

FOREST COUNTY BOARD OF SUPERVISORS PROCEEDINGS

June 18, 2019

CALL TO ORDER

The Regular meeting of the Forest County Board of Supervisors was held on June 18, 2019, in the County Board Room at the Courthouse in Crandon, Wisconsin. Chairman Tallier called the meeting to order at 7:00 p.m. The Pledge of Allegiance was given by all present. The Clerk, Nora Matuszewski, read the agenda.

ROLL CALL

Present: Berg, Bunda, Burl, Campbell, Chaney, Dehart, Gallion, Goode, Gretzinger, Houle, Huettl, Karl, Laabs, Lukas, Miller, Otto, Savard, Shaffer, Stamper, Tallier, & Tauer

Absent:

APPROVAL OF THE AGENDA

Motion by Berg, second by Chaney to approve the agenda as presented. All present voting AYE (21). Motion adopted.

APPROVE MINUTES FROM THE APRIL 16, 2019 MEETING

Motion by Miller, second by Stamper to approve the April 16, 2019 minutes as presented. All present voting AYE (21). Motion adopted.

DISCUSSION AND POSSIBLE ACTION ON MOVING THE AUGUST COUNTY BOARD MEETING TO THURSDAY, AUGUST 15, 2019

Motion by Lukas, second by Dehart to move the August meeting to August 15, 2019. All present voting AYE (21); Berg (AYE), Bunda (AYE), Burl (AYE), Campbell (AYE), Chaney (AYE), Dehart (AYE), Gallion (AYE), Goode (AYE), Gretzinger (AYE), Houle (AYE), Huettl (AYE), Karl (AYE), Laabs (AYE), Lukas (AYE), Miller (AYE), Otto (AYE), Savard (AYE), Shaffer (AYE), Stamper (AYE), Tallier (AYE), & Tauer (AYE). Motion adopted.

PUBLIC COMMENT ON AGENDA ITEMS

Michelle Gobert from the UW Extension wanted to show her support for the Broadband Expansion resolution and expanding the project out to others to help. She told the board that the UW Extension would be a willing resource to help with this project, as well as another worker within the Extension; Chris Stark.

Jay Schaefer was not on the agenda and wanted to address the board, so he asked if he should postpone until the August meeting to be on the agenda. Tallier told him it would be a good idea to do it then.

COMMUNICATIONS ON FILE WITH THE BOARD

Tallier recognized the Child Support for the award they received as well as the 20-year service award given to Shannon Boney, the Child Support Director. He told the audience and board that whenever he attends meetings out of the area, others comment on how well our Child Support agency runs.

There was a letter of appreciation for Rob Koplien, our Veteran Service Officer about how he went above and beyond to help a veteran.

There were two letters in support of Dave Ziolkowski being rehired at the County.

Tallier talked about the National Prevention Week and how the County came together with all governments and the schools, and hoped this would continue next year.

Motion by Bunda, second by Goode to put all communications on file in the County Clerk's office. All present voting AYE (21). Motion adopted.

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PERSONAL APPEARANCES

Chairman's Report:

Tallier talked about his visit to Madison and indicated he spoke with many good people who were trying to bring money back to the County.

APPOINTMENTS OR ELECTIONS

Appoint alternate Board of Adjustment member to replace Laabs- Casey Sponable

Motion by Tauer, second by Stamper to appoint Casey Sponable. All present voting AYE (21).

Motion adopted.

RESOLUTIONS

Resolution 22-2019 Offered by LCC-LI Land and Water

NOW, THEREFORE, BE IT RESOLVED Forest County supports the Wisconsin Land+Water Conservation Association requests for at least \$12.4 million in annual DATCP SWRM funding for county conservation staffing and support grants, to sustain base-level county conservation services at targets specified in Wis. Stat. § 92.14(6).

BE IT FURTHER RESOLVED that Forest County supports the Wisconsin Land+Water Conservation Association requests for an increase from \$3.5 million to \$5 million in state bond revenue for DATCP SWRM cost-share grants, supporting farmers forest landowners, and shoreland property owners to implement vital conservation practices to protect surface and source water catchments.

BE IT FURTHER RESOLVED that Forest County supports the Wisconsin Land+Water Conservation Association requests for the restoration of \$150,000 in state support for the Wisconsin Geological and Natural History Survey to employ a full-time hydrogeologist to map groundwater resources on a county scale.

