

Forest County Social Service Committee Meeting
January 22, 2019
County Board Room
5:00 p.m.

Members present: Scott Shaffer, Melinda Otto, Scott Goode, and Dave Campbell

Absent: Kellee Gallion

1. **Call to Order:** Meeting called to order at 5:00 p.m. by Chairman Shaffer.
2. **Approval of Agenda-** Motion to approve agenda by Otto, seconded by Goode. All in favor, motion carried.
3. **Approval of minutes from Social Services Meeting held December 26, 2018-**Motion to approve minutes made by Campbell, seconded by Goode. All in favor, motion carried.
4. **Public Comment on Agenda Items-**No comments.
5. **Wisconsin County Human Service Association Update-**Committee updated that a membership for WCHSA is based on the population size of the County. Forest County's membership cost will be \$500 for a year. Membership dues will be sent in within this next week.
6. **Department Updates-**Committee informed that there are currently 42 children in foster care through Forest County DSS. Some children are placed with relatives while others are in foster care. In addition to those, there are currently 4 children placed in foster care through licensed homes from the Foundations Agency, and one in a treatment foster home. Explained the differences in cost for each of these different types of placement. Discussed whether or not families are required to pay toward the cost of out-of-home care. Committee updated that referrals are made to Child Support when the County is paying for out-of-home care. Committee informed that Forest County is part of a Foster Care Grant that was received. Discussed the fact that Forest County DSS was able to see a Foster Care Pantry that has been set up in Oneida County. Forest County will be using the former VFW Hall to set up a Foster Care Pantry for the items donated or purchased to be used by children in Foster Care. There will be Foster Care Recruitment Ad's placed in the local paper. The ad will run one time a month for February, March, April and May. Discussed the start dates for the newly hired employees and the trainings that they have had or are planning on attending. On December 26, 2018, during the Social Services meeting there was a request that the

Human Services Director provide written information regarding what services the HSC provides. Social Services Director updated that the Committee has not received the requested information. Social Services Director to follow up with Tamara Feest of the Human Service Center.

7. **Closed Session-** The Committee may consider a motion to convene in closed session pursuant to Wis. Stat. 19.85(1) (c) “considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This closed session relates to:

- Discussion of employee concern

Motion to go into closed session by Goode and seconded by Otto. Shaffer (aye), Campbell (aye), Goode (aye), Otto (aye), Gallion (absent). Motion carried.

8. **Reconvene to Open Session to take action, if appropriate on matters discussed in closed session-** Motion by Otto to reconvene to open session, seconded by Campbell. All in favor. Motion carried. Matter was discussed, no action taken.
9. **Review, Discuss and if appropriate, Take Action on Policies for CST Program-**Reviewed the policies including: Client Records, Confidentiality and Conflict Resolution. Informed the Committee the policies will be reviewed and updated every two years or as needed. Also shared that the policies are the same as the Tribal CST Policies for consistency. Motion by Goode and seconded by Otto to approve the policies. All in favor, motion carried.
10. **Adjournment-**Motion to adjourn the meeting made by Goode and seconded by Campbell. All in favor, motion carried.

These minutes are not official and are subject to change. Minutes will be reviewed and approved at the next scheduled meeting.