

## **RISK MANAGEMENT COMMITTEE**

COMMITTEE: RISK MANAGEMENT COMMITTEE  
DATE: WEDNESDAY, MAY 29, 2019  
TIME: 4:00 P.M.  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairperson Campbell called the meeting to order at 4:00 p.m. and read the agenda.

### **ROLL CALL**

Members Present: Burl, Campbell, & Lukas

Absent:

Others present: Nora Matuszewski, Tammy Queen, Mark Rinehart, & Jacee Anderson

### **APPROVE AGENDA**

Motion by Lukas to approve the agenda, second by Burl. All present voting AYE. Motion carried.

### **APPROVE MINUTES FROM THE APRIL 29, 2019 MEETING**

Motion by Burl to approve the minutes from the April 29, 2019 Risk Management meeting, second by Lukas. All present voting AYE. Motion carried.

### **DISCUSSION WITH MAINTENANCE ON SECURITY UPDATES**

When the contractors were here to look at the Sheriff residence they looked at the Courthouse to see if it was possible to put in smoke alarms and fire alarms, they told Rinehart that if they were able to add the alarms the courthouse would have to have a sprinkler system put in. A new system would require updates to the main water line coming into the building, which is only a 1" pipe; it would have to be updated to possibly a 7" pipe in order to accommodate a sprinkler system, which would mean the whole building would have to be updated. He questioned if the security issues the committee originally started working on have been totally addressed. The Risk Management committee has concerns that the focus on security has been lax and would like to know what the plan is moving forward. This question will be brought up to the Building committee in the near future.

### **DISCUSSION AND POSSIBLE ACTION ON AN EXTREME WEATHER POLICY RESOLUTION TO FORWARD TO THE FULL COUNTY BOARD**

Motion by Lukas to approve the policy and forward the resolution to the full county board for approval, second by Burl. All present voting AYE. Motion carried.

### **DISCUSSION ON HAZMAT TRAINING AND SETTING A DATE WITH JODI TRAAS**

Jodi has contacted the clerk with a date of June 25<sup>th</sup>, with two trainings that day to run from 10:30-12:00 and 12:30-3:00. Motion by Burl to approve Hazard Communication and Bloodborne pathogens for all employees, second by Lukas. All present voting AYE. Motion carried.

## DISCUSSION ON FUTURE ITEMS

Safety and Security updates

Judge discussion

Risk Management committee rules

## PUBLIC COMMENT

None.

## ADJOURNMENT

There being no further business, motion by Lukas to adjourn meeting, seconded by Burl. All present voting AYE. Motion carried. Meeting adjourned at 4:40 p.m.

Next meetings set for June 24, 2019 at 4:00 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Risk Management meeting.

DRAFT