Motion by Tauer, second by Laabs to approve the resolution as presented. All present voting AYE (21); Berg (AYE), Bunda (AYE), Burl (AYE), Campbell (AYE), Chaney (AYE), Dehart (AYE), Gallion (AYE), Goode (AYE), Gretzinger (AYE), Houle (AYE), Huettl (AYE), Karl (AYE), Laabs (AYE), Lukas (AYE), Miller (AYE), Otto (AYE), Savard (AYE), Shaffer (AYE), Stamper (AYE), Tallier (AYE), & Tauer (AYE). Motion adopted.

Resolution – 23-2019 Offered by Risk Management

NOW, THEREFORE, BE IT RESOLVED, by the Forest County Board of Supervisors that the Inclement Weather Policy which is attached hereto as Exhibit A shall be adopted in its entirety.

BE IT FURTHER RESOLVED, that the Resolution and the attached exhibit pertaining to decisions affecting the Inclement Weather Policy shall supersede the Emergency Government Committee Resolution dated June 9, 1988.

Motion by Dehart, second by Berg to approve the resolution as presented.

Motion by Campbell, second by Burl to table the resolution to send back to the Risk Management committee for clarification on hours paid for time off, and then bring back to the August meeting. All present voting AYE (21). Motion adopted.

Resolution – 24-2019 Offered by Finance

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the procedure and policy for credit cards which is attached hereto as Exhibit A shall be adopted in its entirety.

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Motion by Gretzinger, second by Laabs to approve the resolution as presented. All present voting AYE (21); Berg (AYE), Bunda (AYE), Burl (AYE), Campbell (AYE), Chaney (AYE), Dehart (AYE), Gallion (AYE), Goode (AYE), Gretzinger (AYE), Huettl (AYE), Houle (AYE), Karl (AYE), Laabs (AYE), Lukas (AYE), Miller (AYE), Otto (AYE), Savard (AYE), Shaffer (AYE), Stamper (AYE), Tallier (AYE) & Tauer (AYE). Motion adopted.

Resolution – 25-2019 Offered by Sheriff & Justice

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the above-mentioned fees for services provided by the Forest County Sheriff's Department be adjusted as set forth herein.

BE IT FURTHER RESOLVED, that the fees set forth for the above-mentioned services shall be implemented upon the day following adoption and publication of this Resolution.

Motion by Stamper, second by Shaffer to approve the resolution as presented. All present voting AYE (21); Berg (AYE), Bunda (AYE), Burl (AYE), Campbell (AYE), Chaney (AYE), Dehart (AYE), Gallion (AYE), Goode (AYE), Gretzinger (AYE), Huettl (AYE), Houle (AYE), Karl (AYE), Laabs (AYE), Lukas (AYE), Miller (AYE), Otto (AYE), Savard (AYE), Shaffer (AYE), Stamper (AYE), Tallier (AYE) & Tauer (AYE). Motion adopted.

Resolution – 26-2019 Offered by Intergovernmental Relations

Now therefore be it resolved; That the Forest County Board of Supervisors supports and encourages establishment of a broadband commission in applications and processes required to expand broadband to provide broadband service to unserved and underserved areas of Forest County.

Motion by Gretzinger, second by Tauer to approve the resolution as presented. All present voting AYE (21); Berg (AYE), Bunda (AYE), Burl (AYE), Campbell (AYE), Chaney (AYE), Dehart (AYE), Gallion (AYE), Goode (AYE), Gretzinger (AYE), Huettl (AYE), Houle (AYE), Karl (AYE), Laabs (AYE), Lukas (AYE), Miller (AYE), Otto (AYE), Savard (AYE), Shaffer (AYE), Stamper (AYE), Tallier (AYE) & Tauer (AYE). Motion adopted.

Resolution 28-2019 Offered by Health

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS, that a mid-sized sport utility vehicle with all-wheel and/or 4-wheel drive shall be purchased for use by the Health Department at a cost of not more than \$25,000.00

BE IT FURTHER RESOLVED, that the money used to purchase the vehicle for the Forest County Health Department shall be taken from the Health Department General Funds.

BE IT FURTHER RESOLVED, that both the Public Health Director and Health Committee Chair approve the aforementioned purchase.

