

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL
DATE: WEDNESDAY, MARCH 13, 2019
TIME: 5:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairperson, Houle called the meeting to order at 5:00 p.m. and read the agenda.

ROLL CALL

Present: Berg, Burl, Chaney, Goode, Gretzinger, Houle, & Stamper

Absent:

Others Present: Nora Matuszewski, Al Murray, Dorothy Kegley, Jody Jensen, Judy Savard, & Ron Karl

APPROVE AGENDA

Motion by Stamper to approve the agenda as presented, second by Berg. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE FEBRUARY 14, 2019 PERSONNEL & FINANCE COMMITTEE MEETING

Motion by Chaney to approve the minutes from the February 14, 2019 Personnel & Finance meeting, second by Gretzinger. All present voting AYE. Motion carried.

PUBLIC COMMENT

None

CLOSED SESSION

Motion by Gretzinger to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” and Wis. Stat. §19.85(1)(f) “Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.” This closed session relates to:

- Discussion on Health Director Wage Increase (Waiving the probationary period)
- Discussion Sheriff Deputies’ request for pay on days that Courthouse was closed for inclement weather
- Discussion on a complaint filed against a Maintenance Employee and allegations contained therein
- Discussion on a complaint filed against a Sheriff Department Employee and allegations contained therein

Second by Goode. Roll call vote: Berg(AYE), Burl(AYE), Chaney(AYE), Goode(AYE), Gretzinger(AYE), Houle(AYE) & Stamper (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Stamper to reconvene to open session to take action, if appropriate, on matters discussed in closed session, second by Berg. All present voting (AYE). Motion carried.

Motion by Stamper to deny waiving the probationary period for the Health Director, second by Berg. All present voting AYE. Motion carried.

Motion by Chaney to deny the Sheriff Deputies' request for pay on days that Courthouse was closed for inclement weather, second by Stamper. All present voting AYE. Motion carried.

Motion by Berg to place letters in the employee's file, second by Chaney. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON LCC-LI RECOMMENDATION TO HIRE A LTE (FULL TIME OPTION) LAND INFORMATION-GIS/LAND CONSERVATION TECHNICIAN, AND JOB DESCRIPTION

Motion by Gretzinger to approve the position as it is funded by grant monies, to be forwarded to Finance for a joint resolution to be forwarded to full county board for approval, second by Goode. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION FOR UPDATING FLEX-TIME IN THE HANDBOOK FOR COURTHOUSE SALARIED DEPARTMENT HEADS TO BE FORWARDED TO THE FULL COUNTY BOARD

Motion by Stamper to approve the resolution and move it to the full county board for approval, second by Berg. All present voting AYE. Motion carried.

DISCUSSION ON TIER SYSTEM FOR EMPLOYEES

The clerk explained that data collection has started from other counties and the information is being put into a spread sheet for the committee to look at in future meetings.

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Berg. All present voting AYE. Motion carried. Meeting Adjourned at 6:16 p.m.