

FOREST COUNTY BOARD OF SUPERVISORS PROCEEDINGS

October 15, 2019

CALL TO ORDER

The Regular meeting of the Forest County Board of Supervisors was held on October 15, 2019, in the County Board Room at the Courthouse in Crandon, Wisconsin. Chairman Tallier called the meeting to order at 7:00 p.m. The Pledge of Allegiance was given by all present. The Clerk, Nora Matuszewski, read the agenda.

ROLL CALL

Present: Berg, Bunda, Burl, Campbell, Chaney, Dehart, Goode, Gretzinger, Pethers, Karl, Laabs, Lukas, Miller, Savard, Shaffer, Stamper, Tallier, & Tauer.

Absent: Gallion & Houle

APPROVAL OF THE AMENDED AGENDA

Motion by Chaney, second by Stamper to approve the amended agenda as presented. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

APPROVE MINUTES FROM THE AUGUST 15, 2019 MEETING

Motion by Miller, second by Stamper to approve the August 15, 2019 minutes as presented. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

COMMUNICATIONS ON FILE WITH THE BOARD

North Central Regional Planning

Letter of Appreciation for Park Employee – Tracey Mayer

WCA – A.L.E.R.T. Challenge – Alex Walrath

Motion by Shaffer to place all communications on file in the County Clerk’s Office, second by Goode. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

PERSONAL APPEARANCES

John Hockhammer – Ethics

Mr. Hockhammer was present and showed a presentation on Ethics for those present.

William Anderson- Highway Commissioner was in to explain to the Board the miles of roads in Forest County and in order to keep the roads current they would have to replace 6-miles of roads a year, but, the funding received only covers 2 miles per year.

Tallier would like to see the Risk Management Committee discuss Ethics in their next meeting.

APPOINTMENTS OR ELECTIONS

Commission on Aging Committee – 2 Seats

Wendy Abney

Jean Jungwirth

Motion by Berg to approve appointing Wendy Abney and Jean Jungwirth to the Commission on Aging Committee, second by Dehart. All present voting AYE (18.) Motion carried.

RESOLUTIONS

Resolution – 41-2019 Offered by Land Sales and Delinquent Tax

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF

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SUPERVISORS that the Forest County Treasurer shall have the authority to request the preparation of the necessary paperwork to Tax Deed the properties listed above.
Motion by Shaffer, second by Chaney to approve the resolution as presented. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

Resolution – 42-2019 Offered by Forestry and Recreation

NOW, THEREFORE, BE IT RESOLVED, by the Forest County Board of Supervisors that the sum not to exceed \$682,000.00 be paid from monies from both the Forest Land Law fund and the General Fund for the Bonack Block land acquisition.

BE IT FURTHER RESOLVED, that reimbursement to the General Fund for payment received from the Knowles-Nelson Stewardship Grant and the County Forest Project Loan will occur upon receipt of the funds.

Motion by Chaney, second by Campbell to approve the resolution as presented. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

Resolution – 43-2019

NOW, THEREFORE, BE IT RESOLVED, that the Forest County Board of Supervisors does hereby adopt the above-mentioned changes to the existing Rules and Regulations Handbook.
BE IT FURTHER RESOLVED, that the existing Rules and Regulations of the Forest County Board of Supervisors not otherwise be affected by the above-mentioned changes shall remain in full force and effect.

Motion by Dehart, second by Laabs to approve the resolution as presented. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

Resolution 44-2019 Offered by Rules and Regulations

NOW, THEREFORE, BE IT RESOLVED, that the Forest County Board of Supervisors does hereby adopt the above-mentioned changes to the existing Rules and Regulations Handbook.
BE IT FURTHER RESOLVED, that the existing Rules and Regulations of the Forest County Board of Supervisors not otherwise be affected by the above-mentioned changes shall remain in full force and effect.

Motion by Stamper, second by Bunda to approve the resolution as presented. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

Resolution 45-2019 Offered by Land Information

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS, that the 2019 Land Information Office Budget shall be amended to reflect the additional grant revenue of \$4,392.00 which is offset by Land Information expenses in the same amount.

