

PUBLIC PROPERTY/BUILDING COMMITTEE MINUTES

COMMITTEE: PUBLIC PROPERTY/BUILDING COMMITTEE
DATE: TUESDAY, JUNE 11, 2019
TIME: 5:00 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Bunda called the meeting to order at 5:00 p.m. and read the agenda.

ROLL CALL

Members Present: Bunda, Laabs, Lukas, Shaffer, & Stamper

Other Members: Josh Bradley, John Dennee, Jason Theune, Mark Rinehart, Jeff Musson & Barb Barker

Absent:

Others present: Nora Matuszewski & Lynne Black

APPROVE AMENDED AGENDA

Motion by Stamper to approve the amended agenda, second by Shaffer. All present voting AYE. Motion adopted.

APPROVE MINUTES FROM THE MAY 9, 2019 PUBLIC PROPERTY/BUILDING COMMITTEE

Motion by Laabs to approve the minutes from the May 9, 2019 meeting, second by Stamper. All present voting AYE. Motion adopted.

UPDATE FROM JEFF MUSSON, APEX PRELIMINARY REPORT, DISCUSSION GOING FORWARD ON COURTHOUSE PROJECTS AND RESTORATION WITH POSSIBLE ACTION

Jeff Musson: Apex looked at all three buildings and suggested replacing most of the systems. He was going to come up with a priority list from Apex on the most critical projects and get those done first. The security issue came up as well as questions as to what happens to the space for the old sheriff residence if it is abated and usable in the future. The thought is to get the building abated as a first step, then go forward from there. There needs to be an assessment done, so there will have to be two (2) costs done, one (1) for restoration, and one (1) done for tear-down. There was a discussion to reach out to Northstar on this item.

Motion by Stamper to have Jeff Musson get quotes for the cost to abate the 1911 building and proposals for removal of the whole building, second by Shaffer. All present voting AYE. Motion adopted.

There was discussion on study options on building a new courtroom onto the Jail. Musson explained that he is busy with other projects chances are if anything happens it would not be until next spring anyway, so if the committee needs study options faster he recommends they get someone else, otherwise he will be happy to help later in the year.

The discussion was to evaluate what is needed in the fall from Musson. Musson will ask Apex on a cost to do a study on the North Annex and the Law Enforcement Center. The discussion turned to the flagpoles and what the committee wanted, brick or landscape and how they would get the poles up because it would need heavy equipment to do it and the Highway will not be able to do it. Musson will get quotes for setting the circle, as well as the landscaping.

DISCUSSION ON J. THEUNE'S TRUCK, POSSIBLE ACTION

Theune explained that right now to fix his truck it will cost \$1,827.09 because the truck is stuck in four-wheel drive and it has 132,000 miles on it. After it is fixed the truck will not be able to be used in four-wheel drive anymore and there is the possibility that he would need it when he has to go out in the field for emergency situations.

Motion by Stamper to get quotes for a new truck and bring them back to the committee, second by Lukas. All present voting AYE. Motion adopted.

DISCUSSION ON PANIC ALARMS WITH POSSIBLE ACTION

Theune found a new system that has a couple options of devices it can be installed on: The panic alarms can be installed on all computers and cellular devices, which would cost \$1,000 to \$2,000 per year for maintenance, and he would be able to get half of this paid through his grant. The problem would be getting approval for the state-owned computers.

Motion by Lukas to allow Jason to get a system that he thinks will work the best for the County, second by Laabs. All present voting AYE. Motion adopted.

DISCUSSION ON F SET WITH RINEHART AND POSSIBLE ACTION

Rinehart explained that the F Set has a work program that has Oneida, Vilas, and Forest County involved in and he may be able to get some summer help.

Motion by Stamper to give Rinehart permission to use the program, second by Lukas. All present voting AYE. Motion adopted.

MAINTENANCE UPDATE ON CAPITAL PROJECTS AND POSSIBLE ACTION

1 – Steam Boiler: The person that can R-stamp weld has an illness and will not be able to do this in the future for Forest County, so Rinehart is concerned.

2 – DA floor stinks and something needs to be done.

3 – Floor by the timeclock: The asbestos tiles are coming up.

4 – Maintenance will be painting the whole courthouse the Grey that they painted upstairs in the courtroom

5 – The roof over the elevator shaft needs to be replaced.

6 – The thermostats need to be replaced and Rinehart would like to replace them with digital controls, which was suggested. The committee asked him to get quotes on just the North Annex for now.

GENERAL MAINTENANCE UPDATE WITH POSSIBLE ACTION OR ACTIONS

1 – Radiator in the sally-port needs to be replaced.

Motion by Laabs to buy two (2) new radiators for the sally-port, second by Stamper. All present voting AYE. Motion adopted

2 – There needs to be a new control panel for the generator system in the jail and it can be fixed for under \$2,500.

3 – The Forestry trailer has major problems and they are looking at getting a new one at a cost of \$4,300. The committee advised to put the old trailer on the auction site after a new one is obtained.

4 – The carpet in the entrance way to the courthouse by the North annex is bad and no matter what is done it looks terrible within a day or so. The committee asked Rinehart to get quotes on matwork tiles for high traffic areas.

5 – Maintenance repaired the DA's roof once again, it will need repairing. The committee wants quotes.

6 – Flannery has not responded to him yet on the lean-to damage at the Fairgrounds, he will try again.

7 – Courthouse roof repair: Motion by Lukas to go with the proposal from Nasi on replacing the whole roof, which was quoted at \$23,000 with \$900, for the warranty, second by Laabs. All present voting AYE. Motion adopted

8 – Johnson Controls came up with a price of \$2,333.69 for cleaning the tube boilers, the committee directed Rinehart to go forward with this as it is under the \$2,500.00

9 – Window air conditioners: Motion by Laabs to get quotes for split unit air conditioners, second by Bunda. All present voting AYE. Motion adopted.

DISCUSSION AND POSSIBLE ACTION ON PARKING LOT REPAIR

Motion by Laabs to have the Highway come back and repair the parking lot, second by Shaffer. All present voting AYE. Motion adopted.

DISCUSSION AND POSSIBLE ACTION ON APEX BILLING

Motion by Stamper to pay the Apex bill for May billing of \$5,000, second by Laabs. All present voting AYE. Motion adopted.

DISCUSSION AND POSSIBLE ACTION ON MSA SURVEY BILLING

Motion by Stamper to pay the billing for \$3,697.70 and ask them to attend the next meeting to explain the billing, second by Laabs. All present voting AYE. Motion adopted.

DISCUSSION AND POSSIBLE ACTION ON THE COURTHOUSE SQUARE POLICY TO BE SENT TO THE FULL COUNTY BOARD IN RESOLUTION FORM

Motion by Lukas to move the policy forward to the full county board for approval, second by Laabs. All present voting AYE. Motion adopted.

PUBLIC COMMENT ON AGENDA ITEMS.

Dorothy Kegley had one (1) question about the Sheriff residence as to whether it was wanted to be torn down. It was explained that two quotes were to be obtained as to tear-down or abatement. Barker wanted the committee to not be quick on the possibility of tearing it down. She is taking a master gardener class and they have to do some volunteering, so she is willing to talk to them about the planting and care of the flag pole landscape.

SET NEXT MEETING DATE AND POSSIBLE TOPICS

Next meeting date for July 9, 2019 at 5:00 p.m.

ADJOURNMENT

Motion by Stamper to adjourn, second by Shaffer. All present voting AYE. Motion carried. Meeting adjourned at 6:37 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Building/Property meeting.

DRAFT