

## **RULES & REGULATIONS COMMITTEE MINUTES**

COMMITTEE: RULES & REGULATIONS  
DATE: THURSDAY, JANUARY 17, 2019  
TIME: 4:00 P.M.  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairman Bunda called the meeting to order at 4:00 p.m. and read the agenda.

### **ROLL CALL**

Members Present: Bunda, Campbell, Dehart, Goode, Gretzinger, & Kettlewell.

Absent: Savard

Others present: Tom Tallier & Larry Berg

### **APPROVE AMENDED AGENDA**

Motion by Campbell to approve the amended agenda, second by Goode. All present voting AYE. Motion carried.

### **APPROVE MINUTES FROM THE DECEMBER 20, 2018 MEETING**

Motion by Dehart to approve the minutes from the Rules & Regulations, December 20, 2018 meeting, second by Gretzinger. All present voting AYE. Motion carried.

### **PUBLIC COMMENT ON AGENDA ITEMS**

None

### **REVIEW RESOLUTION 03-2019, POSSIBLE ACTION TO FORWARD TO COUNTY BOARD**

Motion by Kettlewell to approve resolution 03-2019 to forward to full county board, second by Dehart. All present voting AYE. Motion carried.

### **DISCUSSION AND REVIEW OF RULE BOOK EXHIBIT B STRUCTURES AND RESPONSIBILITIES OF THE STANDING COMMITTEES OF THE FOREST COUNTY BOARD OF SUPERVISORS. POSSIBLE ACTION**

New changes discussed:

Exhibit B – STRUCTURES AND RESPONSIBILITIES OF THE STANDING COMMITTEES OF THE FOREST COUNTY BOARD OF SUPERVISORS:

4. Also add to the already language of “if over \$2,500 said committee shall obtain (3) bids”

### **DISCUSSION ON THE STRUCTURE, RESPONSIBILITIES, AND DUTIES OF THE BUILDING AND PUBLIC PROPERTY COMMITTEE, POSSIBLE ACTION**

No Action

**DISCUSSION AND POSSIBLE ACTION ON THE CREATION OF A CYBER IT COMMITTEE AND ITS ROLE INCLUDING RESPONSIBILITIES AND DUTIES**

Motion by Campbell to create a Cyber IT Committee, second by Goode. All present voting AYE. Motion carried.

Motion by Dehart to forward a resolution to full county board on February 19, 2019, for the IT committee; with the committee consisting of (3) board members, the county board chair, and the Sheriff, and to follow 1-8 of the Door County IT/Cyber Security Committee, second by Goode. All present voting AYE. Motion carried.

Door County:

1. Committee shall consist of County Board Chairman, (3) County Board Members, and the Forest County Sheriff
2. To Develop policies for all data processing, communication and information management functions of the County.
3. Review technology decisions with recommendation to the Finance Committee and County Board.
4. Insure the efficient and necessary use of County technology to render services to county departments and taxpayers.
5. Insure that adequate technology services are available to County Departments. Confer with them regarding the operation of their offices and/or departments.
6. Review the annual County technology outlay and maintenance budget. Recommend approval of such budget to Finance Committee and County Board as necessary.
7. Oversight for the Public Safety technology and associated wireless communications systems that interface with the dispatch functions supported by the County of Forest.
8. Oversight for the County fiber networks.
9. Oversight to the County community area network and resource sharing.

**DISCUSSION ON ANY OTHER ITEMS AS PERTAINS TO THE RULE BOOK AND THE NEXT MEETING FOCUS**

Look at Exhibit B: Start with Advertising and Commission on Aging.

**SET NEXT MEETING DATE**

The next meeting was set for February 21, 2019 at 4:00pm.

**ADJOURNMENT**

Motion by Dehart to adjourn, second by Gretzinger. All present voting AYE. Motion carried.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Rules & Regulations meeting.