Motion by Tauer, second by Laabs to approve the resolution as presented. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

Resolution 46-2019 Offered by Highway

NOW, THEREFORE BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS, that the Forest County Highway Chairman is hereby authorized and delegated the authority to purchase one fully equipped patrol truck for a total purchase price not to exceed

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Two Hundred Thirty-five Thousand and 00/100 (\$235,000.00) dollars and a used front-end loader not to exceed One Hundred and Thirty-five Thousand (\$135,00.00) dollars; and BE IT FURTHER RESOLVED that payment for this truck shall be drawn from the Highway Maintenance account.

BE IT FURTHER RESOLVED that the Forest County Highway Committee Chairman is hereby authorized to sign any and all documents as may be necessary in order to accomplish this purchase. Further, that said Highway Committee shall comply with all statutory requirements regarding the purchase of said equipment.

Motion by Campbell, second by Miller to approve the resolution as presented. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

Resolution 47-2019 Offered by Commission on Aging

NOW, THEREFORE, BE IT RESOLVED by the Forest County Board of Supervisors in session this 15th day of October, 2019, that the Director for the Office On Aging, namely Tammy Queen, is hereby authorized and directed to prepare and submit to the Wisconsin Department of Transportation, an application for assistance to provide transportation services to the elderly and handicapped during 2020, all pursuant to Sec. 85.21 of Wisconsin Statutes and further, in conformation with the rules and regulations promulgated by the Department of Transportation.

BE IT FURTHER RESOLVED that the Forest County Board of Supervisors hereby authorizes the obligation of county funds in the amount not to exceed 20% of that amount allocated to the county by the grant referred to above, in order to provide the required local matching funds.

BE IT FURTHER RESOLVED by the Forest County Board of Supervisors that the County Board Chairman and the County Clerk are hereby authorized and directed to execute a State Aid Contract with the Wisconsin Department of Transportation, all pursuant to Wisconsin Statutes Sec. 85.21 in order to accomplish the foregoing.

Motion by Tauer, second by Chaney to approve the resolution as presented. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

Resolution 48-2019 Offered by Highway

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the Forest County Board of Supervisors approves of the Forest County Highway Department's application for the 2020 FLAP funding opportunity to support the Forest County Highway C and Chequamegon-Nicolet National Forest Access Project; and, BE IT FURTHER RESOLVED that Forest County commits to match 20% of the total cost of the Forest County Highway C and Chequamegon-Nicolet National Forest Access Project, contingent upon FLAP funding being awarded and the execution of a Memorandum of Agreement between the aforementioned partners of the project.

Motion by Karl, second by Laabs to approve the resolution as presented. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

Resolution 49-2019 Offered by Personnel

NOW, THEREFORE, BE IT RESOLVED, that the County of Forest hereby amends it Employee Handbook by amending language in the section entitled "Compensatory Time for Non-exempt and Partially Exempt Employees, 3. Accumulation of Compensatory Time" as follows:

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Compensatory time may be accumulated in an amount not to exceed the following: (a) twenty-one (21) hours for all employees other than highway employees, jailers, and dispatchers, and Child Protective Services and Juvenile Delinquency employees; and (b) 80 hours for employees in the highway department and 84 hours for jailers and dispatchers; and (c) 40 hours for Child Protective Services and Juvenile Delinquency employees. Any compensatory hours earned in excess of foregoing limits shall be paid out. It is the Department Head's responsibility to monitor and pay out employees for any excess hours. The County may pay out banked compensatory time at any time. All compensatory time earned by employees shall be used by the December 15th or paid out by the last payroll period of each year.

Motion by Gretzinger, second by Stamper to approve the resolution as presented. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

Resolution 50-2019 Offered by Personnel

NOW, THEREFORE, BE IT RESOLVED, that the County of Forest hereby amends its Employee Handbook by adding language to the section entitled "Work Week," which shall state the following:

The normal work week for full-time non-exempt (hourly) County employees will be determined by the County but will generally be either thirty-five (35) or forty (40) hours per week. For purposes of payroll and calculating overtime, the work week for all departments begins at 12:00 a.m. each Sunday and ends at 11:59 p.m. each Saturday. Work periods for partially exempt law enforcement employees (sheriff's deputies and corrections/jailers) will be established in accordance with the FLSA.

