

## **RISK MANAGEMENT COMMITTEE**

COMMITTEE: RISK MANAGEMENT COMMITTEE  
DATE: MONDAY, FEBRUARY 11, 2019  
TIME: 4:00 P.M.  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairperson Campbell called the meeting to order at 4:00 p.m. and read the agenda.

### **ROLL CALL**

Members Present: Burl, Campbell, & Lukas

Absent:

Others present: Nora Matuszewski, Jason Theune, Mark Rinehart, & Tammy Queen

### **APPROVE AGENDA**

Motion by Lukas to approve the agenda, second by Burl. All present voting AYE. Motion carried.

### **APPROVE MINUTES FROM THE JANUARY 3, 2019 MEETING**

Motion by Lukas to approve the minutes from the January 3, 2019 Risk Management meeting, seconded by Burl. All present voting AYE. Motion carried.

### **DISCUSSION WITH MAINTENANCE ON SECURITY UPDATES**

The keypad locks for the Social Services are in and maintenance will work on getting them installed as soon as they can. The ladders and the eye wash stations came in and are installed. Maintenance is asking for one to be installed in the Sally Port at the Jail. The committee agreed it would be a good idea.

### **DISCUSSION AND POSSIBLE ACTION ON THE RESOLUTION FOR THE PREPAREDNESS PLAN TO BE FORWARDED TO THE FULL COUNTY BOARD**

Motion by Burl to approve the resolution to be sent to the full county board for approval, second by Burl. All present voting AYE. Motion carried.

### **DISCUSSION AND POSSIBLE ACTION ON FUTURE ONLINE TRAININGS FOR EMPLOYEES**

The committee would like to see the employees take the Office Safety and Ladder Safety.

### **DISCUSSION ON HAZMAT TRAINING, WHO WILL BE TRAINED, AND GETTING A DATE SET WITH JODI TRASS**

The employees that will be taking the Hazmat training with Jodi Traas are, Josh Bradley, Adam Bontje, Ben Broquard, Mark Rinehart, Shawn Cassidy, Barry Black, Jason Theune, Tammy

Stroik, and the Highway crew. The Clerk will contact Jodi to see when she is available to work the training into her schedule.

#### DISCUSSION ON FUTURE ITEMS

Extreme weather policy

Hazmat training

Online employee trainings

#### PUBLIC COMMENT

None.

#### ADJOURNMENT

There being no further business, motion by Lukas to adjourn meeting, seconded by Burl. All present voting AYE. Motion carried. Meeting adjourned at 4:48 p.m.

Next meetings set for March 18, 2019 at 4:00 p.m.