Motion by Gretzinger, second by Laabs to approve the resolution as presented. All present voting AYE (21); Berg (AYE), Bunda (AYE), Burl (AYE), Campbell (AYE), Chaney (AYE), Dehart (AYE), Gallion (AYE), Goode (AYE), Gretzinger (AYE), Huettl (AYE), Houle (AYE), Karl (AYE), Laabs (AYE), Lukas (AYE), Miller (AYE), Otto (AYE), Savard (AYE), Shaffer (AYE), Stamper (AYE), Tallier (AYE) & Tauer (AYE). Motion adopted.

Resolution 29-2019 Offered by Zoning

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the fee associated with providing a new fire number shall be set at \$75.00.

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Motion by Laabs, second by Karl to approve the resolution as presented. All present voting AYE (21); Berg (AYE), Bunda (AYE), Burl (AYE), Campbell (AYE), Chaney (AYE), Dehart (AYE), Gallion (AYE), Goode (AYE), Gretzinger (AYE), Huettl (AYE), Houle (AYE), Karl (AYE), Laabs (AYE), Lukas (AYE), Miller (AYE), Otto (AYE), Savard (AYE), Shaffer (AYE), Stamper (AYE), Tallier (AYE) & Tauer (AYE). Motion adopted.

Resolution 30-2019 Offered by Health & Zoning

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that the Forest County Nuisance Ordinance shall be abolished in its entirety.

Motion by Karl, second by Laabs to approve the resolution as presented. All present voting AYE (21); Berg (AYE), Bunda (AYE), Burl (AYE), Campbell (AYE), Chaney (AYE), Dehart (AYE), Gallion (AYE), Goode (AYE), Gretzinger (AYE), Huettl (AYE), Houle (AYE), Karl (AYE), Laabs (AYE), Lukas (AYE), Miller (AYE), Otto (AYE), Savard (AYE), Shaffer (AYE), Stamper (AYE), Tallier (AYE) & Tauer (AYE). Motion adopted.

Resolution 31-2019 Offered by Sheriff & Justice

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS that a reserve account shall be established through the Forest County General Fund for use by the Youth Drug and Alcohol Prevention Program.

Motion by Campbell, second by Goode to approve the resolution as presented. All present voting AYE (21); Berg (AYE), Bunda (AYE), Burl (AYE), Campbell (AYE), Chaney (AYE), Dehart (AYE), Gallion (AYE), Goode (AYE), Gretzinger (AYE), Huettl (AYE), Houle (AYE), Karl (AYE), Laabs (AYE), Lukas (AYE), Miller (AYE), Otto (AYE), Savard (AYE), Shaffer (AYE), Stamper (AYE), Tallier (AYE) & Tauer (AYE). Motion adopted.

Resolution 32-2019 Offered by County Board Chairman

NOW, THEREFORE, BE IT RESOLVED THAT THE FOREST COUNTY BOARD OF SUPERVISORS hereby oppose the closing of the Blackwell Job Corp Civilian Conservation Center located in Laona, Wisconsin.

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to Assemblyman Rob Swearingen, State Representative Jeffrey Mursau, State Representative Sean Duffy, Senator Tom Tiffany, Senator Tammy Baldwin, Senator Ron Johnson, Governor Tony Evers, U.S. Department of Agriculture Secretary Sonny Perdue and U.S. Department of Labor Secretary Alexander Acosta.

Motion by Miller, second by Berg to approve the resolution as presented. All present voting AYE (21); Berg (AYE), Bunda (AYE), Burl (AYE), Campbell (AYE), Chaney (AYE), Dehart (AYE), Gallion (AYE), Goode (AYE), Gretzinger (AYE), Huettl (AYE), Houle (AYE), Karl (AYE), Laabs (AYE), Lukas (AYE), Miller (AYE), Otto (AYE), Savard (AYE), Shaffer (AYE), Stamper (AYE), Tallier (AYE) & Tauer (AYE). Motion adopted.

Resolution 33-2019 Offered by Building

NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS, that the policy set forth above for the use and operation of the Forest County Courthouse Square is adopted.

Motion by Stamper, second by Laabs to approve the amended resolution as presented. All present voting AYE (21); Berg (AYE), Bunda (AYE), Burl (AYE), Campbell (AYE), Chaney

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(AYE), Dehart (AYE), Gallion (AYE), Goode (AYE), Gretzinger (AYE), Huettl (AYE), Houle (AYE), Karl (AYE), Laabs (AYE), Lukas (AYE), Miller (AYE), Otto (AYE), Savard (AYE), Shaffer (AYE), Stamper (AYE), Tallier (AYE) & Tauer (AYE). Motion adopted.