These are hours of work under normal circumstances. They are not a guarantee of hours to be worked or a guarantee of pay for hours not worked. The actual number of hours worked by an employee will be determined based on the needs of the County. Hours actually worked are paid in accordance with the FLSA.

Department Heads and management are required to establish employee work schedules based on the need for services. Employee work schedules will be determined at the discretion of the Department Head in accordance with work demands and may include non-standard shifts as determined by the Department Head. Department Heads will inform employees of their work schedules and the specific hours they are required to work based on service demands.

The normal work week for exempt (salaried) employees will generally be 35 or 40 hours per week depending on the position and such additional hours as necessary to complete the function for which they are employed. Unless otherwise approved in advance by the governing and Personnel Committees, Exempt management personnel, i.e., exempt Department Heads, managers and supervisors (collectively "management personnel") are required, at a minimum, to work 40 hours per week; however, management personnel are permitted to fulfill this 40-hour-per-week requirement by utilizing a flex-time schedule in accordance with the parameters set forth below. If salaried employees take time off during their scheduled work hours, they must use accrued paid leave time, unless such salaried employee is a Fair Labor Standards Act exempt Department Head assigned to the Courthouse and utilizes flex time during the workweek in which such accrued paid leave time is utilized in accordance with the parameters set forth below. Department Heads who are non-exempt under the Fair Labor Standards Act or assigned to a location within the County other than the Courthouse are not eligible for flex time.

Motion by Gretzinger, second by Dehart to approve the resolution as presented. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

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Resolution 51-2019 Offered by Finance

BE IT RESOLVED by the County Board of Supervisors of Forest County, Wisconsin that there shall be issued, pursuant to Section 67.12(12), Wisconsin Statutes, Intent for general obligation promissory notes in an amount not to exceed \$1,000,000 for the public purpose of paying for the project of Broadband Construction and Equipment.

Motion by Tauer, second by Stamper to approve the resolution as presented. All present voting AYE (16); NAY (2), Bunda & Savard; Absent (2); Houle & Gallion. Motion carried

Resolution Offered by Social Services

Motion by Tauer, second by Chaney to approve the resolution as presented. There was discussion about the budget shortfalls being around \$500,000 and the Finance struggling to find ways to cut; should this new position be voted on before the Finance knew if it was affordable?

Motion by Gretzinger to table the resolution until November, second by Chaney. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried.

Resolution Offered by County Board Chairman

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS, that the replacement of the generator at the Forest County Sheriff's Department constitutes an emergency in which public health or welfare of the county is endangered.

Motion by Stamper, second by Shaffer to approve the resolution as presented. All present voting AYE (7), Chaney, Dehart, Gretzinger, Lukas, Shaffer, Stamper, & Tauer; NAY (11), Berg, Bunda, Burl, Campbell, Goode, Karl, Laabs, Miller, Pethers, Savard, & Tallier; Absent (2), Gallion & Houle. Motion failed.

Motion by Gretzinger to send the generator back to the Building committee, second by Dehart. All present voting AYE (18); Absent (2), Gallion & Houle. Motion carried.

DISCUSSION ON AMENDMENTS TO THE RULES AND REGULATIONS HANDBOOK

There was discussion on a resolution that will come back for the November meeting, which pertained to the Health Committee.

ORDINANCES

None

ANNUAL REPORTS

2018 Child Support

Motion by Pethers, second by Miller to place the Child Support Annual Report on file in the County Clerk's Office. All present voting AYE (18); Absent (2); Gallion & Houle . Motion carried.

ADJOURNMENT

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There being no further business, Motion by Dehart, second by Shaffer to adjourn. All present voting AYE (18); Absent (2); Houle & Gallion. Motion carried. Meeting adjourned at 9:32 p.m.

These minutes are not official and are subject to change. They will be officially approved at the November 12, 2019 Forest County Board of Supervisors meeting.

Nora Matuszewski
Forest County Clerk