

Forest County Social Service Committee Meeting  
April 23, 2019  
County Board Room  
5:00 p.m.

**Members present:** Scott Shaffer, Dave Campbell, Scott Goode

**Absent:** Melinda Otto, Kellee Gallion

1. **Call to Order:** Meeting called to order at 5:05 p.m. by Scott Shaffer.
2. **Approval of Agenda-** Motion to approve agenda by Goode, seconded by Campbell. All in favor, motion carried.
3. **Approval of minutes from Social Services Meeting held March 26, 2019-**Motion to approve minutes made by Campbell, seconded by Goode. All in favor, motion carried.
4. **Public Comment on Agenda Items-**No comments.
5. **Department Updates-**Tomorrow is Administrative Assistant Day and a luncheon is planned. Next week is Economic Support Specialist week. A luncheon will be planned for that as well. Committee was shown the Certificate of Excellence Award that was received today by Forest County for the Wisconsin Shares Child Care Subsidy Program. Committee updated on the Foster Care Pantry that has been set up and the on-going efforts that are being made by the Foster Care Coordinator in new foster home licensing as well as obtaining donations for the pantry. Updated that there is discussion of attending some of the local parades to promote foster care as well. Discussed the Juvenile Delinquency worker has researched different Electronic Bracelet Monitoring systems. Currently Social Services is using bracelets that are over 10 years old and there have been improvements made. Discussed the difference is cost would be approximately \$1.00 per day more than with the older bracelets however they will be more effective and can be used with cell phone towers. Discussed the cost of placing a child in secure or an out-of-home placement versus using the bracelet monitoring system. Committee approves going ahead with the new monitoring system at Directors discretion.
6. **Foster Care/Kinship Care Updates-**Committee informed of the continued increase in cost of out-of-home placements due to needing to use more Child Placing Agencies to locate foster home. Informed Committee of the administrative costs that need to be

paid in addition to the foster care rates. Last month over \$17,000 was paid in foster home costs. Committee updated that the Department received an additional \$5,537 for Kinship Care Contract from 2018.

- 7. Review, Discuss and if appropriate, Take Action on Policies for CST Program and Social Services-** Motion by Goode and seconded by Campbell to approve the CST Policies including: Initial Meeting with Family, Interface with Agency Policies and Procedures, Plan of Care, Referral Process, Screening Process, State Reporting, Child and Adolescent Needs and Strengths Assessment, and Target Population. Also to approve Social Services Complaint Procedure. All in favor, motion carried.
- 8. Next Meeting to be held on May 28, 2019 at 5:00pm in the County Board Room.**
- 12. Adjournment-**Motion to adjourn the meeting made by Campbell and seconded by Goode. All in favor, motion carried.

These minutes are not official and are subject to change. Minutes will be reviewed and approved at the next scheduled meeting. Next scheduled meeting is May 28 at 5:00pm.