Security updates

Positive message signs for offices

Risk Management committee rules

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business, motion by Lukas to adjourn meeting, second by Burl. All present voting AYE. Motion adopted. Meeting adjourned at 6:10 p.m.