ORDINANCES

01-2019 Offered by Zoning

WHEREAS, the Zoning Committee has determined that it is necessary and desirable that Forest County adopt an ordinance to have a uniform system of naming roads and providing addresses to certain real estate within Forest County.

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE FOREST COUNTY BOARD OF SUPERVISORS as follows:

I. PURPOSE

To promote the orderly and logical identification of buildings and naming of roads within the Towns of Forest County and to facilitate the location of residences and businesses by emergency service providers, mail, delivery services, utilities, travelers and others dependent on addresses. To this end, a uniform system of naming roads and numbering of buildings or building sites, as authorized by §59.94(4)(4m) is hereby adopted for use in the Towns of Forest County.

II. JURISDICTION

The County will be the lead coordinator in administering this ordinance. The Towns will cooperate with the County in the implementation of this system defined below.

1. All public roads will be named.
2. Landowners and easement holder(s) of record of a new or existing private road shall submit a proposed road name to the Town that has been agreed upon by the majority of landowners and easement holder(s) of record. Renaming of an existing private road shall be approved by the County at a public hearing. The Town will act on the road name and submit it to the County. If the landowners and easement holder(s) do not submit a name, the Town will act on behalf of the landowners.
3. Road names will be supported by an official action by the respective agencies and submitted to the County.
4. Duplication of road names within the County will not be permitted unless approved by the County.
5. New roads that run continuously from one town into another town within the County will bear the same name.
6. Road prefix and suffix must be consistent with the County's approved list.
7. The County will prepare and maintain a Master Road Name List of all road names in the County and such list shall be consistent with the names of the 911 Master Street Address Guide.
8. Existing non-continuous roads with duplicate names in the same postal zip code area and/or telephone exchange will be renamed if requested by the County. The Town(s) will decide which road or if both road names will be changed and submit the road name to the County for approval.

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9. The assignment of road names to private road in no way obligates the Town or County to maintain said private road or indicates the private road is suitable for access by emergency vehicles.

III. ROAD NAME SIGNAGE

1. Road signs for new roads will be the responsibility of each Town; signs will be erected at all intersections and will bear the name of both intersecting roads.
2. Road signs will be of a uniform pattern and color, mounted on a suitable post and erected at a uniform height throughout the Town.
3. Towns may continue to use their current sign specifications. The County will approve the adoption of new sign specifications.
4. Towns are responsible for maintaining the signs and ensuring the signs are clearly visible. The Town will be responsible for the replacement of damaged, faded or missing signs.
5. Towns are responsible for the cost of signs or in the case of new roads may recover the cost of the signage from the developer of the road in the case of a private road or easement, from the landowner(s) or users of said road.
6. The exact spelling, prefix, and suffix of a road as listed in the County's Master List will be lettered on the sign. Standard abbreviations are acceptable.
7. Landowners are prohibited from placing signs resembling a road sign within the right-of-way of a road or easement.

IV. ADDRESS SYSTEM

1. Addresses will be assigned based upon the existing address grid of the County. The system is generally defined as:
 - a. The starting origin is at the southeast corner of the County and is assigned 100 northerly and 100 westerly.
 - b. The northerly and westerly grid follows the section lines.
 - c. The direction of numbers to be assigned is based on the predominant direction of the entire stretch of road.
 - d. There are 400 numbers allocated per section mile. The odd numbers are on the southerly and westerly side of roads, even numbers on the northerly and easterly side.
2. Each property will be assigned an address based on where the driveway to the building/dwelling intersects the named road.
3. On properties where there is more than one driveway, the Town will decide if each driveway will be assigned an address.
4. Assignment of 'sub' numbers or letters shall not be permitted without the approval of the County.
5. In unique situations where addressing will not conform to the system above, the County shall have the authority to coordinate the addressing in such a manner so the stated purpose of this ordinance is maintained.
6. The property owner is responsible for maintaining sign visibility and upkeep of the sign.

V. ASSIGNMENT OF ADDRESSES

1. The County will provide a standardized application form and instructions for completion to be used by all applicants.
2. The applicant will obtain the application form from the County Zoning Office.

