

Forest County Commission on Aging
Meeting Minutes
June 11, 2019
12:45 p.m.
Crandon Community Building, Crandon, WI

Members Present: Larry Berg, , Bob Shepherd, Vicki Lemerande, Mary Meier, Jeanne Weyers, Richard Ackley, Arlet Steel, & Tom Tallier

Absent: Cliff Haskins (excused) Lance Laabs

Others Present: Tammy Queen

- **Call to order:** Regular Meeting called to order at 12:45 p.m. By Berg.
- **Roll Call:** Roll call taken and quorum met.
- **Introductions:** none
- **Approve Agenda:** *Motion to approve agenda by Weyers, second by Lemerande, all in favor, motion carried.*
- **Approve May 29, 2019 Meeting Minutes:** *Motion made by Shepherd to approve May 29, 2019 minutes, second by Weyers, all in favor, motion carried.*
- **Elderly Benefits Specialist Update:** O'Melia is unable to attend meeting due to bereavement leave. Queen presents O'Melia's written report and explains monetary impact to Forest County. *Motion by Steel to approve EBS report as presented, second by Ackley, all in favor, motion carried.*
- **Budget Updates:** Queen has been working to update and clean up budget. New fiscal agent, Stephanie Ginter started in her position. She has been working with GWAAR fiscal person, P. Mentz to finalize budget entries. Queen will continue to work with Ginter and GWAAR to get Ginter trained and fix any other errors.
- **Discuss and Approve Advertising in Pioneer Express for Transportation Program:** Queen points out that the ridership participation is mediocre. The Forest Republican is the newspaper of record for the county but does not reach every home. The Pioneer Express does reach all homes but charges more for its ads. *Motion by Shepherd for Queen to talk with M. Monte at the Pioneer Express regarding advertising pricing, second by Meier, all in favor, motion carried.*

- **Discuss and approve a quote for Concrete Floor in Bus Garage:** Bids were received from three contractors for pouring cement floor in the bus garage. After discussion the bids from Samz Concrete LLC, Smith Concrete Contractors LLC and Flannery Contracting were reviewed. Funding will come out of the DOT Trust. *Motion by Shepherd to accept the bid from Samz Concrete LLC in the amount of \$10,560.00, second by Berg, all in favor, motion carried.*
- **Discuss and Approve the Aging Director to set up Saving Account at Laona State Bank for JARS Meal Site donations and revenue:** Queen informs Board that all Meal Sites have saving accounts set up for donations and revenue; one will also be needed for JARS Restaurant. JARS will be serving first meal on June 19, 2019 and Wednesdays thereafter. *Motion by Shepherd to set up saving act at Laona State Bank for Jars meal site, second by Weyers, all in favor, motion carried.*
- **Approve 2018 Aging Annual Report and forward to Full County Board:** Queen makes available for review the Annual Aging Report for 2018. *Motion by Weyers to approve the Annual Report and forward to the full County Board, second by Meyer, all in favor, motion carried.*
- **Update on Integration Ad-Hoc Committee Meeting:** Queen fills in Board on meeting of the Integration Ad Hoc Committee. Next meeting will be Sept 14, 2019 at 4:30 in CBR. Cindy Gretzinger, Committee chair will be looking at finances of both agencies.
- **Director's Report:** Queen reports there are 4 people on caseload in NFCSP and 5 on AFCSP. The starting date for Restaurant Model, My Meal, My Way will start June 19, 2019 at JARS in Laona. Queen and GWAAR are working with Dewing Catering to continue serving high quality meals to residents. Janet Zander is coming in August to the COA meeting to do a presentation. Currently 3 Strong Bodies classes are running and the Living Well with Chronic Conditions Class had been completed. Queen had been made aware of a 53.04 Grant for 2020. The amt of the Grant is \$20,000.00 targeted for the Human Service Transportation Plan and there is a needs assessment that would be completed to improve transportation needs throughout the county including the tribes. Darrell Landru may make appearance at the August COA Meeting.
- **Public Comment:** Berg suggests offering a no donation day at the meal sites in the future.
- **Other applicable matters, if any, as allowed by law:** Queen offers that at next meeting there will be discussion of starting the process of advertising for new committee members for the COA and planning of the Ice Cream Social at the upcoming Fair.

- **Adjourn:** *Motion by Lemerande, second by Berg to adjourn meeting at 2:00 pm. All in favor, motion carried.* Next meeting is 8/13/2019 at 1:15 pm.

Submitted by Vicki Lemerande, Secretary/Tammy Queen, Director