

## Forest County Commission on Aging

### Meeting Minutes

May 28, 2019

3:30 p.m.

County Board Room, Courthouse, Crandon, WI

**Members Present:** Arlet Steel, Richard Ackley , Larry Berg, Tammy Queen, Bob Shepherd, Vicki Lemerande, Cliff Haskins, Mary Meier, Jeanne Weyers and Lance Laabs.

**Absent:** none

**Others Present:** none

- **Call to order:** Meeting called to order at 3:30 p.m. by Berg.
- **Roll Call:** Roll call taken and quorum met.
- **Introductions:** Lance Laabs County Supervisor from Pickerel.
- **Approve Agenda:** *Motion to approve agenda by Shepherd, second by Meier, all in favor, motion carried.*
- **Approve April 09, 2019 Meeting Minutes:** *Motion to approve minutes made by Shepherd, second by Laabs, all in favor, motion carried.*
- **Discuss and possibly approve additional day for Armstrong Creek Dining Site:** In past Armstrong Creek has requested an additional day for the meal site to be open. Revenues have been good for 2019 thus far and we had carryover funds from 2018 that needs to be expended by September 30<sup>th</sup>. The new day proposed would be Wednesdays. Queen stated that Town of Caswell approved the extra day and the Town of Armstrong Creek would like an email asking it to be approved. Queen will also need to get approval from State to add the extra day. GWAAR is on board just need committee approval. When approval is received she will then notify Dewing Catering and then plan commencement of the meals which are currently enjoyed at the Caswell location until the Armstrong Creek building is repaired. Motion by Shepherd to approve the extra day as soon as Dewing Catering able and other approvals are granted; second by Meier, all in favor, motion carried.
- **Discuss and possible Approve starting a My Meal, My Way with JARS Bar and Grill:** Discussion surrounding the Restaurant Model that will be placed at JARS Bar and Grill Restaurant in Laona. Meal choices that will be offered to participants will be a salad or

an entrée of the day. Queen goes through the cost tool and budget with committee. Review completed by Board. This will need to be approved by the State. Motion by Lemerande to approve the My Meal, My Way plan for restaurant dining offered at the Laona JARS Bar and Grill restaurant, pending State approval. Second by Haskins, all in favor, motion carried.

- **Discuss and possibly Approve C1 and C2 budget amendments:** Queen explains the budget amendments to reflect the 2018 revenue carryover. Shepherd makes a motion to approve the C1 and C2 budget amendments to the GWAAR budget, second by Lemerande, all in favor, motion carried.
- **Closed Session:** Berg motions at 4:10 (after roll call) to convene in closed session pursuant to Wis. Stat. 19.85 (1)(c)"considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility," and Wis. Stat. 19.85(1)(f) "considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would likely have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations," This closed session relates to: Discussion on DSS/COA Fiscal employee issue.
- **Reconvene to open session to take action, if appropriate, on matters discussed in closed session:** Motion by Laabs at 4:40 p.m. to reconvene to open session, seconded by Shepherd, all in favor, motion carried. No action taken.
- **Public Comment:** Ackley comments of the Day of Advocacy he attended at the Capitol in Madison last week. He reports he made connections and was impressed by the day and events.
- **Other applicable matters, if any, as allowed by law:** Shepherd asks about status of the concrete in bus garage. This is on the June Agenda.
- **Adjourn:** Motion by Meier to adjourn meeting at 4:52 pm, second by Laabs, all in favor, motion carried. Next meeting will June 11, 2019. Next meeting will be held at the Crandon Community Building after the Scam Presentation and lunch. Board will convene after presentation and meal for the COA meeting. Presentation at 11:30a.m.

Minutes submitted by Vicki Lemerande, Secretary & Tammy Queen, Director