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3. The applicant will complete the application form and return it to the County or their designee along with any fee required by the County.
4. A property owner will have 30 days in which to apply for a fire number after applying for any permits.
5. The County shall evaluate the application and make an address assignment consistent with the County address system taking into consideration existing addresses.
6. The County or Town will instruct the applicant to place a temporary sign with the assigned number until the permanent sign is placed.
7. The County will not issue a number in Towns where a driveway permit is required from the Town, Department of Transportation or County Highway Dept. unless the application indicates the permit has been issued.
8. The County will forward the address assigned to the Emergency Management Dept., post office, Real Property Listing Dept. and the applicant within 30 working days of assignment.
9. Incorrect assignment of an address due to incomplete or incorrect information on the application form or an error on the part of the person issuing the address will be corrected immediately.
10. If the location of an existing driveway access point changes, the present address number may remain unless the County determines the change disrupts the orderly and uniform sequence of the addressing system. If the location of the driveway access point is moved to a different roadway, the property shall be required to be re-addressed.
11. The County will evaluate existing addresses that are discovered to have been incorrectly assigned and a determination will be made if the situation needs to be corrected. The landowner(s) affected will be required to change their address to correct the situation.
12. The Town will provide the County with the name, address and phone number of the Town's contact person for coordination within the Town.

VI. ADDRESS SIGNAGE

1. Address signs will be of uniform pattern and color, mounted on a suitable post and erected at a uniform height throughout the Town.
2. The County will provide a minimum sign and post specification when requested by the Town.
3. Towns may continue to use their current sign and post specifications. The County may approve adoption of new signage specifications.
4. The Town or their designee will be responsible for the physical placement of the address sign within 30 days of the address assignment.
5. The sign shall be placed at the intersection of the driveway with the named road public or private and clearly visible from the road.
6. The Town is responsible for maintaining sign visibility and upkeep of the sign.
7. The cost of replacement of damaged, missing or deteriorating signs will be covered by the County fee. Physical replacements will be the responsibility of the Town.
8. Address signs in Towns using the urban style addressing system must be placed on building fronts either above or next to the main entrance so it can be easily readable from the road in which it is addressed without the aid of magnification, except eyewear. If this location is not easily readable or visible from the road, an alternative location to display the address must be made, with guidance from the Town the site is located. Recommended height of 4 inches.

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VII. MAPS

1. The Town or their designee shall provide the general location of a new road.
2. The County will verify the alignment of the new road and annually update the base map of the County.
3. Special requests from Towns to the County for map creation will be handled on an individual basis and the County may charge for these requests.

VIII. FEES

The County will charge the applicant or landowner reasonable and necessary fees for placement of addresses, cost of the sign, cost of the post or cost of a replacement sign or post. Such fee will be set by an official action of the County Board.

IX. PENALTIES

Any person owning a parcel required to be addressed under this ordinance or who neglects or fails to obtain a proper number and display it in a manner as to be visible from the roadway shall forfeit not less than \$250.00 nor more than \$500.00.

X. ENFORCEMENT

The Zoning Administrator is authorized to issue citations for a violation under this ordinance.

XI. SEVERABILITY

Should any portion of this ordinance conflict with the Wisconsin State Statutes or Administrative Codes, only provisions of the ordinance in conflict are affected and the remainder of this ordinance shall remain in full force and effect.

XII. EFFECTIVE DATE

That this Ordinance shall take effect and be in full force and effect upon its adoption and publication pursuant to law.

Motion by Karl, second by Dehart to approve the Ordinance as presented. All present voting AYE (21); Berg (AYE), Bunda (AYE), Burl (AYE), Campbell (AYE), Chaney (AYE), Dehart (AYE), Gallion (AYE), Goode (AYE), Gretzinger (AYE), Huettl (AYE), Houle (AYE), Karl (AYE), Laabs (AYE), Lukas (AYE), Miller (AYE), Otto (AYE), Savard (AYE), Shaffer (AYE), Stamper (AYE), Tallier (AYE) & Tauer (AYE). Motion adopted.

ANNUAL REPORTS

Motion by Campbell, second by Berg to place the Highway Financial Report, Health Department Annual Report, & the Commission on Aging Annual Report on file in the County Clerk's Office. All present voting AYE (21). Motion adopted.

ADJOURNMENT

There being no further business, Motion by Shaffer, second by Gallion to adjourn. All present voting AYE (21). Motion adopted. Meeting adjourned at 7:51 p.m.

These minutes are not official and are subject to change. They will be officially approved at the August 15, 2019 Forest County Board of Supervisors meeting.

Nora Matuszewski
Forest County Clerk