

**Green County Law Enforcement Committee**  
Meeting Minutes from May 14th, 2019

**Members Present:**

Richard Thoman-Chairperson  
Sherri Fiduccia-Vice Chairperson  
Joe Snow  
Aaron Withee

**Non-members Present:**

Dana Weber-Recording Secretary  
Sheriff Jeffrey Skatrud  
Chief Deputy Thomas Moczynski@6pm  
Emer. Mngt. Director-Tanna McKeon

**Public attendees:**

Chief Fred Kelley-Monroe PD  
Captain Jerry Dahlen-Monroe PD  
Michael Boyce-Monroe City Council  
Chief Chris Hughes-Brodhead PD  
Peter Bernstein-Brodhead Public Safety

1. Verified that door is unlocked.
2. Meeting called to order @ 5:30 p.m. by Chairman Richard Thoman.
3. **Approve minutes of previous regular meeting;** Motion to approve minutes of the previous meeting by Sherri Fiduccia; 2<sup>nd</sup> by Aaron Withee; Motion Carried.
4. **Review and approve EMS updates;** Sheriff Skatrud advised that he will have EMS updates at the June meeting.
5. **Review Emergency Management updates;** Emergency Management Director Tanna McKeon updated the committee on the recent meetings, plans and training that she has attended and she gave each committee member a copy of the Green County Hazardous Materials plan. EMG Director McKeon went over the plan with the committee. EMG Director McKeon advised the committee that there is a full scale exercise in Brodhead on May 18<sup>th</sup> and the Belleville Hazmat tabletop exercise took place on May 2<sup>nd</sup>. EMG Director McKeon informed the committee on the status of the flooding problems that took place in March and the Small Business Association is awarding low interest loans to WI and Illinois adjacent counties to help residents. EMG Director McKeon updated the committee that she provided a severe weather/tornado program at the St. Victors School for 3<sup>rd</sup> and 4<sup>th</sup> graders.
6. **Discussion of any intergovernmental cooperation opportunities that might exist between the Sheriff's Office dispatch operations and the Monroe Police dispatch operations, (time limit not to exceed twenty minutes total);** Michael Boyce representing the Monroe City Council, addressed the committee reference opportunities on combining dispatch duties in the county. He advised that the city has a vacancy and would like to look at maybe having the county dispatch for the city on the 11-7 shift for the city and sharing duties. City Council Member Boyce advised that the city would like to save funds and would like to have discussions prior to filling the position. Sheriff Skatrud advised that the Sheriff's department does not always have two dispatchers on duty and the county has been advised not to ask for more staffing. City Council member Boyce advised that most of the counties in the State of Wisconsin have joint dispatch and the city is paying taxes on the city and county dispatch. Monroe Police Chief Fred Kelley stated that they need the staff to cover the shift and the departments are joined electronically to ensure that there is a backup system. Chief Kelley indicated that the position is in the Monroe City budget.

City Council member Boyce indicated that the committee should read the UniverCity study that was done on joint dispatch and would like to have discussions on joint dispatch.

Committee member Joe Snow indicated that most counties have one dispatch center for uniformity and redundancy.

City Council member Boyce indicated that his main goal to meet with the committee was to see if there is an opportunity for the county to help the City of Monroe with the 11pm-7am shift and if the county and city can/cannot combine dispatch duties and if the answers can be documented so the questions are answered.

Committee member Aaron Withee indicated that change is hard but he has seen success stories where counties have merged dispatch duties.

Sheriff Skatrud indicated that the department would need to hire more dispatchers and the committee asked that this be researched more.

Chief Deputy Moczynski indicated that the Radio project is looking at a digital simulcast system so if changes are going to be made it should be before the project is approved further.

Peter Bernstein from Brodhead Public Safety indicated that the county should read the UniverCity Study that was done, as they indicate in the report that the county can go two different routes.

One route is the City of Monroe and the county and the 2<sup>nd</sup> is Brodhead, Monroe, and the County together, in which, you would need an administrator and you would need to maintain minimum staffing level for services. Mr. Bernstein indicated that by law you have to have staffing working at the departments to retain services. Mr. Bernstein indicated that the numbers in the study should be looked at and a study should be done on the real costs.

The committee indicated that they would like to see the UniverCity study, the call volumes, staffing and costs and the issue researched more.

**7. Review and updates on Radio System:** Chief Deputy Thomas Moczynski advised that the radio scoring committee is meeting tomorrow to go over the proposed Request for Proposals. Chief Moczynski stated that they would like to have the scoring done by June.

**8. Training Requests:** Sheriff Skatrud and Chief Deputy Moczynski had the following training requests;

1) A dispatcher to attend Basic Time Certification at Stevens Point, with no registration costs and two overnights from June 10<sup>th</sup>-12<sup>th</sup>;

2) A deputy to attend School Research training on June 18<sup>th</sup>-20<sup>th</sup> in Green Bay, WI with 3 overnights and a \$235.00 registration cost;

3) A deputy to attend SWAT training in Waukesha, WI with 3 overnights, November 4-7<sup>th</sup> and a registration cost of \$5895.00;

4) Sheriff Skatrud to attend Badger State Sheriff Conference on August 20<sup>th</sup>-22<sup>nd</sup> in Milwaukee, WI, with 2 overnights and a registration cost of \$100.00;

Sherri Fiduccia made a motion to approve the training requests; 2nd by Aaron Withee. Motion Carried

**9. Review Jail Population and jail medical issues:** Sheriff Skatrud advised that the jail housed an average of 43 inmates for April. Sheriff Skatrud stated that the department is currently housing 3 inmates for Lafayette County.

Sheriff Skatrud informed the committee that the jail had an inmate that was in the hospital over the weekend that needed to be guarded and there is an inmate in the jail that is very volatile.

**10. Review Public Safety and Department updates;** Sheriff Skatrud advised that the department has hired a full time dispatcher that will start in June and a jailer will start in a couple of weeks. The department has a jailer who is retiring and he has been here since 1985. Sheriff Skatrud updated that committee that a deputy has left to go to Waukesha County and he has posted the position internally.

**11. Review monthly Budget:** The committee looked at the budget numbers and Sheriff Skatrud indicating that the department is on track.

**12. Audit bills:** The Department Bills were reviewed and signed. A motion was made by Sherri Fiduccia and seconded by Aaron Withee to approve the bills. Motion carried.

**13. Next Meeting:** Next meeting date is on Tuesday, June 11th, 2019, at 5:30 p.m. Sherri Fiduccia moved to adjourn and Joe Snow seconded. Motion carried. Meeting adjourned at 6:33 p.m. by Chairman Thoman.

*Submitted by Dana Weber*