

FINANCE COMMITTEE MINUTES

COMMITTEE: FINANCE
DATE: WEDNESDAY, MARCH 20, 2019
TIME: 5:00 PM
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairperson, Chaney called the meeting to order at 5:00 p.m. and read the agenda.

ROLL CALL

Present: Burl, Chaney, Gretzinger & Lukas

Absent: Houle

Others Present: Nora Matuszewski, Al Murray, Christy Conley, Jill Kettlewell, John Dennee, Alex Walrath, Andy Karcz, Jody Jensen, Judy Savard, Ron Karl, & Jason Hilger

APPROVE AMENDED AGENDA

Motion by Gretzinger to approve the amended agenda as presented, second by Lukas. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE FEBRUARY 14, 2019 PERSONNEL & FINANCE COMMITTEE MEETING

Motion by Burl to approve the minutes from the February 14, 2019 Personnel & Finance meeting, second by Lukas. All present voting AYE. Motion carried.

PUBLIC COMMENT

Jason Hilger, a C.P.A. brought in a resume and a contract and told the committee if they ever needed his assistance to contact him.

DISCUSSION AND POSSIBLE APPROVAL OF INCOMING BILLINGS FROM JEFF MUSSON AND SETTING UP AN ACCOUNT FOR FUTURE PAYMENTS

Motion by Gretzinger to pay Musson from the Maintenance Capital Projects money, having the clerk create an account for consulting to track the cost separately, second by Burl. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION LCC-LI COMMITTEE RECOMMENDATIONS TO UPDATE BUDGET, ADD LINE ITEMS FOR CAPITAL OUTLAY TO BE PUT IN RESOLUTION FORM TO BE FORWARDED TO THE FULL COUNTY BOARD

Motion by Lukas to update the budget and add the new position in resolution form to be forwarded to the full County Board, second by Gretzinger. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON A REQUEST FROM THE EMERGENCY MANAGEMENT DIRECTOR FOR REPLACING HIS EXISTING VEHICLE

The committee will look into this for the 2020 budget year.

DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION FOR AMENDING THE FORESTRY BUDGET TO INCREASE THE FORESTRY TECHNICIAN'S WAGE TO BE FORWARDED TO THE FULL COUNTY BOARD

Motion by Burl to bring to the full county board in resolution form the increase to the Assistant County Forest Administrator wage to begin on payroll #6 for an amount of \$825.86, second by Burl. All present voting AYE. Motion carried.

DISCUSSION ON A CREDIT CARD POLICY FOR FOREST COUNTY

The clerk asked the committee members to look over the two policies that were handed out, and at the next meeting start putting together a policy that works for Forest County.

DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION TO CARRY-FORWARD EXCESS ADVERTISING BUDGET IN THE AMOUNT OF \$5082.50 TO PAY FOR 2018 JEM GRANT, TO BE FORWARDED TO THE FULL COUNTY BOARD FOR APPROVAL

Motion by Lukas to forward the resolution to full county board for approval with the amount being \$5046.30, because of late vouchers that came in that reduced the amount, second by Burl. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON THE SOCIAL SERVICES DEPARTMENT ADVERTISING FOR FOSTER CARE WITH TWO OTHER COUNTIES AT MOVIE THEATRES

Motion by Lukas to approve advertising at the theatres and in the business flyer, for the amount of \$900, second by Burl. All present voting AYE. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON A UPDATED TRAVEL POLICY RESOLUTION TO BE FORWARDED TO THE FULL COUNTY BOARD

Motion by Gretzinger to update the policy from 1998, with the same language, except the Sheriff Department employees who are under their required 24 hour mandated training will not be required to fill one out, including any and all transports or investigations, second by Burl. All present voting AYE. Motion carried.

ADJOURNMENT

There being no further business, motion by Lukas to adjourn, second by Gretzinger. All present voting AYE. Motion carried. Meeting Adjourned at 6:10 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Finance meeting.