

## **RISK MANAGEMENT COMMITTEE**

COMMITTEE: RISK MANAGEMENT COMMITTEE  
DATE: MONDAY, MARCH 25, 2019  
TIME: 4:00 P.M.  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairperson Campbell called the meeting to order at 4:00 p.m. and read the agenda.

### **ROLL CALL**

Members Present: Burl, Campbell, & Lukas

Absent:

Others present: Nora Matuszewski, Tammy Queen, Alex Walrath, James Whiteaker, Leon Stenz, Pam Britten, Charles Simono, Mark Rinehart, & Tom Tallier

### **APPROVE AGENDA**

Motion by Lukas to approve the agenda, second by Burl. All present voting AYE. Motion carried.

### **APPROVE MINUTES FROM THE FEBRUARY 11, 2019 MEETING**

Motion by Burl to approve the minutes from the February 11, 2019 Risk Management meeting, seconded by Lukas. All present voting AYE. Motion carried.

### **DISCUSSION WITH MAINTENANCE ON SECURITY UPDATES**

The keypad locks in Social Services have been installed, the Clerk of Courts plexi-glass and lock for the door have been installed. The maintenance workers went to a hazmat training in Wausau. Nauncka brought in an update on what has been done for the committee to review.

### **DISCUSSION ON AN EXTREME WEATHER POLICY**

There was a lengthy discussion on who and when to decide to close the courthouse and what happens when the courts are involved.

Motion by Lukas to have the Clerk come up with a draft policy for the next meeting, second by Burl. All present voting AYE. Motion carried.

### **DISCUSSION ON HAZMAT TRAINING, WHO WILL BE TRAINED, AND GETTING A DATE SET WITH JODI TRAAS**

The committee has added a few people from the first group, and has yet to get a response from Traas. Traas had explained that she would be very busy until April; Campbell will do a follow-up call this week.

### **DISCUSSION AND POSSIBLE ACTION ON FUTURE ITEMS**

Inclement Weather Policy

Haz Mat Training

Camera discussion with the Judge

2020 Security Conference designee to attend

Signage for items not allowed in the courtroom, extension to the courthouse

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business, motion by Lukas to adjourn meeting, seconded by Burl. All present voting AYE. Motion carried. Meeting adjourned at 5:02 p.m.

Next meetings set for April 29, 2019 at 4:00 p.m.